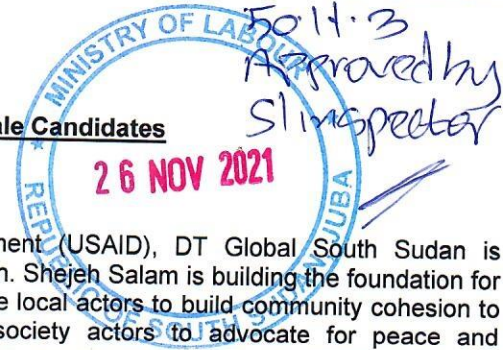


**Internship Opportunity for Female Candidates****Background:**

Under contract with U.S. Agency for International Development (USAID), DT Global South Sudan is implementing the five-year, Shejeh Salam Activity in South Sudan. Shejeh Salam is building the foundation for a more stable and socially cohesive South Sudan that will enable local actors to build community cohesion to promote peace processes and peaceful co-existence; civil society actors to advocate for peace and reconciliation and participate in civic processes; provide trauma awareness services to communities; and access to media that is providing accurate, fair, and thorough information to mitigate the impact of rumor and misinformation. The Shejeh Salam Activity is currently implementing the majority of our activities in thirteen priority counties in Unity State, Western Bahr el Ghazal State, Upper Nile State, Eastern Equatoria State, and Greater Jonglei, although geographic focus may shift.

**Diversity, Equity, and Inclusion:** DT Global South Sudan is committed to continuously contribute to a more diverse, inclusive, and equitable society by acknowledging and addressing disparities, contributing factors, and ongoing barriers. In the spirit of promoting diversity and creating equitable opportunities for underrepresented groups, Shejeh Salam is offering internship opportunities to female candidates from various backgrounds.

**Internship Description:**

Are you interested in kick-starting your career in international development? DT Global South Sudan/Shejeh Salam is looking for dedicated, enthusiastic, and hardworking South Sudanese female candidates who graduated from university - from 2019 and onwards - to join the team as an intern for a period of three – six months. The selected Intern will be based in Juba, South Sudan.

At the end of the internship, the candidate should have a general understanding of the organization as a whole, the various departments, and the work that our organization is implementing in South Sudan. Additionally, the intern will have increased technical tools and a strong overview of the overall operations of an international development organization.

**Departments:**

The candidate is expected to support one of the following departments:

- Database Management
- Monitoring, Evaluation and Learning (MEL)
- Program and grants management
- Logistics
- Procurement
- Information Technology (IT)
- Human Resources
- Finance

**Duties and Responsibilities:**

- Become familiar with the business/operational processes of the assigned department
- Shadow the assigned specialist/s and learn their main day to day activities
- Carry out tasks allocated by the mentor and receive feedback on performance
- In some exceptional situations backstop the mentor in his/her brief periods of vacation or other leave
- Report on progress on assigned tasks periodically
- Maintain integrity, and DT Global ethics at all the times

**Key Education, Certifications, and Competencies:**

- Completed an undergraduate degree with very good grades or above
- Excellent verbal and written English skills; Knowledge of local languages is desirable
- Proficiency in MS Office, especially in Excel Spreadsheets, Word Documents, and databases for those applying for database management.

**DT Global Core Competencies:**

- **Teamwork:** Works cooperatively and effectively with others to achieve common goals. Participates in building a culture characterized by inclusion, trust, and commitment.
- **Communication:** Effectively conveys information and expresses thoughts professionally. Demonstrates effective use of listening skills and displays openness to other people's ideas and thoughts.
- **Adaptability:** Adjusts planned work by gathering relevant information and applying critical thinking to address multiple demands and competing priorities in a changing environment.
- **Customer/Client Focused:** Anticipates, monitors, and meets the needs of customers and responds to them in an appropriate and responsive manner.
- **Diversity & Inclusion:** Conveys respect for diverse individuals and perspectives; models inclusive behaviour and treats everyone fairly.
- **Professionalism:** Displays appropriate and ethical behaviour, integrity, and personal presentation in the workplace always; demonstrates respectful communication for others, both verbal and non-verbal.

**Application Process:**

In your Letter of Motivation, please specify the department that you are interested in, how your education, skills, and any experience you have fit that department, and a brief description of your motivation for the internship opportunity.

*To apply, please send your CV, Letter of Motivation and university grades to [shejhsalam-administration@dt-global.com](mailto:shejhsalam-administration@dt-global.com). Your attachment must be less than 1 megabyte in size; your CV must include your full name, email address and phone number; and DO NOT submit any other documents at this time. In the email subject line, include "Your Name - Department - Internship Opportunity" in the subject line of the email. Please **apply electronically**, DT Global South Sudan/Shejeh will not be accepting paper copies at this time. Only candidates who are short-listed will be contacted. **The deadline for submissions is, December 13, 2021, at 09:00AM, CAT.** Emails received after this time will be considered only at DT Global South Sudan/Shejeh Salam discretion.*

