FARM STEW
a recipe for abundant life

REQUEST FOR QUOTATION (SEALED BID)

Date: 10 November 2026

To: Prospective Suppliers

Subject: Request for Quotation for the Supply of Honda Motorcycles and Riding Gear

1.1 A Brief History

FARM STEW South Sudan (FS-SS) is a Christian non-profit organization established in South Sudan in December 2018 and registered with the Relief and Rehabilitation Commission (Registration No. 1820). FARM STEW promotes abundant life through eight integrated pillars: **Farm, Attitude, Rest, Meals, Sanitation, Temperance, Enterprise, and Water**. FS-SS addresses social, economic, health, nutrition, and literacy challenges affecting vulnerable communities. Its Food Security and Livelihoods (FSL) projects focus on crop production training, vegetable farming, soybean promotion, sanitation, and nutrition. FS-SS operates across Eastern, Central, and Western Equatoria, Warrap, Western Bahr el Ghazal, Jonglei, and Lakes states.

FARM STEW South Sudan, in partnership with SNV, invites competent, reputable, and qualified suppliers to submit sealed quotations for the supply and delivery of **two (2) Honda XL125 motorcycles**, together with the required riding gear, as detailed in the specifications below.

Interested suppliers with proven capacity and relevant experience are encouraged to participate in this procurement process by submitting their quotations in accordance with the requirements outlined in this Request for Quotation (RFQ).

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Request for clarifications: Any request for clarification must be made in writing via email to procurement@farmstew.org and received by Friday, Nov 27, 2026, at 5:00 pm Local Time. Phone: 0925818178.

1.2 Items Required

You can present the quotation table as follows:

S/N	Description of Goods	Unit	Qty	Unit Price (USD)	Total Price (USD)
1	**Honda XL 125 Motorcycles with Protective Gear**	**Pcs**	**2**		
	Total Price in USD				



2.1 Technical Specifications – Honda XL 125

- Engine: Single-cylinder, air-cooled, 4-stroke, OHC.
- Engine Capacity: 124.73cc.
- Maximum Power: 8.0 kW at 8,250 rpm.
- Maximum Torque: 10.4 Nm at 6,500 rpm.
- Transmission: 5-speed manual.
- Starting Method: Electric/Kick.
- Ground Clearance: 263 mm.
- Fuel Tank Capacity: 12 liters.
- Kirby Weight: 127 kg.
- Brakes: Front and rear drum brakes.
- Color: White.

3. Bid Submission Requirements

For the supplier's quotation submission, the section can be completed in a professional format as follows:

3.1 Other Information Pertaining to Our Quotation

Name of Company:
Address: Tax Identification Number
Active Phone Number
Email:



#	Information Required	Supplier's Response
1	Quote Validity	30 Days from the date of quotation submission
2	Delivery Lead Time to FS-SS Office, Hai, Kuwait, Juba, South Sudan	14–21 Calendar Days after receipt of Purchase Order and payment confirmation
3	Payment Mode	Bank Transfer
4	Payment Period	As per mutually agreed contract terms (Within 14 days after delivery and acceptance)

3.2 Eligibility Criteria Checklist

#	Eligibility Criteria	Document Required	Remarks/Comment	Valid (✓/X)
1	Registration of Business/Company in South Sudan (Minimum 2 years of operation)	Certificate of Incorporation from the Ministry of Justice with renewal stamps	Attached	☐
2	Valid Membership Certificate	Membership Certificate from Chamber of Commerce	Attached	☐
3	Valid Operation License	Operation License from the State Ministry of Finance & Economic Development	Attached	☐

#	Eligibility Criteria	Document Required	Remarks/Comment	Valid (✓/X)
4	Tax Identification Certificate	Tax Identification Certificate from Ministry of National Revenue Authority	Attached	☐
5	Valid Tax Clearance Certificate	Tax Clearance Certificate from Ministry of National Revenue Authority E Taxation	Attached	☐
6	Valid Importers and Exporters Registration Certificate	Registration Certificate from Ministry of Trade, Industry and EAC Affairs	Attached	☐
7	Valid Letter of No Objection	Letter of No Objection from the Ministry of Interior	Attached	☐
8	Bank Statement for Financial Capacity Assessment	Bank Statements for the last six (6) months	Attached	☐
9	Recommendation Letters and Evidence of Similar Supplies	Recommendation Letters and Sample Contracts/LPOs for Honda XL 125 Motorcycle Supplies	Attached	☐

4. Registration for submission:

Bidders must sign an acknowledgment of receipt of the bid at the gate.

Please ensure that you register your hand-delivered quotation and drop it in the tender box yourself in our security guards' room. Each hand-delivered quotation/bid must be registered individually on the visitor's book, which is available at the guard's room. An unregistered quotation/bid will not be considered, even if it is dropped in the tender box.

5. Supplier's Declaration



I/We hereby certify that the information provided in this quotation is true and accurate and that all supporting documents attached are valid and current. We further confirm our capacity to supply and deliver the specified Honda XL 125 motorcycles with protective gear in accordance with the requirements stated in this Request for Quotation.

Supplier Name: _____

Authorized Representative: _____

Signature: _____

Company Stamp: _____

Date: _____

4. Submission Deadline: **November 27, 2026**

Due to the urgency of the procurement, quotations will be evaluated on a rolling basis as received.

5. Submission Address:

Hai Kuwait East, Muniki, Bilpam Road,

Plot No.259, Near the National Ministry of Environment/

or water filling station

Juba, South Sudan



The quotations shall be submitted in Hard copies in a sealed envelope. Email submission will not be accepted. All quotations must be submitted in sealed envelopes clearly marked:

RFQ FOR SUPPLY OF HONDA MOTORCYCLES AND RIDING GEAR

6. Supplier Code of Conduct

All suppliers are expected to demonstrate honesty, transparency, accountability, fair labor practices, respect for human rights, and a zero-tolerance policy for bribery, fraud, corruption, and conflicts of interest.

7. Notification of the results

Only the successful and competitive bidder will be notified, and if you do not receive any email communication within three weeks (3 Weeks) after the expiry of the deadline, your bid will be considered unsuccessful.

8. Disclaimer

This Request for Quotation (RFQ) is issued solely as an invitation to submit quotations and does not constitute a commitment on the part of FARM STEW South Sudan to award a contract. FARM STEW South Sudan reserves the right, at its sole discretion, to amend, suspend, withdraw, or cancel this solicitation process, in whole or in part, at any time and without prior notice or obligation.

FARM STEW South Sudan shall not be liable for any costs, expenses, or losses incurred by prospective bidders in preparing, submitting, or clarifying their quotations, regardless of the outcome of the procurement process.

All quotations received will be evaluated in accordance with the provisions of the FARM STEW South Sudan Supply Chain Manual and applicable procurement procedures. The decision of the FARM STEW South Sudan Procurement Evaluation Committee (PEC) shall be final and binding, and the Committee shall exercise its mandate in accordance with the authority vested in it under the FARM STEW South Sudan Supply Chain Manual.

