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Approved by Labour Office, N/865/A



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## VACANCY ANNOUNCEMENT-HEALTH & NUTRITION MANAGER X1(NYAMLEL, NORTHERN BAHR EL GHAZAL STATE)

Concern South Sudan is an international humanitarian NGO working in South Sudan since 1998. It is dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries through the provision of Health & Nutrition, Shelter, WASH and Livelihood activities in the three States of South Sudan. Concern South Sudan is looking for suitable candidates to fill the position of **Health & Nutrition Manager** to be based in Nyamlel, NBeG State.

### Job Purpose:

The Health and Nutrition Programme Manager will lead the planning, implementation and management of the Health & Nutrition programme in his/her area of operation, providing managerial and technical oversight to CMAM, MIYCN and Primary Health Care activities. The job holder will take the lead in technical proposal writing, budget preparation and management, staff management and donor reports as well as being responsible for representing Concern and coordinating with key stakeholders in health and nutrition programmes at county and state level..

### Roles and Responsibilities

#### Programme Management and Technical Supervision:

- Lead the health and nutrition programme to achieve optimal health and nutrition of the target community and increased coverage of the CMAM, MIYCN, PHC programme in accordance with national MOH and international guidelines.
- Lead the preparation of detailed implementation plan and work plans for the health and nutrition programme, in line with donor commitments and programme objectives.
- Develop an M&E framework and work plan based on the country strategic plan
- Ensure that best practices and international standards are applied to the health and nutrition programme activities as relevant.
- Provide technical solutions to health and nutrition related issues facing the population in the areas of operation and contribute to the sector wide development of standards.
- Adapt and improve the existing programme on an ongoing basis, based on careful review of monitoring and evaluation findings and discussion with the Area Coordinator and Programme Director.
- Provide technical assistance and support to the health and nutrition project officers, Stabilization Center staff, CHD supervisors and health facility staff including support to nutrition surveys i.e. SMART, SQUEAC and KAP.
- Lead and facilitate technical trainings to health and nutrition staff on CMAM, MIYCN, NIS, GMP, IMNCI in line with South Sudan protocols.
- Provide relevant inputs for the development of South Sudan's Country Strategic Plan and Annual Plans, as required.







**Human Resources:**

- Manage the health and nutrition programme staff, ensuring that work plans are set and adhered to, identifying training and capacity building opportunities, and contributing to their capacity building and career development, including through on-the-job training.
- Ensure that all staff are aware of and comply with Concern's policies and procedures.
  - Monitor and review performance and hold staff accountable for meeting the success criteria; give corrective feedback where required and take decisive action in the case of poor performance.
  - Ensure that staff and contractors are compliant and fully understand their obligations when signing the Program Participant Protection Policy (P4) and where non-compliance is suspected, to inform a member of the SMT so that the appropriate action can be taken by the Country Director.

**Proposals, reporting and donor compliance:**

- In collaboration with the Grants Unit and Health and Nutrition Coordinator develop health and nutrition programme proposals, budgets and concept notes as needed, particularly building on lessons learned from previous programme experience and contribute to multi-sectoral programme proposals.
- Prepare timely and high quality internal and donor reports for the health and nutrition programme, in line with donor requirements (narrative and financial).
- Prepare and share timely monthly health and nutrition programme data such as NIS, DHIS, 5Ws as required by the health and Nutrition cluster.

**Representation and Coordination:**

- Act as Concern's focal point for the Health and Nutrition Sub Cluster, actively participating in the health & Nutrition Sub cluster meetings, and other workshops and meetings.
- Share relevant information in a timely manner with all of Concern's health and nutrition programmes and remain up-to-date of key nutrition developments in South Sudan.
- Represent Concern with government departments, donors and communities in State and County levels, with the support from the Area Coordinator, as required.
- Work closely with Health and Nutrition Coordinator and HQ Health and Nutrition Advisors when required.

**Person's specifications/**

**Technical skills & experience required**

Master's in Public Health in addition to degree in clinical medicine from a recognized university

Work experience in medical clinical work in rural hospital setting and experience in managing PHCUs and PHCCs and CMAM and MIYCN projects.

Experience of designing, implementing and analyzing health and nutrition surveys.

Experience in analyzing and interpreting data and writing reports to a high technical standard.





