

50-H-3
Approved by
A/inspector



CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services, and improving governance.

Position:	Clinical Officer
Department:	Health
Location:	Pariang Hospital
Reports to:	Medical officer Pariang Hospital
Provides supervision to:	Nurses and midwives

Purpose of the position:

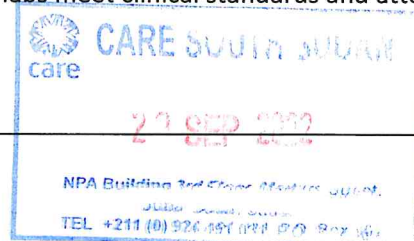
The Clinical Officer is responsible for the provision of the Primary Health Care services at the Pariang Hospital. S/he perform clinical case management for patients visiting the hospital. S/he will ensure patients arriving at the hospital are checked for main medical conditions including history taking; clinical examination; diagnosis; and treatment. S/he will also ensure cleanliness of the hospital making sure that the hospital is suitable for delivering health care activities; and ensuring proper disposal mechanism for clinical and general waste.

Major Responsibilities: (please define in output format – 1-10 things of what you expect to see as a result of this position)

Overall management of Primary Health care services offered at the hospital

S/he Will work with other senior management at the hospital to ensure Primary Health Care services offered at the hospital are of quality and meet both national protocols guidelines and international approved WHO standards; and those systems are in place to ensure the hospital is managed by staff at all times:

- Working with senior hospital management team in ensuring that the following are managed accordingly, and effort is made to combat complications for:
 - Child delivery
 - ante-post-natal care
- Seeing to it that services offered to patients visiting the Out-Patient Department are of quality and meet national protocol guidelines and international approved WHO standards
- Supporting laboratory staff in ensuring that services offered in labs meet clinical standards and attention is paid to details for test performed at hospital



- Providing support to health education team thereby ensuring that health messages conform to approved standard practices and does not demean communities
- Ensuring that duty staff are available 24/7 and where that is not the case, report to Accountable manager and request for replacement staff
- Supporting the administrative unit in planning staff leave roaster thereby ensuring positions are covered at all times

Supporting clinical case management

To ensure that patients visiting the center are seen and their medical condition checked to determine their state of health and treatment required. Including but not limited to:

- Making sure the following activities are done for patients visiting the centre:
 - medical history taken
 - Clinical examination and investigations
 - Diagnosis and treatment activities carried out
- Ensuring that the necessary approved forms are used for collecting information and data; collated and analysed; and shared with appropriate individual(s) and stored accordingly
- Patients get to see the right medical staff for clinical examination and investigations thereby making it possible for physicians to make the necessary diagnosis and prescribe the best treatment for patients' wellbeing
- Making sure patients are aware and are in the known of processes they will have to go through during their visit to the health centre and the specific support provision identified for them

Keeping record of all hospital activities at the centre and producing monthly reports using appropriate and approved data entry forms

Supporting Community outreach health messaging and Community Health Promoters (CHPs) To ensure that Community Health Promoters doing outreach health promotion receive the support and necessary training that will enable them to do their work effectively.

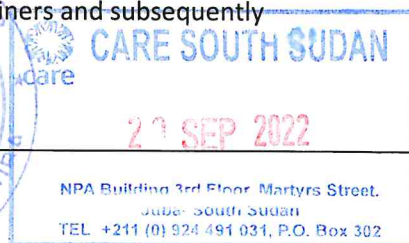
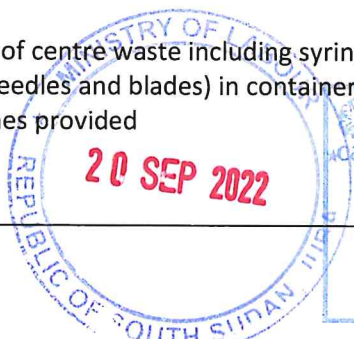
- Supporting other Accountable managers and appropriate community structures and the County Health department identify individuals with the right attitude for community health promotion and engagement activities
- Supporting training opportunities for Community Health Promoters and where requested, provide training
- Working as a member of the health messaging development team and making sure messaging meets both national protocols guideline and international WHO standards

Monitoring activities conducted by CHPs at the hospital and community making sure effective dissemination of health care messaging is done as prescribed by national protocols guideline and international WHO standards

