

Date: 14th September 2023

SD 143
14-09-2023



RE: NON-RELOCATABLE JOB ADVERTISEMENT: CLINICAL OFFICER

Position title:	Clinical Officer
Base location	Akop with frequent travel to other field sites
REPORTING TO:	Health Officer
MATRIX LINE MANAGER :	Field Coordinator
LINE MANAGEMENT RESPONSIBILITIES:	None
Introduction & Background: Islamic Relief Worldwide, established in the UK in 1984, is an international NGO seeking to promote sustainable economic and social development by working with local communities through relief and development activities. We aim to help the needy regardless of race religion or gender and implement our work in the thematic areas of Water, Sanitation and Hygiene (WASH) Food Security and Livelihood (FSL) Health and Nutrition, Protection and Inclusive Resilience for the conflict, drought and flood vulnerable people including the IDPs, Returnees as well as Host Communities. Islamic Relief has been working with communities in South Sudan since 2004 and currently seeks to recruit a dynamic and self-motivated individual for the said position of <i>clinical officer</i> to be based in Akop but with frequent travel to Alebek Payam of Tonj North County in Warrap State.	
CHILD SAFEGUARDING: Level 3: The role holder will have contact with children and caregivers on daily basis during implementation of the project with emphasis on addressing key issues affecting their basic rights/needs.	
ROLE PURPOSE: The overall purpose of this position is to implement health emergency response project to target returnees, refugees, IDPs, and host communities in Akop and Alebek Payams in Tonj North County, Warrap State. To provide overall day-to-day curative consultation, sexual reproductive health, BEMONC, EPI immunization services, CRM, and management of medical supplies during integrated health and nutrition mobile outreach clinics. And also to provide awareness, advocacy, sensitization support to the target communities in addressing specific health activities meant to improve access to quality and equitable health care services to the PHCU's or outreach catchment area populations including supporting training/capacity building of PHCUs & outreach based staff and Community based volunteers, supervising and providing ongoing mentorship and support to junior colleagues.	
KEY WORKING RELATIONSHIPS Has regular contact with Health Officer and all staff in the Field Office. Close contact with the Field Coordinator and programme staff in area of Health and Nutrition.	

KEY WORKING RELATIONSHIPS

- Has regular contact with all staff in the Field Office. Close contact with the Project Officers and programme staff in area of intervention.

SCOPE AND AUTHORITY

Scope of the Role:

The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect and fair treatment of his/her clients, colleagues and program staff. The Clinical Officer upholds the programme policies focused on Health and Nutrition.



MAIN OFFICE
IR.SS. Along Unity Road
Plot No.54, Block B-xvi
Hai. Cinema, P.O Box 353

WAU OFFICE
Hai Darajat
Tel: 0916287894
0929732333

WARRAP OFFICE
Along the Warrap - Akop Road
Tel: 0920522368

KAPOETA
Narus Compound
Diocese of Torit
Tel: 0925600504

Website: www.islamic-relief.org
RRC Reg No.051

Responsibility for Resources: In charge of the medical commodities

KEY ACCOUNTABILITIES

The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect and fair treatment of his/her clients, colleagues and program staff.

Key Accountability 1: Patient Care

- Clinical care of patients at facility or Outreach Site with a focus on professional practice.
- Conduct clinical curative consultations at facility or outreach sites.
- Perform basic medical procedures in line with MOH guidelines for a Clinical Officer.
- Ensure patient information is kept confidential at all times.
- Ensure accurate and timely collation of activity data for reporting purposes.
- Ensure proper use of medical equipment and supplies.
- Monitor and audit stock regularly and request for stock out drugs.
- Develop care plans for patients, establishing goals with clear explanations.
- Ensure proper follow up of patients in the health facility and those referred out.
- Provide health education, Covid19 awareness, family planning, etc to clients.

Key Accountability 2: Supervision of the staff roles and duties

- Provide guidance to the all-junior staff as required by IRW HR policy and Code of conduct.
- Prepare duty roster and assign duties to staff based on their different responsibilities.
- Provide weekly and monthly activity plans to ensure smooth project implementation
- Conduct staff annual appraisal and identify areas of weakness which need development

Key Accountability 3: Capacity Building and Training

- Capacity build of Healthcare Workers by providing training.
- Assist Project Officer in setting up and delivery of routine training activities for patients.
- Provide outreach and sensitization activities for the targeted communities focused on health or nutrition as required under the project.
- Contribute to the operations of the health facility by promoting the flow of communication between the IR project and work of health/Nutrition staff.
- Participate in IRSS resource mobilization

PERSON SPECIFICATION

ESSENTIAL

Qualifications

- Diploma in Clinical Medicine from a recognized medical training college.
- Registered as a Clinical Officer and possess a valid practicing license.

Experience

- At least 3 years' experience working in primary health care field.
- Experience in Sexual reproductive health, BEMONC, IDSR, DHIS2, and EWARS.

Skills

- Knowledge in Clinical Medicine, Primary Health Care and Ministry of Health Guidelines on Health/Nutrition as per National health policies.
- Good knowledge and skills in South Sudan primary health care system
- Basic Knowledge and skills in BEMONC and South Sudan EPI program.



- Competent leadership and communication skills.
- Competent written and spoken English
- Committed to Islamic Relief Worldwide values and code of conduct.
- Language skills in Arabic

DESIRABLE

- Familiarity with the Millennium Development Goals, Sphere Standards, Do no harm policy, Red-Cross/Red-crescent Code of Conduct, Humanitarian Accountability etc.
- Ability to work in unfriendly, insecure environment under pressure with minimum supervision.

How to apply.

Interested candidates should submit their applications letter briefly describing a motivation for the position and highlight relevant experience, updated Curriculum Vitae (CV), National ID and copies of certified certificates to official email address: IRSS.recruitment@islamic-relief.com.ss

Hand delivery to IRSS Wau or Warrap offices Not later than the deadline of Tuesday 4th October 2023 at 4pm local time.

- Only shortlisted candidates will be contacted.
- Due to the urgency of these roles, Islamic Relief reserves the right to shortlist applications prior to the closing date.

Female candidates are strongly encouraged to join our work culture that empowers every employee to share ideas and take responsibility. At IRW, we think outside the box. We encourage ideas and give responsibility to all employees at all levels, to help solve the complex issues that we face. You will have many opportunities to be heard and take the initiative

