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Approved
Labour
School



FOOD FOR THE HUNGRY

Job Title : Gender, Equity & Social Inclusion and Mentoring Assistant
Location : Ulang County
Reports to : School Officer
Project : Girl's Education South Sudan (GESS 2)
Start date : As soon as possible
Application deadline: 24th March 2023

VALUES, VISION AND PURPOSE :

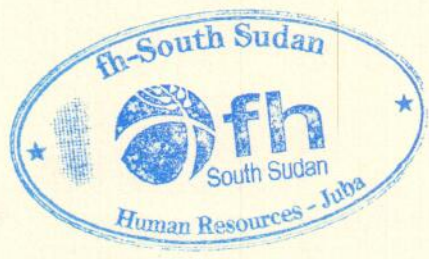
In 2001, Food for Hungry began working in South Sudan. At Food for the Hungry, we operate under a set of guiding principles we call "The Heartbeat." This includes our Values, Vision, and Purpose, which serve as the explanation of who we are and how we work as an organization. Together we follow God's call responding to human suffering and graduating communities from extreme poverty.

BACKGROUND:

The position of GES2 Gender , Equity and Social Inclusion and Mentoring Assistant was established in Food for the Hungry to implement the GESS 2 mentoring programme for 70,000 girls and boys across the Country: The incumbent will be tasked to build strong professional relations with the County Education Staff, Payam Education Supervisors, schools, and GESS2 staff. The GESS2 GESI & Mentoring Assistant will work closely with secondary schools and neighboring primary schools and with BoGs and SMCs, school mothers and female role models from locality where the Mentoring Assistant lives and works.

KEY RESPONSIBILITIES:

1. Supporting set-up of State Gender Thematic Working Groups (GTWG) (where applicable);
2. Regular participation in the State GTWG;
3. Setting up mentoring clubs in upper primary and secondary schools;
4. Rolling out mentoring programme in selected upper-primary and secondary schools through direct implementation of mentoring activities in upper primary and secondary schools, as well as at the community level
5. Supporting implementation of Back-to-School Campaign;
6. Supporting commemoration of special days specified by the Ministry of Education-International Women's Day, World Book Day , Menstrual Hygiene Day, World Environment Day , International Day of the African Child , National Girls' Education Day, International Literacy Day , International Day of the Girl Child , Global Handwashing Day, World Toilet Day, Days of Activism against Gender-Based Violence, World AIDS Day and International Day of Persons with Disabilities.
7. Running peer mentoring programme based on "Our School " Radio Programme;
8. Running a book club based on Teens ta Guwa magazine and mentoring books provided as part of the programme;
9. Monitoring attendance of learners at P7, P8, S1, S2, S3, S4 in selected schools;
10. Supporting activities related to prevention of drop-out due to pregnancy, inclusive implementation of activities implemented as part of "Let's Talk Campaign".
11. Inspiring innovative partnerships between selected schools and local businesses or organizations (for example tailors supporting production of reusable sanitary pads);



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12. Tracking the number of beneficiaries of mentoring programme;
13. Supporting secondary schools in monitoring attendance and taking proactive measures work with peer-mentoring groups to improve attendance of learners in selected schools, setting follow-up and support system to learners and preventing their drop-out;
14. Mainstreaming inclusive and gender sensitive approaches in all undertaken work;
15. Contributing to the design and the review of existing mentoring programmes and materials;
16. Contributing to the periodical reviews of GESS2 mentoring programme.
17. Develop roll-out plan for Mentoring Programme in the State;
18. Provide support to creation of State-level GTWG (where applicable);
19. Facilitate implementation of mentoring activities in selected schools and in accordance with agreed work plan;
20. Identify Senior Girls and Boys in selected schools with a potential of becoming peer mentors and capable of extending support to the mentoring clubs in the school;
21. Provide support to Boards of Governors and School Management Committees to plan for activities supporting improvement in attendance and performance as well as prevention drop-out;
22. Provide training to Head Girl and Head Boy on their roles and responsibilities in school development planning and their roles in BoG/SMC;
23. Create a network of female role-models at county level and keep in touch with them, encourage them to periodically participate in peer-mentoring sessions;
24. Liaise and keep in touch with GESS2 Community Mobilizer and Radio Producerstomaximize the use of GESS2 radio programmes and contribute to their design;
25. Liaise and keep in touch with School Officers, reach out for support when needed;
26. Report challenges and successes of the mentoring programme in primary and secondary schools;
27. Actively participate in professional development opportunities for the GESI and MentoringAssistants, especially in the gender and inclusion training opportunities, training courses for the GESS2 GESI and Mentoring Assistants and other as recommended by the GESS2Staffand GESS2 State Anchor Team Leader;
28. Mainstream inclusive and gender sensitive planning and budgeting approaches in all undertaken activities.
29. Report any safeguarding concern to a designated person.

*Please note: this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

KEY QUALIFICATIONS, EXPERIENCE AND PERSONAL COMPETENCIES

- South Sudan Certificate in Secondary Education.
- Minimum of 2 year of work experience in similar work
- Fluency in English and simple Arabic/or a local language of the locality;
- Confidence;
- Eagerness to learn;
- Speaking and presentation skills at secondary graduate level;
- Approachable and friendliness;
- Writing skills at secondary graduate level;



- Basic computer skills will be an advantage;

Safeguarding Policy. FH strives to provide an environment free from sexual exploitation and abuse and harassment in all places where relief and development programs are implemented and it holds a zero-tolerance policy against sexual exploitation and abuse and harassment. Foodforthe Hungry expects its employees to maintain high ethical standards, protect organizational integrity and reputation, and ensure that Food for the Hungry work is carried out in honest and fair methods, in alignment with the Food for the Hungry Heartbeat and safeguarding and associated policies. Violations to stated policies will be subject to corrective action up to and including termination of employment.

HOW TO APPLY

Interested and qualified applicants are invited to submit their applications, CV and copy of National ID card to fhss_recruitment@fh.org or hard copy delivery at Food for the Hungry **Ulang field Office**, during working hours. To the attention of the School Officer. **Mention the position and location you are applying for clearly on the envelope. I.e (GESI & Mentoring Assistant- Ulang County)**

This position is only for South Sudanese female candidates and a resident of Ulang- Upper Nile State. Only short listed candidates will be notified and the application documents once received are not-returnable.

