



Save the Children

8 September 2025

Job Advertisement

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

Save the Children has zero-tolerance policy on conduct that is incompatible with the aims and objectives of the organization, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. All selected candidates will be expected to adhere to Save the Children's policies and procedures and the standards of conduct expected and will therefore undergo through Legal vetting, reference/background checks

SCI is seeking to recruit: -

Job Title: Education Officer (2 Open positions)

Location: Kapoeta

Reports to: Field Manager

Contract Period: 1 Year

CHILD SAFEGUARDING:



Level 3: the role holder will have contact with children and/or young people either frequently (e.g., once a week or more) or intensively (e.g., four days in one month or more or overnight) because they work in country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.

KEY AREAS OF ACCOUNTABILITY:

Support the delivery of learning and capacity building activities in Save the Children supported primary schools and county officials and packages.

- a) Work closely with the disaster risk reduction and climate change project officers, Coordinators and partners' staff in implementing and developing all aspects of the integrated education and climate change program.
- b) Compile and submit weekly, monthly, quarterly and annual work plans and reports to the Education Coordinator.
- c) Develop an effective and sustainable bridge between the local Education Authorities, and SCI based on good communication, representation, and feedback.
- d) Articulate and ensure the roles and responsibilities of local education authorities are well received and are implemented.
- e) Establish good relations with the local civil administration and community leaders, particularly the chiefs, sub-chiefs, PTA, SMC, parents and children.
- f) Develop simple data tracking template for school enrolment to manage school data.
- g) Work with communities to encourage enrolment of girls & suggest strategizing retention
- h) Ensure timely and quality reporting for all activities and training conducted and follow up on all training action plans and report on them periodically
- i) Lead workshops for communities, PTAs, children and others as designated related to the value of education and the links between child protection and education.



- j) Ensure that SCI all supported schools are visited on regular basis, data collected and documented.
- k) Conduct joint monitoring and supervision visits to schools with Payam supervisors
- l) Develop a monthly individual activity plan and ensure project interventions are implemented according to work plan

QUALIFICATIONS

- Bachelor's degree or Diploma in education with 5years of experience and other related social sciences.
- Master's in education is an added advantage.

EXPERIENCE AND SKILLS

Essential:

- Minimum 3–5 years of relevant experience in the education sector, preferably in program coordination, teaching, curriculum implementation, EiE project management.
- Experience working with schools, education authorities, NGOs, or community-based education projects.
- Familiarity with education policies, frameworks, and standards in South Sudan and other countries.
- Demonstrated ability to collect, analyze, and use data for monitoring and improving education
- Very good experience in writing reports and managing project budget is an asset.
- Background in disaster risk reduction and climate change programing in schools, inclusive education, digital learning, or teacher training is a plus.
- Proven track record of managing large-scale education programs or projects, preferably in partnership with government bodies, international NGOs, or donor agencies.
- Strong experience in implementing South Sudan curriculum, teacher training, education policy, or sector reform is an asset.
- Demonstrated ability to lead multi-stakeholder engagement, including government ministries, local education authorities, and community groups.
- Fluency in English with excellent written and verbal communications skills and a passion for creative and effective communications.
- Commitment to the mission, vision and values of Save the Children

Desirable:

- Familiarity with Education programming in Emergencies and development strands and associated communications principles is highly desirable.
- More flexible and have knowledge of local context and cultures of the area.
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Application Information:

Click the provided link to apply ([SCI Career Site Careers \(oraclecloud.com\)](https://oraclecloud.com))

Please review application instructions/guidelines carefully to make submission easier:

1. Compile CV and cover letter and upload as (**attachment 1 online**)
2. Nationality ID must be a South Sudanese, combine with Education Qualifications/ Transcript and Certificates and upload as a single PDF file as (**attachment 2 online**)

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.
 In case you face difficulty in accessing the link, please come to Save the Children head office Juba Hai Malakal or SCI Field Offices for technical support or submit hard copy.

Deadline for submitting applications: 22nd, September 2025.

