



CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

CARE South Sudan is therefore looking for a suitable candidate to cover the position of Project Manager, to be based in Juba Head Office.

TITLE:	Project Manager
REPORTS TO:	Women Peace and Security Coordinator
SECTOR:	Gender and Protection/Women Peace and Security
LOCATION:	Juba-South Sudan
TYPE:	National

CARE is a humanitarian and development non-governmental organization committed to working with poor women, men, boys, girls, communities, and institutions to have a significant impact on the underlying causes of poverty. CARE seeks to contribute to economic and social transformation, unleashing the power of the most vulnerable women and girls. Currently, CARE South Sudan works in the six States of; Unity, Jonglei, East Equatorial, Bahr El Ghazel, Central Equatorial and Upper Nile States in addition to Greater Pibor and Ruweng Administrative Areas, addressing both humanitarian and recovery/development needs. Through its emergency humanitarian response and recovery programming, CARE South Sudan focuses on four broad areas namely Gender and Protection, Food security and Livelihoods, Nutrition and Health, Partnership and Advocacy.

With funding from the Dutch Ministry of Foreign Affairs, CARE Nederland in cooperation with CARE South Sudan will soon embark on **Women's Leadership and Advocacy Initiative**, a project that seeks to address the barriers to women's participation in the social, economic and political spheres in South Sudan. This initiative seeks to contribute to addressing these barriers as a basis for improving women's quality of life through economic empowerment, changing negative social norms and increasing their influence in decision-making processes by leading in the public, private and civic spheres and making women's voices heard. This project will focus on Torit and Juba in coordination and collaboration with strategic women rights organizations, the State and National Ministry of Gender, Child, Social Welfare, Ministry of Commerce, Industry and Investment, national parliamentarians, and relevant state and county level entities.

PURPOSE AND SUMMARY OF POSITION:

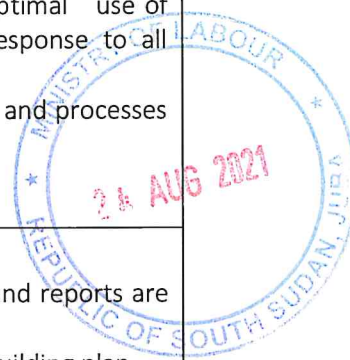
Report to the Women Peace and Security Coordinator, The Project Manager will lead and oversee the effective delivery of the WLAI project activities and objectives in line with CARE's policies, practices and donor requirements providing both technical oversight and administrative roles to deliver a successful program by ensuring timely and adequate implementation. The Project Manager. He/she will be responsible for overall project and budget management, and line management of key project staff. The WLAI proposes to support the two counties, Juba & Torit to advocate for the 35% affirmative action and other pressing issues around social, economic and political participation of women. As such the holder of the position shall have significant experience in advocacy, the Women, Peace and Security agenda as well as project management. She/he will be the primary person responsible for coordinating interactions and progress between government, national parliamentarians,



WRO networks and other NGO partners. The post holder will have a team of two Project Officers to manage implementation at county level and provide direct support to the project's implementing partners.

KEY AREAS OF ACCOUNTABILITY:

<p>Project Management</p> <ul style="list-style-type: none"> • Planning, Implementation, supervision, monitoring and evaluation, • Compiling technical reports narratives – quarterly, annual and final progress reports • Developing programmatic tools including budget plans, work plans (with quarterly detailed implementation plans - DIPs) and procurement schedules • Review expenditure reports, budget realignments and financial reports • Develop capacity development plan and provide trainings and coaching to strengthen technical and institutional capacity • Provide technical leadership and strategic direction to the team and partners and monitor their activities implementation. • Work with Ministry of Gender, Child and Social Welfare and Transitional National Legislatures to establish the Gender Commission to monitor and support the implementation of the 35% • Conduct training with women parliamentary caucus on relevant thematic areas of policy analysis and advocacy, leadership, negotiation and networking • Organize and lead roundtable events, tea talks, public debates at state and national level on 35% affirmative action and role of women in nation building • Organize mass awareness campaigns and social media campaigns on gender quality and women's rights • Facilitate dialogues with policy makers and decision makers, WLO, youth groups and women forums on promotion of women's economic rights • Support WLO and VSLA networks to identify laws that advance their economic growth and advocate for the implementation of the laws at grass root level • Increase and enhance engagement of South Sudanese partners in policy and advocacy work, especially direct representation of women-led organizations.
<p>Monitoring, Evaluation and Research</p> <ul style="list-style-type: none"> • Build the capacity of partners on MEAL related activities through mentoring the project team and identified partner grassroots women's organizational staff. • Report/alert to project Manager on regular basis on any anticipated programme/project issues, risks, implementation status, and any emerging opportunities and threats to the project implementation. • Monitor the process on selection criteria and ensure compliance to selection criteria. • Support evaluation missions for projects, sectoral and thematic evaluations, including desk evaluations/studies on selected sectors/themes. • Follow up on implementation of evaluation recommendations; ensuring the optimal use of evaluations by providing guidance in preparation of timely management response to all mandatory evaluations and by developing a communication plan. • Assess indicators and systems to measure results and impact of CARE activities and processes to produce evidence-based reports.
<p>Grantee Management:</p> <ul style="list-style-type: none"> • Oversee the disbursement of funding to partners and ensure accountabilities and reports are submitted. • Perform capacity building for sub grantees on M&E as per the agreed Capacity building plan. • Participate in the compliance meetings – on the quarterly basis and as and when needed – to deliberate and make decisions pertaining to partners. • Provide seed-funding for core costs, research, learning and capacity building activities • Manage small grants to state and national level WROs advocacy on 35% affirmative action <p>Accountability and reporting:</p>



<ul style="list-style-type: none"> • Program Managers will be responsible for conceptualize, write, and consolidate progress report as well as briefing documents. • Ensure quality of all reports and edit them appropriately for onward approval for dissemination. • Document and follow up on feedback and complaints in close coordination with Programs heads
Learning/ Knowledge sharing and training: <ul style="list-style-type: none"> • Identify lessons learned and recommendations to be integrated into broader knowledge management efforts and draft them for wider dissemination. • Work with the team and partners in the preparation and dissemination of high quality reports and program documentation/learning peer organizations, government agencies, and donors. • Support in revising of data collection tools and reporting templates as needed to reflect the continually changing reporting requirements.
Qualifications: <ul style="list-style-type: none"> • Must have a Masters degree in Gender/ Development/Peace and Security studies, Economics, Public administration and nay gender related studies and other relevant course and at 3-5 years of experience in South Sudan. • A Bachelor's degree will be considered with over five years cumulative experience in a similar role. • Strong background in working with NGOs and familiarity with Civil society. • Strong understanding of the women, peace and security dynamics and progress in South Sudan. • Proven diplomacy and ability to articulate clearly, with impact and respect. • Management and leadership experience
Desirable Skills and Experience <ul style="list-style-type: none"> • Knowledge and understanding of gender and gender equality, community-driven leadership and governance. • Good coordination, communication and community facilitation skills • Ability to work under tied deadlines and to share relevant information • Influencing and negotiation skills, with a demonstrated capacity to balance flexibility and tenacity. • Strong partnership and management skill. • A good understanding of feminist approach • Respecting and valuing diversity • Must be comfortable with significant travel to various field locations.

HOW TO APPLY

The position will be based in Juba. This position is ONLY open to South Sudanese Nationals.

Opening Date **24th August 2021** and Closing date Care South Sudan receiving application will be **10th September 2021**.

Applications and CVs should be delivered to: jobs.southsudan@care.org. Or Hand delivery to: CARE Office NPA Building 3rd floor, Martyrs Street.

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

