

- NEW -



Vacancy Announcement	
Job Title:	Hospital Matron-Relocatable (01 Position)
Band / Level / Grade:	8A
Department:	Health
Location:	Maban County- Upper Nile State
Overtime Eligible: (per local law)	Exempt
Opening Date	February 7 th 2023
Closing Date	February 24 th 2023

BACKGROUND:

The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933 at the request of Albert Einstein, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster. At work today in over 40 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure. The IRC leads the way from harm to home. IRC has operated in South Sudan for over 30 years now delivering humanitarian relief, post-conflict assistance, and development programs in both refugees, internally displaced and host community settings. IRC operates in 10 field offices including in Juba with program portfolio covering health, nutrition, Environmental Health (EH), child protection, economic recovery and development (ERD)/livelihoods, women's protection, and empowerment, Education, and general protection. IRC continues to provide life-saving assistance and humanitarian aid to vulnerable South Sudanese, trying to rebuild their lives and restore peace. The IRC's new strategy in South Sudan will prioritize improving health, safety, and economic well-being, targeting women, children, and other vulnerable.

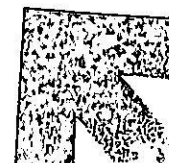
JOB OVERVIEW/SUMMARY/ SCOPE:

The Hospital Matron based in Bunj Hospital shall, under the supervision of the Health Manager, be responsible for ensuring delivery of high quality and efficient clinical services to all clients visiting the IRC facility, ensuring that high standards are adhered to in assessments, treatment, and follow up in line with the South Sudan MoH, WHO and UNHCR guidelines.

Duties and Responsibilities:

Program Management and Service Delivery:

- ❖ The Hospital Matron shall report to the Health Manager and will
- ❖ Assist the Health Manager in daily hospital administration, provision of quality health services to the patients and providing oversight in the day to day running of the hospital.
- ❖ Be responsible for ensuring smooth delivery of quality health care to both the refugee and host community populations.
- ❖ Be responsible in liaison with the Health Manager for preparing quarterly budget estimates for the various hospital departments.



Coordination and Representation:

- ❖ Responsible for addressing patient complaints.
- ❖ Coordinate staff in the department to resolve operational problems, promote communication & good relations with patients and the public.

Key Result Areas:

- ❖ Improved quality of care in the wards/hospital
- ❖ Proper coverage and delivery of health services at the hospital departments.
- ❖ Prompt reception and quality care for referred patients.
- ❖ Proper documentation of patient care.

Key working relationships:

Direct supervisor:

- ❖ Health Manager

Technical support:

- ❖ Senior Medical Officer, Pharmacist, Lab Technologist, Department in charges

Qualifications:

- ❖ Must have enrolled nursing diploma or equivalent.
- ❖ Must be registered with the Nurses and Midwives council.
- ❖ Relevant work experience of at least 2 years in a leadership position at a busy hospital.
- ❖ Be able to work in a stressful setting and adapt quickly to changing environments.
- ❖ Excellent communication and interpersonal skills

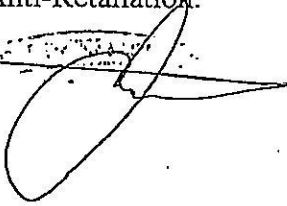
Required Experience & Competencies:

- ❖ Well-developed communication skills, including for counselling and persuasion
- ❖ Good computer skills (Complete MS Office package and any database management and analysis)
- ❖ Must be a team player, flexible and culturally sensitive
- ❖ Ready to work in difficult environmental conditions

STANDARDS OF PROFESSIONAL CONDUCT:

The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

SAFEGUARDING POLICY:



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The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

NARROWING THE GENDER GAP:

The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols

EQUAL OPPORTUNITY EMPLOYER:

IRC is an Equal Opportunity Employer. IRC considers all applicants on the basis of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws

‘WOMEN, MINORITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY.

HOW TO APPLY:

Interested applicants should submit a **CV with 3 references** and a copy of their **South Sudan national ID**, to **IRC Office Juba/ Maban field office** or, by email to **SS-HR@rescue.org** **Not later than 5:00 PM of Friday February 24th, 2023.**

NOTE: Only short-listed candidates will be contacted and attach photocopies of your academic documents only while original academic documents will be asked at the interview panel and all the photocopies will remain the property of IRC.

PLEASE, LABEL YOUR APPLICATION CLEARLY: HOSPITAL MATRON- MABAN COUNTY.

