



**IntraHealth International Inc. South Sudan –Juba**

DATE: 08/12/2020

**SUBJECT: REQUEST FOR QUOTATION FOR 15-20 ROOMED HOUSE AS OFFICE SPACE.**

**Background.**

IntraHealth International Inc. through cooperative agreement with United States Agency for International Development (USAID) support the Ministry of Health (MOH) and other stakeholders in HIV/AIDS epidemic control through program policy formulation, planning, implementation and health systems strengthening approaches in the country.

**SERVICE REQUIRED:**

- Inspection of buildings as office space.

**SPECIFICATION FOR THE COMPOUND/HOUSE**

- Secure and fenced compound with razor wire, strong main gate with access door, emergency exit door.
- Ample security lighting
- House with large waiting room/Conference Hall.
- At least 15 to 20 rooms for Offices: self-contained preferred, with air conditioning, strong doors, bugler proof windows
- Reinforced entrance doors
- Available adequate/large storage room.
- Ablution water for the office 24/7, plumbing repair and maintenance for the office will be the responsibility of the landlord.
- Ample parking space for up to 6 offices vehicles.
- Ample parking space for visitors' vehicles.
- Guard House with view/observation window.
- Heavy duty Generator/Power
- House with constant water supply.
- House with well laid down sewage system
- Paved compound.
- Secure neighborhood.
- Generator/Power/generator servicing/maintenance fully provided by landlord.

- CCTV Cameras installation/maintenance and security guarding services for the office 24/7 and any security response services provided by the landlord
- Maintenance of the premise's facilities (AC repair and Maintenance, electrical repairs and maintenance, repair and maintenance of the office building, gardening and compound maintenance) including replacements where necessary will all be the responsibility of the landlord.
- Unshared compound would be most preferred. If Shared, indicate the number of organizations currently renting in the building.
- The house is required for a year plus.

**Areas for office location**

- Juba Nabari, Thong ping, Hai Gonia, Hai Cinema, Kololo, Hai Commercial and any location not far from the United States Embassy.

**OTHER TERMS**

- Specify the cost of monthly office rent for the office and the services required separately.
- The offer of the office rent should include the 20% withholding tax
- Payment on delivery of service either in SSP or USD (Exchange rates to be advised).
- Delivery period as soon as Purchase Order is issued.
- Warranty to be stated.
- Quotation period to be indicated.

Quotation with photos of the building to be submitted to IntraHealth International Inc. offices in Juba located at **Plot No: 187, Block 3-K South, Juba Nabari (Behind US embassy residence, opposite Watoto Church-former Vamp supermarket), Juba- South Sudan.** Or on e-mail through [procurement-ss@intrahealth.org](mailto:procurement-ss@intrahealth.org). Deadline for submission of Quotation is **17<sup>th</sup> December 2020.**

