

50. H-3
Approved by labour
officer nips \$ HRD
16 JUL 2020
[Signature]

ART



ACTION FOR RECOVERY AND TRANSFORMATION

Munuki Suk-Melisia, Juba
Email: artjuba.ssudan@gmail.com
Tel: [0924570590](tel:0924570590)

Date: 14th July 2020

VACANCY ANNOUNCEMENT

Job Title: ~~BSFP Coordinator~~ ^{OFFICER} (National Position).

Duty Station: 80% Juba and 20% Roving

Start date: ASAP

Dateline for Application: 30th July 2020 (Due to urgency, applications will be reviewed daily)

Background

Action for Recovery and Transformation (ART) is a national non-governmental organization that operates in Juba County of Central Equatoria State and Torit County of Eastern Equatoria State. ART has been responding with the Nutrition intervention in Juba County since 2015. With support from UNICEF and WFP, ART is implementing OTP and TSFP respectively in 19 nutrition sites (Seven payams of Juba County) targeting children 6-59 months, pregnant and lactating women. ART is looking for a competent South Sudanese national to fill up the vacant position of BSFP ~~coordinator~~ ^{officer}

Job purpose:

Reporting to Blanket Supplementary Feeding Program (BSFP) Coordinator, the BSFP Officer will be responsible to ensure that BSFP is executed in line with the national and international humanitarian standards and donor guidelines and it demands ability to manage, organize and support all aspects of the project. Coordinate and liaise with other agencies including UNICEF, WFP, UNOCHA in order to effectively implement BSFP. The staff will always ensure involvement of the relevant authorities throughout the project to reinforce the system's role for support and strengthening the project.

Key Accountabilities:

Project Planning and Coordination

- To closely coordinate and collaborate with WFP, MoH, local authorities and other key stakeholders to ensure effective start up, management, implementation, monitoring, reporting and evaluation of the project.

ART



ACTION FOR RECOVERY AND TRANSFORMATION

Munuki Suk-Melisia, Juba
Email: artjuba.ssudan@gmail.com
Tel: [0924570590](tel:0924570590)

-
- Offer technical support, guidance and capacity building of other BSFP staff (BSFP Distribution Monitors and Community Nutrition Volunteers) on effective implementation of BSFP project at field level.
 - Network with other non-government organizations working in Nutrition and health at the health facility and community levels and share notes and where necessary plan jointly.
 - Attend all BSFP related coordination meetings/forums at health facility and community levels and offer feedback to other staff and the line supervisor.
 - Work closely with MIYCN and CMAM Teams to ensure smooth implementation of BSFP component in an integrated manner.

Project Implementation and Monitoring

- Support other field BSFP staff to ensure timely registration of project beneficiaries and issuance of proper project identification documents.
- Timely request of all required BSFP nutrition commodities on monthly basis or as advised to ensure timely dispatch and distribution to avoid missing any cycle.
- Monitoring and tracking all BSFP nutrition commodities issued to ART to ensure they reach the intended final distribution points and that the same reach the intended beneficiaries.
- Make frequent field supervisory visits in the targeted BSFP Sites (FDPs) to ensure that BSFP activities are implemented as per the Project Proposals and the laid down guidelines.
- Regular capacity building of other BSFP staff on proper implementation of BSFP project.
- Help set objectives for the staff reporting to him/her and review them regularly to ensure they are achieved.

Report Preparation & Submission

- Compile and submit on timely manner
- Provide regular and timely updates to the Head of Nutrition and the rest of the project team on progress, priorities and constraints both verbally and in writing.
- Compile documentation of best practices and lessons learnt within the organization and with other stakeholders in your project areas.
- Maintain proper filing systems and storage of all project documents, reports and other relevant technical materials (both hard and soft copies)

ART



ACTION FOR RECOVERY AND TRANSFORMATION

Munuki Suk-Melisia, Juba
Email: artjuba.ssudan@gmail.com
Tel: [0924570590](tel:0924570590)

Person Specification

Experience

1. Experience in BSFP , Food Aid programs or community based nutrition intervention preferably in emergency context
2. Knowledge of latest developments in nutrition and food security
3. Knowledge and practical experience of the national/international Community Based Management of Acute Malnutrition (CMAM) protocols and BSFP Programming is an advantage
4. Experience in facilitating trainings and workshops.

Skills:

1. Excellent writing skills with the ability to develop clear and precise reports
2. Ability to plan and organize work independently with minimal supervision paying attention to detail and completing the planned tasks in timely manner
3. Supervisory and managerial skills with proven ability to manage a demanding workload
4. Ability to work on your own initiative as well as a part of a team
5. Previous experience working for NNGO is an asset
6. Proficient in computer application (MS Word, MS Excel)
7. Good in both English and Arabic (written and spoken)
8. Familiarity with program areas is highly desired

Special Skills:

Respect, accountability, courage, excellence, facilitating change, problem solving, collaboration, developing teams, interpersonal skills, contributing to team success, negotiating, planning and organization.

Education qualifications

At least a degree or diploma in Nutrition, Food Security or health related course.

How to Apply.

Interested and qualified candidates should submit their application letters, cover letters, academic documents, updated CVs and a copy of national certificate by email to dsamuel@artsouthsudan.org and or by hand delivery to ART office in Munuki Suk Melisia opposite the Jehovah Witness church along Munuki Payam Street.

We do appreciate your interest to work with us. However, **only shortlisted candidates will be contacted.**

- Qualified women and men are encouraged to apply.