

Approved
[Signature]

Date: 19th .08.2021

Job Advertisement

Background

HI has been operating in South Sudan since 2006, implementing humanitarian and development actions aimed at promoting the rights, safety and quality of life of vulnerable populations, particularly persons with disabilities, mental health problems and functional limitations across the country. HI's current portfolio adopts an integrated and multi-sectoral approach which includes interventions centred on MHPSS, Protection, Functional Rehabilitation and livelihoods with disability inclusion a cross-cutting theme across all programmes. In 2021, HI will continue to implement interventions in these areas, whilst transitioning to post-emergency and recovery programming.

At present the total mission portfolio is approximately 5 million euros. The main donors of the mission are DFID, ECHO, UNHCR, SSHF, Luxembourg Ministry of Foreign Affairs, and French Ministry of Foreign Affairs /CDC. The mission currently employs 09 international and 60 national staff, working from the coordination office in Juba, field offices in Yei and a mobile response team covering multiple locations across the country. HI is intending to expand to former Unity State to address the humanitarian needs of the population in the coming year.

The Project

This project will provide general protection and disability Inclusion mainstreaming interventions through targeted assistance to persons with and without disabilities. This will be through individual protection assistance (IPA) including assistive devices, safe referrals, capacity building on disability mainstreaming to protection actors, OPD engagement and awareness raising activities. The child protection component will in addition to the above include, mental health and psycho-social support (MHPSS) for children and their care givers and establishment of referral pathways in Aweil South. The project target populations include, people displaced through conflict, floods and Covid-19 affected vulnerable groups with and without disabilities so they can safely and with dignity access their most fundamental rights and entitlements. This will be done through the provision of individual protection assistance, including, identification, assessments, referrals and provision of MHPSS and physical rehabilitation services to persons with heightened vulnerabilities, to ensure that they are able to access assistance and services. Crucially, the project will build capacity of protection emergency responders with the intent to influence policies, practices, attitudes and decisions aimed at creating an enabling environment to support for inclusion of persons with disabilities and elderly.

Humanity and Inclusion is therefore seeking to recruit a qualified and dedicated Candidate for the Position detailed below: -

Job Title:	Protection Case Worker
Vacancy position	Position-2
Country Program:	South Sudan
Duty Station:	Juba site, POC1 (1) and POC3 (1)
Position Reports to:	Project Manager
Position Opened for:	South Sudanese
Contract Duration:	9 Month with Possibility of extension depends on Funding
Desired Start Date:	ASAP
Closing Date:	7 th September 2021

Job Purpose

Under the overall responsibility of the Project Manager, the Protection case worker will ensure provision of protection support to women, men, boys, and girls that are at risk, including people with disabilities/he will work with partners, counterparts and stakeholders in ensuring project outputs are of the highest quality and that expected results are achieved in a timely and efficient manner. This is an exciting new role well-suited for an entry-level candidate. It offers a good experience to learn from an exceptional and motivated team, while working in a fast-paced and changing operational environment.

Key Responsibilities	<p>Responsibility 1: Conduct awareness raising activities on protection related issues of concern.</p> <ul style="list-style-type: none"> • Organize and conduct awareness raising and information sessions on protection issues with target communities. • Maintain up-to-date understanding of target communities including protection trends and social dynamics. • Ensure compliance with HI technical quality standards, in close coordination with the Technical Unit. • Ensure that beneficiaries and partners are aware and comply with HI protection policies including the code of conduct and PSEA policy -Prevention of Sexual Exploitation and Abuse. <p>Responsibility 2: Provide protection support to beneficiaries.</p> <ul style="list-style-type: none"> • Conduct field visits 4-5 times a week to meet with persons of concern within the community and identify individuals at risk and persons that face barriers accessing services to meet humanitarian needs. • Safely assess persons of concern to conduct internal referrals for rehabilitation, PSS, or medical support, or external referrals to other protection actors. • Follow up of cases referred to ensure persons referred are receiving the support required. • Maintain and update relevant databases in a timely manner. • Assist in the identification of gaps and opportunities for Protection, MHPSS and share in meetings with the Project Manager.
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	<p>Responsibility 3: Networking and representation.</p> <ul style="list-style-type: none"> • Ensure continuous mapping of protection services available in HI areas of intervention. Project manager to develop linkages and maintaining regular contact and working relations with all relevant stakeholders. • Under the supervision of the Project Manager, work to strengthen relationships with relevant stakeholders to ensure effective implementation of project activities. <p>Responsibility 4: Documentation and reporting</p> <ul style="list-style-type: none"> • Provide monthly report to the Project Manager to ensure indicators achieved in line with the Monitoring and Evaluation tool developed. • Regularly reporting on the activities of the SSHF program (activity reports, meeting minutes, attendance sheets, indicator reporting, review weekly and monthly objectives, etc.) in compliance with M&E tools as per requested by the Project Manager. • Establish a monitoring and evaluation system, regarding project activities, in coordination with the Monitoring and Evaluation Officer. • Complete efficient and safe data entry and documentation of cases in line with standard operating procedures and guidelines; • Ensure cases are documented safely through mobile and hardcopy data collection methodologies; • Adhere to HI's data protection and confidentiality protocols • Participate in quarterly review, networking meetings, etc. • Any other duties and responsibilities assigned by the Project Manager that is within the post-holder's expertise and experience.
<p>Eligibility/Qualifications & Experiences.</p>	<ul style="list-style-type: none"> • Applicant should possess a South Sudan national ID. • University degree in Social Work, Anthropology, Sociology, human rights law or a related field from an accredited academic institution with 2-3 years of relevant professional experience. • Prior relevant experience, particularly working with people with disabilities. • Experience in humanitarian context, preferably in the field of protection. • Basic understanding of human rights, protection, participation, psycho-social support, and governance issues in South Sudan context.

	<ul style="list-style-type: none"> • Experience in providing Protection services in emergency situation; • Experience in a complex humanitarian emergency or post-conflict environment; • Fluency in written and spoken English is mandatory, Arabic is desired • Strong interpersonal and intercultural skills • Capacity to work respectfully and successfully with people with disabilities • Strong communication, presentation and reporting skills • Strong organizational skills • Strong computer and IT skills • Observe and respect and promote HI's protection Policies
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Note: This job description is not exhaustive and the staff member may be asked to perform duties over and above those described here. The staff member is also expected to maintain confidentiality of all beneficiaries and internal information at all times.

As an employee of HI, all staff are required to guard against any abuse of authority. In no circumstances should he/she profit from his/her situation in order to divert assistance from its final destination or obtain favors of any nature (notably sexual).

The employee must show respect and consideration towards his/her contacts (beneficiaries, partners, colleagues...), with particular attention for people in vulnerable situations. In no circumstances should he/she commit an act or adopt behavior liable to injure one of his/her contacts either physically or psychologically, or cause him/her harm of any sort.

HOW TO APPLY

Qualified Candidates are to submit their CVs and Cover Letters clearly mentioning the Position in the Job title as indicated above.

You can submit your CV and Cover Letter to:

Human Resources and Administration Department, Humanity and Inclusion, Juba HI
office located at Hai Amarat, Havana Street Juba South Sudan not later than **September 7th, 2021**
Email: recruitment@southsudan.hi.org

NOTE: Due to urgent need for the position, screening and shortlist may be done on daily basis as CVs comes and the position may be filled before the expected start date.

Humanity and Inclusion is an equal employer and encourages applications from qualified Female candidates and persons with disabilities.