



# Scope of Work

50-H-3  
Approved  
Signed  
8/1/2021



<b>Title or Reference for SOW:</b>	National Training Technical Advisor Consultant
<b>Name &amp; Email of Primary Client:</b>	Gavi Alliance
<b>Estimated Level of Effort (LOE):</b>	Up to 120 days
<b>Period of Performance:</b>	Feb – July 2021 (to be confirmed)
<b>Place of Performance:</b>	<b>Desk-based location: Juba, South Sudan</b> <b>Country: South Sudan</b>
<b>Funding:</b>	<b>Project OR Overhead</b> (select one or both)
<b>Background and Justification:</b>	
<p>South Sudan is a beneficiary of Gavi funding to provide technical assistance in preparation for carrying out COVID-19 vaccination in the year 2021. There are 2 phases to implement vaccination to reach herd immunity and control the spread of COVID-19:</p> <ul style="list-style-type: none"> <li>Phase 1: provide technical assistance to develop/adapt training and supervision materials with inputs from in-country team, conduct TOT training for national TOT trainers and organize supervision visits to the states during the training.</li> <li>Phase 2: service deployment of immunization services.</li> </ul>	
<b>Purpose and objectives of the consultancy provision:</b>	
<p>This National Training Technical Advisor will assist the International Consultant with tasks related to phase 1, including: desk review activities, coordination, TOT and full scale training, supervision, administrative support and report writing.</p>	

Consultant Category: (Check all that apply)

Operations	
<input type="checkbox"/>	Finance & Administration
<input type="checkbox"/>	Management Visit
<input type="checkbox"/>	New Business Development
<input type="checkbox"/>	Communications

Technical Area(s)					
<input checked="" type="checkbox"/>	Capacity Development	<input type="checkbox"/>	I&CT/ HMIS/ mHealth Maternal Health M&E (Projectrelated)	<input type="checkbox"/>	Other: (write in)
<input type="checkbox"/>	Child and Newborn Health				
<input type="checkbox"/>	FP/RH				



	Health Care Financing	M&E (Other, including QI/QA):	
	Health Service Delivery	NCDs	
	Health Systems Strengthening	Nutrition	
	HIV	Supply Chain Management	
X	Immunization		WASH
	Infectious Disease		Youth & Adolescent Health/OVC

Activity Plan:





*During Desk Work*

Specifically, the National Training Technical Advisor will assist the International Consultant to achieve the following deliverables and report to the JSI Immunization Technical Officer at HQ:

- Contribute to COVAX TA workplan;
- Assist the International Consultant in conducting desk review for developing training and supervision materials;
- Assist the International Consultant to develop training outlines for training vaccinators at national level;
- Assist the International Consultant to develop/adapt training tools that cover service delivery (cold chain, vaccines, vaccinators, data management) and communication (communication materials, advocacy and social mobilization thematic areas and other important resources);
- Assist the International Consultant to develop/adapt training materials for supervision for all levels;
- Assist the International Consultant to develop training plans for national, states, counties and HFs;
- Assist the International Consultant to conduct stakeholders' meeting to validate the training and supervision materials;
- Assist the International Consultant in organizing national TOT;
- Assist the International Consultant with conducting training pre- and post-assessments to examine knowledge of participants, as required;
- Share and follow up on the TOT draft report for inputs;
- Assist in finalizing and submitting the final TOT training report with the stakeholders;
- Provide a final activities report and share with the in-country team for inputs;
- Finalize and share the activities report with JSI HQ and stakeholders ;
- Develop TORs for a national consultant to translate materials to Arabic Language as soon as the training materials are developed;
- Organize and share supervision plans with the stakeholders;
- Draft training and supervision report for inputs, as required;
- Finalize the training and supervision report and share with the stakeholders, as required;
- Assist the International Consultant with producing a podcast/web article about the activities done.

**Names/Titles/Emails of Identified Consultants AND/OR Required qualifications of each Consultant and reason for nomination if requesting specific individual:**







## Scope of Work



- MPH or medical/nursing clinical degree and minimum of 5 years of experience in the field of public health, with specialization in immunization, developing training materials, and conducting trainings to local EPI staff in vaccination programs and new vaccine introduction;
- Experience with managing immunization programs and child health programs, including state and/or county-based work;
- Computer literacy required (Excel, MSWord and PowerPoint). Familiarity with other relevant computer software desirable;
- Fluent in both spoken and written English, plus one commonly-spoken local language in South Sudan (like Arabic);
- Must have ability to work in South Sudan;
- Knowledge of the South Sudan health system at all levels will be an added advantage for this position;
- Experience working in a multi-agency and in a related field.

### Key Reference Documents supporting SOW:

JSI South Sudan Operations Manual

### Information on how to apply

To apply for this position, please visit

<https://careers.jsi.com/JSIInternet/Careers/jobdescription.cfm?id=133487&intern=0> and click on the position name on the job postings page. Interested applicants should submit an application no later than **Feb 1<sup>st</sup>, 2021**.

\*Due to urgent need to fill this position, reviewing the application will be rolling and hiring of the successful candidate may be done before the application deadline.

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*If you are an individual with a disability, or a disabled veteran and unable to apply online for an available position, you may submit your request for reasonable accommodation by calling Human Resources at 617482-9485.*

*Please read this notice entitled [Equal Employment Opportunity is the Law](#), and this ["EEO is the Law" Poster Supplement](#).*

