

9thth January, 2020

REQUEST FOR QUOTATION (RFQ):

LiveWell
Plot# 64, Juba Nabari
Bilpam Road, behind Continental Pharmaceutical Ltd
Tongping Area - Juba
E-mail: procurement@live-wel.org, procurement.livewellsouthsudan@gmail.com

Reference number: LWSS-FLIGHT CHARTER/JUB/002/2020/BS

Closing Date: 16th January 2020 at 12:00hrs

Subject of Tender: Plane Charter (Preferably Helicopter Mi8 -17, or Fixed wing),

BACKGROUND

LiveWell is a humanitarian and development healthcare National Healthcare NNGO, implementing Health, Nutrition/FSL, WASH, and GBV in Jonglei and Lakes States. As part of floods response in Pibor and Pochalla, LiveWell has been supported by RRF/IOM and the Health Cluster to implement lifesaving healthcare services in the floods affected areas. The aim of the RFQ is to request the suitable companies to provide quotations for 2 rotational flights to Pibor and Pochalla using Helicopter (Mi8 – 17 preferably) or fixed wing caravan to transport medical supplies to the two counties RRF project implementations.

I. SERVICE SPECIFICATIONS:

- a) **Description:** Charter Plane Services
- b) **Services class/ category:** Transport- specify aircraft type and maximum capacity to each location
- c) **Registration:** Provide relevant documents for JIA registration and approval to operate

| Sn | Proposed Weight (Kgs) | Route | Maximum kgs | Cost |
|----|-----------------------|--------------------|-------------|------|
| 1 | 2-5 Metric Tons | Juba-Pibor-Juba | | |
| 2 | 2-5 Metric Tons | Juba-Pochalla-Juba | | |

All bids are received directly by the Tender committee. It is not possible to influence the decision or outcome except by offering the best value. No individual or group can influence this decision. No LiveWell employee will solicit you outside this tender except if you are being awarded this tender.



MANNER OF SUBMISSION

- By hand delivery to LiveWell Juba office reception in a sealed envelope clearly marked:
LWSS-AIR CHARTER/JUB/002/2020/BS:

Tender Committee

- By Email to the Tender committee email: procurement@live-wel.org, procurement.livewellsouthsudan@gmail.com, finance@live-wel.org copy livewellsouthsudan@gmail.com with the subject stating the Reference number noted above.

SEALING AND MARKING OF BIDS

- Hand Delivered bids shall be securely sealed in a plain envelope and dropped into the tender box located at the LiveWell office reception.
- No other markings than stated above should be on the envelope. Not adhering to this practice will result in rejection.

COMMUNICATION

- Bidders with questions regarding this notice should post them to the same location where this tender was posted at <http://comms.southsudanngoforum.org/c/tenders>. Direct communication with LiveWell staff will result in disqualification. If questions remain unanswered, please submit with your bid for consideration by the committee

Your bid MUST clearly indicate the following:

- Currency of offer –USD
- Net price after deduction of discounts:
- Number of days required for delivery to each location:
- Detailed specifications and brands provided (if different from stipulated specifications):
- Limitations.

CONDITIONS OF BIDDING:

- Payment terms will be upon after receipt by Cash or by Cheque.
- A reference list with current contact information.
- Business Contact details including President/Owners of the company.
- LiveWell is not subject to VAT; therefore, all offers should be exclusive of VAT costs.
- Meet the Deadline noted at top of RFQ.
- Provide proof of being a legally registered company in the country in which the bid is being submitted.
- Having a track record and experience in the requested Category.
- Ability and capacity to supply the specified quantities above and deliver to Live well Field office or specified field location.
- Detailed knowledge of the Category bidding upon.



- All the bidding documents MUST be on the Company LETTER HEAD and STAMP
- If submitting in an EMAIL format, only bids submitted solely to procurement@live-wel.org, procurement.livewellsouthsudan@gmail.com, finance@live-wel.org copy livewellsouthsudan@gmail.com, finance.livewellsouthsudan@gmail.com will be accepted. Emailed Bids will be REJECTED if:

- Another LiveWell email is in copy
- Submitted separately to any other party.
- Any coercive behaviour is suspected.

• NB: No tender documents are to be requested from the office. You only need to submit your quotation as instructed above. Speaking directly with LiveWell staff members can result in rejection of your bid.

TERMS & CONDITIONS:

- LiveWell accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications;
- Time of delivery is very important; the service provider should therefore indicate a reasonable time for delivering the vehicle and associated accessories, otherwise delay penalties will be strictly implemented and no time extension would be granted unless for reasons beyond the contractor's control
- LiveWell reserves the right to award the most qualified service provider (contractor) regardless of the lowest price submitted;
- Payment is upon delivery and after preliminary verification of the items specified above; their functionality and originality
- LiveWell reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any time.