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- Experience in the supervision, training and mentoring of nutrition and health staff.
  - Excellent command of oral and written English.
  - Ability to prepare project related reports/documents.
  - Good level of ICT literacy, including MS Word, Excel and other software.

### Experience /Competencies Required:

- Minimum of more than five years of experience working in medical clinical work, in rural hospital setting and experience in managing PHCUs and PHCCs and CMAM and MIYCN projects
- Minimum of three years NGO work experience in the health and nutrition sector
- Experience of conducting emergency assessments and participating in rapid response mechanisms.
- Previous experience of working in NBeG state.
- Ability to speak the local language such as Dinka and Arabic
- Ability to live and work in an insecure environment

### Key competencies

- A team leader and team player with significant experience in team building with strong organisational, interpersonal and communications skills.
- Flexible, reliable and adaptable to changing environments and volatile security settings.
- Diplomatic - a commitment to working through systems of community participation and mobilization.
- Ability to take initiative, work independently with minimal supervision, and as part of a team
- Willingness to travel and live under basic conditions.
- Ability to take initiative and work with minimal supervision

### CRM Accountability

In line with Concern's commitments under the Core Humanitarian Standard (CHS):

- Actively promote meaningful community participation and consultation at all stages of the project cycle (planning, implementation, M&E);
  - Work with relevant colleagues to ensure that the Complaints and Response Mechanism (CRM) is functional and accessible, that feedback and complaints are welcomed and addressed;
- Work with relevant colleagues to ensure that information about CRM, safeguarding and expected staff behavior is disseminated among programme participants and communities particularly for EWEA beneficiaries.

### Emergency Response

Concern is committed to responding to emergencies efficiently and effectively in order to help affected people meet their basic needs, alleviate suffering and maintain their dignity. To this end, when emergencies strike and the South Sudan Programme is to respond, all staff are required to actively participate in the response, regardless of location and contribute to the efforts aimed at achieving the humanitarian objective of the organization

**Safeguarding at Concern: Code of Conduct and its Associated Policies**

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Concern has an organisational Code of Conduct (CCoC) with three Associated Policies; the Programme Participant Protection Policy (P4), the Child Safeguarding Policy and the Anti-Trafficking in Persons Policy, anti-fraud policy, conflict of interest and whistleblowing policy. These have been developed to ensure the maximum protection of programme participants from exploitation, and to clarify the responsibilities of Concern staff, consultants, visitors to the programme and partner organisation, and the standards of behaviour expected of them. In this context, staff have a responsibility to the organisation to strive for, and maintain, the highest standards in the day-to-day conduct in their workplace in accordance with Concern's core values and mission. Any candidate offered a job with Concern Worldwide will be expected to sign the Concern Staff Code of Conduct and Associated Policies as an appendix to their contract of employment. By signing the Concern Code of Conduct, candidates acknowledge that they have understood the content of both the Concern Code of Conduct and the Associated Policies and agree to conduct themselves in accordance with the provisions of these policies. Additionally, Concern is committed to the safeguarding and protection of vulnerable adults and children in our work. We will do everything possible to ensure that only those who are suitable to work or volunteer with vulnerable adults and children are recruited by us for such roles. Subsequently, working or volunteering with Concern is subject to a range of vetting checks, including criminal background checking.

#### HOW TO APPLY:

1. Interested South Sudanese applicants who meet the above requirements are requested to submit their cover letter, updated CVs of not more than 3 pages, a copy of their nationality ID, and copies of educational certificates in a sealed envelope addressed to:
  - HR Department at Nyamlei field office( applicants in Aweil)
  - HR Department Juba office, located at Goshen House, Gate 2, second floor, (applicants in Juba)
  - Or send via email to [vacancies.juba@concern.net](mailto:vacancies.juba@concern.net) (advert is open from Monday 6<sup>th</sup> January 2025 to Friday 31<sup>st</sup> January 2025)
2. The position is a local recruitment and strictly open to South Sudanese nationals from Northern Bhar el Ghazal State (NBeG) only
3. Only shortlisted candidates will be contacted and applications submitted will not be returned
4. Do complete the summary profile and criminal background check forms when submitting your application

CONCERN WORLDWIDE IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT CHARGE FOR ANY KIND OF RECRUITMENT.

WOMEN ARE STRONGLY ENCOURAGED TO APPLY TO OUR ORGANIZATION. WE CELEBRATE DIVERSITY.

