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Approved by

Stinspector



CBM is an international Christian development organization, committed to improving the quality of life of people with disabilities in the world. CBM addresses disability as a cause and consequence of poverty, and works in partnership to create an inclusive society for all.

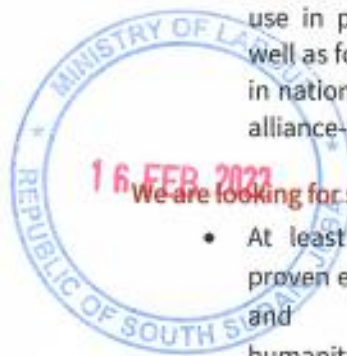
Humanitarian /Community Based Inclusive Development Programme Officer

Location: South Sudan

We are looking for someone who will

- Planning and carrying out needs assessments, baseline surveys that will be specific to humanitarian and Community Based Inclusive Development (CBID) interventions.
- Support the implementation of CBM Community Based Inclusive Development Initiative Plan.
- Designing of an appropriate approach to humanitarian responses in consultation with the partners and ensure strict adherence to the humanitarian standards.
- Build the capacity of the partners through mentoring and offering trainings in all humanitarian and Community Based Inclusive Development programmes.
- Analyze gaps at CBM and Partners level and enhance capacity to manage different categories/levels of disasters
- Work with partners to facilitate appropriate community involvement in the design and delivery of humanitarian and Community Based Inclusive Development activities.
- Managing documentation and monitoring of humanitarian and Community Based Inclusive Development interventions as well as ensuring that partners are submitting statistics reports on time with quality data
- Ensure that programme monthly, quarterly and annual reports for the project and prepared and submitted timely to the country office and other stakeholders.
- Writing reports on field activities as required and sharing these with the Programme Development and Delivery Specialist in a timely manner.
- Together with the Monitoring and Evaluation team, develop monitoring and evaluation plans and tools for tracking progress, outputs and outcomes of humanitarian and Community Based Inclusive Development activities
- Take lead on all humanitarian and Community Based Inclusive Development technical assessments in coordination with other sectors within CBM other external sector agencies in South Sudan.
- Support partners to design or review beneficiary targeting criteria for all humanitarian and Community Based Inclusive Development interventions.

- Develop and maintain positive relationships with local leadership, local authorities, DPOs, other NGOs, UN agencies and any other stakeholders, projecting a positive image for CBM and ensuring good cooperation and partnerships;
- Ensure inclusion of people with disabilities in all the project activities, promoting meaningful and effective participation at all levels of the project cycle;
- Follow the CBM financial, operational and quality management procedures. Additionally, support partner to adhere to the funding agreements and ensure quality implementation and reporting of the programme activities;
- Ensuring relevant aspects of CBM's work in South Sudan e.g. Inclusion of people with disability and gender equality is reflected in your objectives.
- Ensure implementation of CBM's operational policies, procedures and guidelines, especially inclusion policy, gender analysis;
- Record all results and analysis of project monitoring results/data that are stored at the project level by partners, with important/ strategic findings (lessons learned, best practices, evidence base) also stored at CBM office with soft copies saved on the server.



- Share appropriately project data to be easily accessible for use in project evaluations as well as for evidence to be used in national level advocacy and alliance-building.

We are looking for someone who has

- At least a minimum of 5 years proven experience of development and implementation of humanitarian response, community based inclusive development programmes, advocacy and Disability Inclusive Disaster Risk Reduction and Climate Change Adaptation program and resilience programmes.
- Relevant university degree in social sciences, project management business administration, or related field.
- Professional experience of 5 years in a national or international NGO with a track record in successfully managing inclusive development and/or humanitarian Programmes in collaboration with national partners.
- Strong knowledge of the humanitarian sector including principles, trends, standards and laws, and understanding of how humanitarian work relates to longer-term development;
- Working experiences of integrating Disability Inclusive Disaster Risk Reduction into humanitarian Interventions and other development program,

- Practical experiences of providing training to partners staff both on training methodologies, risk analysis and action planning,
- Working experience with NGOs or international development organizations' is preferable, Sound experience in resource management e.g. people, finances, assets,
- Good understanding and practical experience in application of equity issues (Gender and diversity)
- Good understanding and practical experience in disability inclusion and mainstreaming, Excellent writing and reporting skills with fluency in English,

Application Procedures:

Candidates with the required profile and proven experiences, who meet these qualifications, are invited to submit via e-mail, a meaningful letter of motivation, stating why he/she wishes to work for CBM, CV, three professional references and salary expectations to info.Southsudan@cbm.org

Applications can also be submitted in hardcopy to:

Christoffel-Blindenmission Christian Blind Mission e.V.
Buluk Eye Centre ,400 Meters South Ministry of Petroleum
Juba, South Sudan, Opposite Sudan Embass

Application deadline: 10th March 2022

The future job holder will adhere to CBM's values and commits to CBM's Code of Conduct and Safeguarding Policy.

CBM encourages persons with disabilities who meet the qualifications to apply for this position. For further information about CBM's inclusion policy, please visit our Resources & Publications section at <http://www.cbm.org>

Only short-listed candidates will be contacted.

