

16th February 2023**RE-REQUEST FOR QUOTATIONS (SUPPLIES)
SUPPLY OF WASH FACILITIES RFQ NO. 12229/0026/2023**

Finn Church Aid (FCA) is a professional, non-profit, non-political neutral humanitarian organization with Head Office in Helsinki, Finland. FCA's work is based on international law and the Code of Conduct of the International Red Cross and Red Crescent Movement and Non-Governmental Organizations (NGOs) in Disaster Relief. Finn Church Aid was founded in 1947. The organization is specialized in long-term development programs and humanitarian assistance.

FCA is seeking for quotations for supply of wash facilities for COVID-19 and Ebola awareness in FCA supported TVET institutions and primary schools in Lainya, Yei and Kajo Keji. The delivery locations will be FCA offices at Juba Na Bari opposite Nile Fortune Hotel for Kajo Keji Wash facilities and FCA Yei office located at ECSS Guesthouse compound, Hai Mission Road for Lainya and Yei Wash facilities. The quotation should include delivery cost to FCA Juba office and Yei, Central Equatoria State.

You are required to submit your quotation in a plain sealed envelope clearly marked with the RFQ number 12229/0026/2023 and dropped inside the box placed at FCA security room in Juba or Yei or send via email to procurement.ssuco@kua.fi. All quotations delivered by hand should be registered in the submission register before dropping in the box.

For any query concerning this RFQ, you can send an email to procurement.ssuco@kua.fi quoting the tender number 12229/0026/2023 as the subject.

When submitting a quotation, vendors should take into account the following:

1. FCA does not negotiate prices with vendors. As such, total prices should be net after deduction of any discount offered.
2. All handling and transport costs from the location of the supplier/manufacturer to FCA Juba office at Juba Na Bari and Yei will be the responsibility of the successful bidder.

This form must be completed and returned with your official proforma invoices/quotation. Prices should be quoted in **United States Dollars (USD)** only.

Item	Description of supplies	Qty Required	Unit	Unit Price (USD)	Total Price (USD)
1	Wash Facilities (Plastic drums) with the capacity of 100 litres with metallic stand and basin as provided in the picture on page 4. Colour - Black with FCA and donor logos printed on it.	65	Sets		
2	Saraya Hand Sanitizers, 1 litre bottle	260	Bottles		
3	Liquid soap 20 litres jerrycan, green or blue colour.	26	Cans		
4	White star Bar soap 600g, 25 bars in a box	65	Boxes		
	Grand Total Amount for Lots quoted				

Quotation validity (90 days) (YES/NO)	
Delivery time preferably within 10 days upon request. Please provide a realistic time frame in (days)	
Payment is after delivery and within 30 days (Yes/No)	

A.1. Eligibility Criteria (Minimum Requirements).

The bidder should have a legally registered business in South Sudan that complies with the national laws i.e., possess valid registration certificate. Therefore, you are required to attach to your quotation the following: -

- Valid Certificate of Incorporation from the Ministry of Justice and Constitutional Development including the renewal stamps at the back page of the certificate or an equivalent certificate or equivalent.
- Valid NRA tax clearance certificate
- Valid Operations License

The following criteria will be used to analyse/evaluate the quotations:

#	Evaluation Criteria	Weight	Scoring Method & documents required
1	Price	100%	The qualified lowest bidder receives full score (100).

“FCA reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.”

Note:

- *FCA has zero tolerance concerning aid diversion and illegal actions and may screen potential applicants, contractors, suppliers, consultants, etc. against international lists to ensure due diligence and compliance with Anti-money laundering and Combating the Financing of Terrorism requirements.*

Note: Only the successful bidder will be notified. If you don’t get a notification from FCA within one week after the closing date, consider your quotation unsuccessful.

Quotation due date is **Monday 27th February 2023 by latest 4:00 PM.**

Finn Church Aid
 South Sudan Country Office

Name of company:

 Signed & Stamped by Supplier

Email Address:

