

SUPPORT FOR PEACE & EDUCATION DEVELOPMENT PROGRAMME

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JOB ADVERTISEMENT

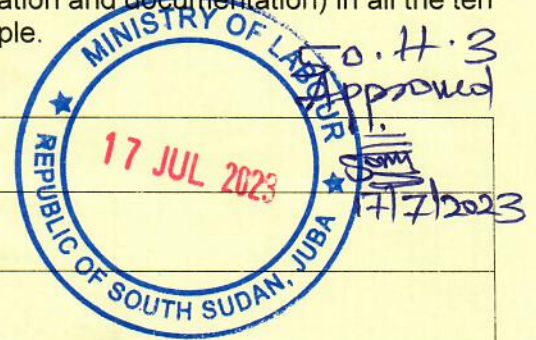
Organizational Background

Organization Background

Support for Peace and Education Development Programme (SPEDP), one of the leading National NGOs in South Sudan believes in an inclusive and transforming society that lives in peace and dignity. In 16 years of existence, SPEDP is implementing projects in Resilience Building (education, food security and livelihood, peace building, human rights and governance), Health and Nutrition, Humanitarian Response (WASH, NFI, Protection/GBV, Climate Change and Environmental Conservation) and Research and Innovative (MEAL, Communication and documentation) in all the ten States of the Country reaching out over 500,000 vulnerable people.

Details for the position:

Job Title:	Project Manager
Vacancy position	1 (One)
Country Program:	South Sudan
Duty Station:	Magwi County, Eastern Equatoria State
Position Reports to:	Education Programme Officer
Staff Reporting to this position	4 Staff (2 Education Officers, 1 Child Protection Officer, 1 Mental Health/Inclusion Officer)
Closing Date for Applications:	August 03rd 2023



Role Purpose

SPEDP under the Consortium of Save The Children International (SCI) has been awarded to implement a 3 year Phase II of Education Can Not Wait (ECW) Project in Magwi County, Eastern Equatoria State. The organization is therefore looking to recruit a qualified South Sudanese for the post of Project Manager to lead and manage the implementation of this project in the said location. The incumbent will be based in SPEDP Field Office in Magwi Town with frequent field visits to all operational areas within the County. The post holder is expected to have strong Education, child protection, GBV, and MHPSS programming including delivery



of multi sectorial project programming. He/she must have be experienced in roll out of education, CP/GBV interagency quality tools, packages and guidelines, experience in conducting capacity assessment and capacity building of frontline staff and volunteers including coaching and mentorship, strong coordination with other stakeholders (Government and Community leaders), clusters, delivery and implementation of high quality programmes; experience in development of high quality donor reports and financial management. It is also important for the post holder to have strong knowledge and skills on M & E, MHPSS/GFS interventions; capacity to support Education and CP/GBV assessments, understanding on community level approaches and CP/GBV integration in to other sector

Duties and responsibilities

- In close coordination with Education Program Officer, and other project team, s/he takes lead in planning, preparation, organization, coordination and implementation of Education component under Education Cannot Wait.
- In close consultation with Education/Protection Program Officers, takes lead in providing technical support in implementation of the daily education, CP/GV and MHPSS activities including Continuous assessment of teachers and learner's performance using SCI/SPEDP education and MEAL developed tools and PTA functionality in schools.
- Provide effective project leadership and management for the implementation of child protection, GBV and MHPSS components under Education Can't Wait project. Implementation of activities will include: provision of quality case management and psychosocial support (PSS) services for vulnerable children and survivors of GBV; prevention and response to child protection and GBV issues. Maintain sound partnership attitudes, practices and high quality of communication between SPEDP and Save the Children.
- Coordinate, direct and supervise the project staff on their day to day work and ensure quality including timely delivery of project activities
- Organize and conduct trainings to teachers, PTAs and Stakeholders on the different project implementation modalities under Education Cannot Wait
- Together with the education Officers, Protection officer and mental health officer, provide training and coaching for PTA/SMCs committees on their roles and responsibilities, MHPSS, GBV, CP and risk mitigation etc.
- Follow up procurement and delivery of school supplies and materials to ensure timely implementation of the project activities.
- Prepare detailed weekly and monthly work plans that include all the project activities to ensure timely implementation of activities as per the requirement of the project.
- Implement a modality of strengthening and improving management of schools committees and pupils through community mobilization to ensure that the out of school children (OOSC), breast feeding, pregnant mothers and Children Living With Disabilities are enrolled to school.
- Plan and organize training workshops, baseline survey, detailed implementation plan, procurement plan and end of project evaluation for the project as per project design and within the project implementation deadlines.



