

50-H-3  
Approved by  
Inspector of Labour  
01/02/2024



### Terms of Reference (TOR)

<b>Position:</b>	Mental Health and Psycho-Social Support (MHPSS) Assistant
<b>Location:</b>	AKOBO West County, Jonglei State
<b>Duration:</b>	1 year with possibility of extension depending on performance and funding
<b>Report to:</b>	Mental Health and Psycho-Social Support (MHPSS) Officer
<b>About Aid Link Organization (ALO):</b>	<p>Aid Link Organization (ALO) is a women-led, non-profit, non-governmental, non-political, and non-sectarian National NGO. It was incorporated in 2013 and is legally registered with the Relief and Rehabilitation Commission (RRC) at the national level under the NGO Act of 2016, operating under the Ministry of Humanitarian Affairs in the Republic of South Sudan, with Certificate Reg. No.: 1691.</p> <p><b>Vision:</b> Functioning to advance and sustain values, ALO aims to create an enabling environment and processes in which every woman and girl can exercise her human rights and live up to her full potential.</p> <p><b>Mission:</b> ALO is dedicated to advancing social, political, and economic equality for women and girls, setting global standards for achieving gender equality in South Sudan.</p>
<b>Position Summary:</b>	<p>Aid Link Organization (ALO) is recruiting a compassionate and dedicated individual for the role of MHPSS Assistant, reporting directly to the MHPSS Officer. In this position, you will play a crucial role in providing psycho-social support within the framework of an education project. Your responsibilities will include delivering direct support to students, teachers, and community members facing psychosocial challenges, conducting counseling sessions, and implementing awareness programs. The ideal candidate will have a degree in psychology, social work, or a related field, along with a minimum of two years of relevant experience in psycho-social support. If you are passionate about promoting mental health and well-being in an educational context, join us at ALO in making a positive impact on the communities we serve</p>

TOR MHPSS OFFICER





## 1. Purpose of Assignment:

Under the supervision of MHPSS Officer, the MHPSS Assistant will play a vital role in providing mental health and psycho-social support within the framework of the SSJR funded education project in collaboration with Save the Children International (SCI). The assistant will contribute to the overall well-being and resilience of students, teachers, and community members, ensuring a conducive learning environment. The assignment aims to address psychosocial challenges affecting education outcomes and to foster a supportive atmosphere for individuals facing psychological distress.

## 2. Job Descriptions:

### Psycho-Social Support:

- Provide direct psycho-social support to students, teachers, and community members affected by conflict, displacement, or other stressors.
- Conduct individual and group counseling sessions to address emotional and behavioral challenges.
- Facilitate psycho-social activities and awareness sessions promoting well-being and stress management.

### Capacity Building:

- Develop and conduct training sessions for teachers on basic psychosocial support techniques.
- Collaborate with the Education Officer to integrate MHPSS elements into educational programs.
- Support community-based initiatives that enhance psychosocial well-being and resilience.
- Take an active role in MHPSS related training topics for case workers, PSS facilitators, community mobilizers and community volunteers such as community-based child protection networks (CBCPN), Teachers, PTAs, SMC, Child protection Help Desks (CPHD), leaders and other stakeholders.

### Collaboration and Coordination:

- Work closely with the Education team to identify students with specific psychosocial needs and develop targeted interventions.
- Collaborate with external partners, NGOs, and local authorities to strengthen the MHPSS component within the education project.
- Participate in coordination meetings to ensure alignment with broader humanitarian and mental health initiatives.
- Prepare and submit MHPSS reports regularly as indicated by the reporting schedule and submit to MHPSS Officer.
- Actively promote the availability of counselling services and carry out, individual or group counseling-psychosocial first aid (PFA) and psychosocial support (PSS), basic

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educational sessions to children, adolescent, and care givers/families (when needed), to alleviate their psychosocial difficulties.

### **Monitoring and Reporting:**

- Monitor the impact of MHPSS interventions on the well-being and performance of students and teachers.
- Contribute to the development of regular reports, including case studies and success stories, for internal and external stakeholders.
- Document lessons learned and best practices for knowledge sharing.
- Conduct monthly regular meetings with school stakeholders, community groups to monitor progress and ensure smooth running of the project
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### **Community Engagement:**

- Engage with community leaders and parents to raise awareness of the importance of mental health and psycho-social support in the education context.
- Facilitate community-based forums and discussions on psychosocial issues affecting the learning environment.

### **3. Qualifications and Competencies:**

#### **Education & Other Skills:**

- University degree in psychology, social work, counseling, or a related field.
- Training or certification in mental health and psycho-social support.

#### **Work Experience:**

- Minimum of two years of professional experience in providing psycho-social support, preferably in an education setting.
- Experience working with vulnerable populations, including children and adolescents

#### **Language Proficiency:**

- Fluency in English and any local language is an advantage.

#### **Competencies/Skills:**

- Empathy, compassion, and strong interpersonal skills.
- Ability to maintain confidentiality and demonstrate cultural sensitivity.
- Excellent communication and facilitation skills.
- Knowledge of trauma-informed approaches and counseling techniques.
- Proficiency in Microsoft Office applications.

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**ALO Values:** We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Inclusiveness
- Transparency and accountability
- Agility and innovation
- Collaboration
- Sustainability

**Application Information:** If you are interested in this position, please submit your cover letter copies of education documents and CV to [info.aidlinkssd.hr@gmail.com](mailto:info.aidlinkssd.hr@gmail.com) with the subject line "MHPSS Assistant Application - [Your Full Name]." Hand deliveries can be done on the following physical address: [Hai Mijiki third class, Jebel Souk](#), for more information please contact this number: +211 922 227 617

Applications close on **20<sup>th</sup> February 2024**.

**Recruitment will be on a rolling basis**

Female candidates and persons with disabilities are highly encouraged to apply

Only short-listed candidates will be contacted for an interview.



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