Drugs and waste management

To see to it that drugs, vaccines, and other consumables supplied to/used at the center and communities are valid in terms of dates and used in rotation using those with much earlier expiring dates first; making sure waste product are disposed of in a way that does not pose health or environmental risk to the mobile sites, staff, and the community at large. Including but not limited to:

- Working with Accountable managers to ensure the centre is supplied with valid drugs in timely manner and seeing to it that nurses are supplied with the drugs they requested for thereby making it possible to dispense to patients accordingly
- Ensuring that drugs supplied to centre are valid and used taking into consideration expiring dates timelines
- Supervising proper record keeping for drugs, EPI and all other delivery
- Establishing drug consumption/usage report and computing wastage factor for all quantity received per period
- Supervising and ensuring proper disposal of centre waste including syringes, blood swaps, gloves, used needles; disposing of sharp items (used needles and blades) in containers and subsequently destroying/burying containers in pit latrines provided



- Ensuring dry waste is burnt on a daily basis in the incinerator provided

Appropriately establishing/managing clinical waste disposal for pits/chambers using approved methods

Staff capacity building and management

To work and liaise with the Facility Medical Officer in charge, Health Manager for health staff recruitment, development, and retention; support health care staff and promote staff wellness and capacity building activities that enhances staff satisfaction, wellness, and development

- Ensuring that each member of the team fully understands the outcomes that are expected of them and that they are aware of best practice in Health program implementation, quality, and learning
- Ensuring that work is planned and organised in a way that meet the needs of patients and partners in the most cost-effective manner possible; ensuring that team members are given appropriate workloads and are working efficiently
- Supporting team members to enable them to give off their best e.g., by encouraging and praising good performance, coaching, assisting staff to prevent or resolve problems, and ensuring they are provided with appropriate resources, tools, and equipment

Monitoring and reviewing performance and, in particular, conducting periodic appraisals, holding staff accountable for meeting success criteria, and delivering any improvement goals which have been identified, taking decisive action in the case of poor performance

Representation, liaison, and coordination

To liaise with both State medical outlets and other health services provider to help promote good health to the people living in the communities; supporting Medical Office In-Charge and Health manager for organizing Projects/Program visits ensuring that all the necessary arrangements are in place for such visit; from time-to-time as requested by Supervisor, representing CARE in technical meetings. Including but not limited to:

- As directed by Health Manager /Medical Officer In-Charge, representing CARE in relevant technical working groups, local authorities and administration, and other agencies operation in the area
- Attending as required general and program meetings organised by CARE Office at the location

Keeping up to date with standards of professionalism and CARE's expectations always concerning personal behaviour and values and acting accordingly

Qualifications: Education/Knowledge/Technical Skills and Experience

QUALIFICATIONS AND EXPERIENCE

Essential

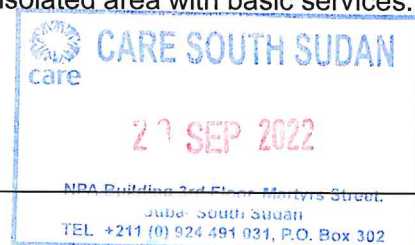
- Minimum requirement: Diploma in clinical medicine from a recognized institution with minimum of 3 years working experience in a busy health care facility.
- Experience: 3 years working experience.
- Additional trainings in community health in added advantage
- 03 years' experience working with an International NGO will be an added advantage

Skills/abilities

- Good knowledge of computer systems and applications (Word, Excel,)
- Ability to write and interpret reports and training
- Fluent in English (spoken and written), working knowledge of Arabic or local language is a major asset.
- Have the capacity to live and work with people of different backgrounds Enhance team spirit, good communication skills, flexible and is able to live in an isolated area with basic services.
- Knowledge in Social work

Good communication skills

Key Relationship:



HOW TO APPLY

The position will be based in Pariang. This position is ONLY open to South Sudanese Nationals. Opening Date **20th September 2022** and Closing date CARE South Sudan receiving application will be **7th October 2022**.

Applications and CVs should be delivered to: jobs.southsudan@care.org Or Hand delivery to CARE Office NPA Building 3rd floor, Martyrs Street Juba South Sudan or CARE Pariang Field Office

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

