

## **Accelerating the Sustainable Control and Elimination of Neglected Tropical Diseases (ASCEND) South Sudan**

**Job Title:** Driver  
**Reporting to:** Logistics Officer  
**Location:** Juba, South Sudan  
**Start date:** 1<sup>st</sup> March 2021



### **1. Who we are?**

ShimaHR consultants is a Human Resource Consulting and Outsourcing Company that is currently managing the Human resource component for the Accelerating Sustainable Control and Elimination of Neglected Tropical Diseases (ASCEND) Programme that is being implemented by a consortium led by Crown Agents.

Accelerating the Sustainable Control and Elimination of NTDs (ASCEND) is a £200 million investment from the UK government's Foreign Commonwealth and Development Office (FCDO), to advance the impact and sustainability of national programmes tackling neglected tropical diseases (NTDs).

To be implemented between September 2019 to March 2022, ASCEND is implemented by a consortium of technical partners led by Crown Agents, including Abt Associates, Oriole Global Health and the Royal Tropical Institute.

Central to ASCEND 1's approach is a close collaboration with National Governments and other implementing partners, to enhance national approaches to NTD control and elimination. ASCEND's goal is to contribute to the global goal of reducing the burden of targeted NTDs so that they are no longer a public health problem.

The FCDO has contracted Crown Agents together with its consortium partners to act as Fund Manager for ASCEND in South Sudan. Therefore, Crown Agents will work with the Ministry of Health (MoH) to support the immediate procurement of services from Implementing Partners (IPs) that will further the above-stated objectives of ASCEND in the country.

### **2. Position Summary:**









This position is responsible for conveying materials, equipment and staff as and when required. He/she recognizes electrical or mechanical faults in the vehicles and reports to logistics officer or supervisor whose duty it is to arrange to take it to a mechanic or electrician.

The driver is also responsible for guaranteeing that the vehicles are constantly kept perfect and clean.

### **Responsibilities:**

- Convey staff safely and securely to various work locations as required.
- Load and unload stores.
- Complete travel logs on all journeys.
- Transport products, materials, and staff securely to areas where they are needed.
- Guarantee that products and staff are protected and secured.
- Ensure timely conveyance of staff and materials to and from places as instructed by Operations Team.
- Ensure that vehicles are kept clean always by washing both the inside and outside parts of the vehicle, additionally ensure all documentation and fire extinguishers are up to date.
- Carry out routine checks on vehicles and ensure they are in working order.
- Recognize electrical and mechanical faults and report to the Logistics Officer.
- Report any instance of mishap or accident to Operations Team.
- Perform periodic maintenance on vehicles at appropriate time, as well as refuelling the vehicles every Monday.
- Report any case of accident, injury or damage of vehicles to Operations Team.
- Perform some other undertakings like shopping, getting lunch, and running errands
- Dress professionally and in accordance with company's dress code.
- First Parades are conducted on all vehicles prior to starting (Coolant level checks).

### 3. Requirements: Qualifications and Essential Experience:

-  South Sudanese national with at least secondary school certificate.
-  At least 5 years' experience working in busy environment or with international NGOs.
-  Must have a valid driving license issued by South Sudan Government.
-  Good knowledge of routes within and around Juba is an advantage.
-  Basic mechanical problem solving
-  Strong communication skills with Excellent spoken English & Juba Arabic.
-  Flexible in terms of working hours.
-  Well presented

#### Reporting and communication

- Logistics officer within Juba
- Operations team

#### Duration

Annually renewable contract, from 1<sup>st</sup> March 2021 to March 2022 dependent on availability of funds and good performance.

#### How to Apply

Interested candidates may submit their electronic application with the subject line **Driver** to [jobs@shimahr.com](mailto:jobs@shimahr.com) . Hardcopy applications can be brought to Health Pooled Fund Juba office Tongpin next to Turkish embassy .Accompanying the application letter should be a current CV detailing their experience for the role including daytime telephone contacts and three referees, preferably previous line managers or supervisors. The closing date and time of receiving applications will be Friday 05<sup>th</sup> February 2021 2:00PM.

**Only shortlisted candidates will be contacted**