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MINISTRY OF LABOUR
 REPUBLIC OF SUDAN
 28 JUL 2021
 H.O. Mb Approved
 by
 Assistant Inspector

**PLAN INTERNATIONAL SOUTH SUDAN
 JOB ADVERT**

Plan is an International Child Centered Community Development organization – without religious, political or governmental affiliation – that works with children and their communities in 50 of the world’s poorest countries to make lasting improvements in their lives. Plan’s work worldwide benefits around six million children in Africa, Asia and Latin America. Program implementation takes place in 50 Country Offices and 4 Regional Offices, working with more than 90,000 mostly rural communities.

Working in 50 developing countries across Africa, Asia and the Americas, Plan has ‘One Goal, whose aim is to reach as many children as possible, particularly those who are excluded or marginalized, with high quality programs that deliver long-lasting benefits by increasing its income, working in partnership with others and operating effectively.

Plan recognizes that the geographical context and recent history have left the communities of South Sudan highly vulnerable to emergencies from political and inter-ethnic conflicts, influx of returnees, food insecurity, long dry spells and floods. Cognizant of the need Plan is implementing emergency and recovery response in six states of South Sudan, namely Central Equatorial, Eastern Equatorial, Western Equatorial, Lakes, Upper Nile and Jonglei. Program includes food assistance, agricultural rehabilitation, Food Security and Livelihood, Education in Emergencies and Child Protection in Emergencies. Plan International also works with both International and Local partners.

Plan International South Sudan is committed to nurture and developing the capacity of young South Sudanese both males and females. **Plan International is therefore, seeking to recruit a qualified South Sudanese for the following position of Education Project Officer in Program.**

POSITION 1; No. of Vacancies (1)

Job Title:	Education Project Officer
Grade	C 2
Tenure	6 months
Department	Program
Reports to	Education Project Coordinator
Locations	Pibor, Administrative Area.

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Purpose of the Role

The Education Project Officer will play a leading role in coordinating and implementing education project activities in Pibor with more focus on ECD, primary and ALP education. She/he will ensure participation of key stakeholders and project teams to implement project activities as per Plan International standards.

Job responsibilities

Specifically, the Education Project Coordinator will be responsible for:

1. Community mobilization and advocacy

- Mobilize community members to participate in the management and development of the schools by supporting constructions/rehabilitation of classrooms, WASH activities, and learning materials in schools.
- Conduct community awareness raising campaigns on role of community members in day to day activities of ECD, primary, and ALP to increase enrolment of learners especially girls in schools.
- Facilitate the formation and support to peer support groups in schools.
- Ensure effective and efficient conduct of hygiene activities in ECD, primary and ALP schools.
- Support the ECW project inception planning, particularly the development of the project-specific gender equality and social inclusion strategy and work plan.

2. Capacity Building and Mentoring of PTSA

- Support formation and strengthening of PTSA executives to engage communities and school management in mobilization for the schools.
- Ensure there is effective coordination and collaboration among the PTSA committee members and school management.
- Conduct PTSA training to the members on resource mobilization, planning and management.
- Ensure involvement of education authorities in every project activity in schools in a coordinated manner.
- Ensure regular monitoring of education activities in schools and provide update to education authorities, field office as well as the country office.
- Responsible to facilitate training for teachers on pedagogical methods of teaching to ensure quality learning in schools.
- Participate in education sub-cluster meetings at field level and share highlight of gaps identified in the meeting.

3. School Facilities and Quality of Learning

- Ensure mobilization of local resources for improving facilities in schools for quality learning.
- Ensure proper distribution and utilization of learning and teaching materials in schools
- Coordinate establishment of Child Friendly temporary learning Spaces with PTSA, education local authorities and community in general.

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- Supporting development of education related tools (IEC materials).

Safeguarding Commitments:

- Commit and contribute to an environment where children and adult program participants feel respected, supported, safe and protected;
- Never act or behave in a manner that results in violence including SHEA against a child, young person or adult or places them at risk of such violence;
- Be aware of and adhere to the provisions of the Safeguarding Policy, PSHEA Policy and COC of Plan International;
- Report and respond to safeguarding and SHEA concerns and breaches in line with the applicable procedures of Plan International;
- Maintain confidentiality of safeguarding and PSHEA concerns reported;
- Never participate in or support child marriages.