- Support in orientation and ongoing trainings, capacity building and coaching of CP, GBV & MHPSS staffs and volunteers on child protection, gender base violence, case management, girl friendly space, supervision/coaching tools, and improve referral system.
- Work closely with monitoring and Evaluation team to ensure that monitoring and evaluation and indicator tracking plans for the project in all target location are in place and, developing additional monitoring and evaluation tools as necessary to monitor project progress and ensure timely and successful achievement of project milestones.
- Develop and ensure protection and education messages are appropriate (GBV, CP and MHPSS awareness raising) for the communities are reviewed before dissemination.
- Responsible for the management of project resources including human and financial resources, and ensure sound financial and people management practices aligned to the SPEDP and donor policies and procedures and adopted throughout the project period. He or she ensures that documentations as required by the finance's regulations through the guidance of the finance manual are prepared and submitted in time.
- With support of the MEAL Officer, ensure regular monitoring and evaluation of the project are carried out as per SPEDP and donor requirements and phases/quarters to improve implementation and impacts of the project according to the project design and future programming.
- Participate in coordination meetings and initiatives of the clusters and government related institutions, local leaders and other relevant stakeholder to improve SPEDP visibility, partnership and networking with all relevant duty bearers to ensure diversity and teamwork, coach/mentor project teams for future program management, cooperation and coordination.
- Prepare monthly activity report by describing clear project activities implemented during the month, key achievements, challenges and recommendations while providing supporting documents like pictures, personal testimonies, case stories, beneficiaries' feedback, monitoring forms etc.

Safeguarding commitment

- Be aware of and adhere to the provisions of the safeguarding policies (child safe guarding policy, PSEA policy and Code of Conduct) of SPEDP.
- Never participate in or support child marriages;
- Commit and contribute to an environment where children and adult program participants feel respected, supported, safe and protected.
- Never act or behave in a manner that result in violence including sexual harassment, exploitation and abuse against a child or adult or places them at risk of such violence;
- Report and respond to safeguarding concerns and breaches in line with the applicable procedures of SPEDP;
- Maintain confidentiality of safeguarding concerns reported;

Required experience and competencies

- Degree, in Education, Social work/Admin, Psychology, human rights or related field



- Minimum 3 years' progressive experience managing integrated projects within NNGO/INGO
- Strong practical understanding of the general education system, issues and approaches in South Sudan. This includes understanding of the humanitarian contexts, including the constraints, sensitivities and risks associated with such work in South Sudan.
- Strong practical understanding of Alternative Education Systems (AES) in South Sudan including Accelerated Secondary Education Program (ASEP), Accelerated Learning Program (ALP).

Application procedures:

Applicants desiring consideration for this position should submit their expression of interest with the following non-returnable documents;

- An application letter, expressing your motivation for the position you are applying
- Updated CVs, copies of certificates, including nationality certificate
- List of three (3) supervisors who can serve as job references with valid email addresses and telephone contacts.

Interested candidates should drop their applications addressed to Human Resources Department, SPEDP Head Office – Juba, located at Hai Seminary, Gudele Road Behind Furniture World Co. Ltd. Through the following email address; recruitment@spedp.org for more details visit our website: www.spedp.org or hand delivered to our office located in Magwi

NB: Due to the urgency of the position, applications will be reviewed on a rolling basis and only shortlisted candidates will be contacted.

Female candidates and people with impairment are strongly encouraged to apply

