



**Aid Link Organization (ALO),
South Sudan Juba office
Hai Mijiki, Jebel Souk,
Central Equatoria State,
Juba South Sudan**

Date: 21st May 2024

**Request for Quotations:
Supply of School Furniture (3-seater school bench) -
RFQ No. 012/005/2024.**

Aid Link Organization (ALO) is a women led, non-profit, non-political and non-sectarian National Organization. Aid link implements live saving program in Walgak in Akobo County. Currently the organization is implementing an integrated education and WASH program in Akobo with support from South Sudan Joint Responses (SSJR) & in collaboration with Save The Children International (SI). ALO is therefore seeking quotations for supply of school furniture.

Interested Suppliers are required to submit their quotations through the following email: info.aidlinkssd.procurement@gmail.com. The subject being **Supply for School Furniture RFQ No. 012/005/2024**. The deadline for submission of the Quotation is **Tuesday 4th June 2024 by latest 4:30pm**. (CAT)

For any query concerning this bid, you can send an email to info.aidlinkssd.procurement@gmail.com quoting tender RFQ012/005/2024 Query as subject.



This form must be completed and returned with your official proforma invoices/quotation. Prices should be quoted in United States Dollars (USD) only.

S/N	Description	Qty required	Unit	Unit price (USD)	Total (USD)
1	3-seater school bench. Wooden with metal frame. Please specification at the bottom of this RFQ.	120	Pcs		
	Total Amount				

Quotation validity (60 days) (YES/NO)	
Delivery time (days)	
Payment is after delivery (Yes/No)	

The bidder must be legally registered business in South Sudan that complies with the national laws i.e. possess valid registration certificate, complies with taxation regime in the country and fully in possession of valid business registration certificates. Therefore, you are required to attach to your quotation the following; -

- Certificate of Incorporation from the Ministry of Justice and Constitutional Development including the renewal stamps at the back page of the certificate
- Membership Certificate from the Ministry of Chambers and Commerce
- Operation License from the State Ministry of Finance & Economic Development
- Tax Identification Certificate from Ministry of Finance and Taxation
- Tax Clearance Certificate from the Ministry of Finance and Taxation

The following criteria will be used to analyses/evaluate the quotations:

1. Competitive price/value for money 80%
2. Delivery period 20%



“Aid Link Organization reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.”

Quotation due date is **Tuesday 4th June 2024 by latest 4:30pm. (CAT)**

Yours Faithful

Aid Link Organization
South Sudan Head Office



Head Office

Nhial Gatluak; Logistics Officer
Hai Mijiki Area-Jebel Souk,
Central Equatoria
State, Juba South Sudan
Tel: +211 (0) 922842111

Email: info.aidlinkssd.procurement@gmail.com

Name of company (Supplier): _____

Signed & Stamped by Supplier: _____



VISUAL DESCRIPTION