Dealing with Problems

- Working effectively with multiple cultures and languages
- Given the wide scope of responsibility and limited resources, it is essential that the post holder is able to effectively manage a variety of tasks and clearly identify priorities.
- Analyze different food security and livelihood context to put in place systems and resources for teams to operate efficiently and effectively.
- Working in an environment where rapid change might suddenly alter priorities

Communications and Working Relationships:

Internal

- Plan International inter-departmental and project teams and field office thematic managers.
- Plan International Monitoring, Evaluation and Research team.

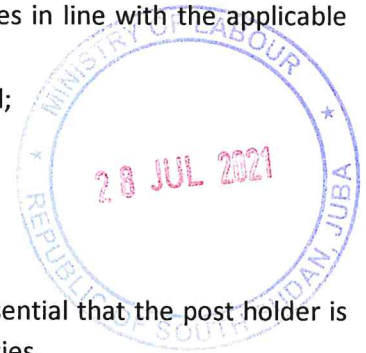
External

- County and local government units, as relevant, pertaining to project implementation.
- Cluster partner representatives at field level.

Knowledge, Skills, and Behaviors Required to Achieve Role's Objectives:

- At least a Diploma or Bachelor degree in Early Childhood Development or primary education or a related field (such as human rights) required.
- At least 3 years of professional experience in development programming training and capacity building skills.
- Proven experience working on education projects.
- Demonstrated ability to design, plan and mainstream gender in development projects.
- Proven ability of mentoring, coaching and training on gender related topics.

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- Excellent communication (verbal and written) and interpersonal skills.
- Excellent report writing skills.
- Proven ability to undertake research in a relevant subject.
- Knowledge of child protection, gender transformation and Do No Harm approaches, women and children's rights frameworks, and best practices.
- Fluency in the English language (both oral and written) and simple Arabic will be an added asset.
- Competent user of MS Office packages, particularly Word, Excel and PowerPoint

Skills

- Good written and spoken English Language
- Advance level skills in computer usage –excel, power point and email systems
- Good communication skills
- Interpersonal , negotiations and problem solving skills
- Skilled in giving and receiving feedback
- Analytical and objective with good interpersonal and problem solving skills
- Planning and organization skills
- Influencing and persuading skills



PLAN INTERNATIONAL'S VALUES IN PRACTICE

We are open and accountable

- Promotes a culture of openness and transparency, including with sponsors and donors.
- Holds self and others accountable to achieve the highest standards of integrity.
- Consistent and fair in the treatment of people.
- Open about mistakes and keen to learn from them.
- Accountable for ensuring we are a safe organization for all children, girls & young people

We strive for lasting impact

- Articulates a clear purpose for staff and sets high expectations.
- Creates a climate of continuous improvement, open to challenge and new ideas.
- Focuses resources to drive change and maximize long-term impact, responsive to changed priorities or crises.
- Evidence-based and evaluates effectiveness.

We work well together

- Seeks constructive outcomes, listens to others, willing to compromise when appropriate.
- Builds constructive relationships across Plan International to support our shared goals.
- Develops trusting and 'win-win' relationships with funders, partners and communities.
- Engages and works well with others outside the organization to build a better world for girls and all children.

We are inclusive and empowering

- We empower our staff to give their best and develop their potential
- We respect all people, appreciate differences and challenge equality in our programs and our workplace

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- We support children, girls and young people to increase their confidence and to change their own lives

Physical Environment

- Standard office environment with some exposure to heat, cold, dirt, noise and rainy weather conditions; dim or crowded surroundings, especially when in the field
- The post holder will be required to travel to the field very frequently

Level of Contact with Children:

High contact: Frequent direct interaction with children and their families

Application Submission Details:

All applications marked on the right hand corner of the envelope “Application for the Position of “Education Project Officer – Pibor should be addressed to:

The HR & OD Business Partner
Plan International South Sudan
Hai Jerusalem.

All Applications should be submitted in hard copies to Plan International Office in PIBOR.

OR You can send your application via email to hr.ss@plan-international.org

The closing date for receipt of applications is before close of business on 17th August, 2021.

Note: Applications submitted are non-returnable

Plan is an equal opportunity employer within the meaning of the relevant UN convention. Qualified Women are strongly encouraged to apply.



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