

*Approved*

*Wilson Dainie*  
*Director of Labour*



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### Job Advertisement

CMMB is a global non-governmental, humanitarian and development organization with a special focus on making healthcare available to all. CMMB has been implementing comprehensive health intervention in South Sudan since 2009.

CMMB South Sudan is seeking qualified and suitable candidates for the following position:

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|-----------------------------|---|
| <b>Position</b>             | <b>St. Thereza Hospital Matron</b><br><b>Catholic Diocese of Tambura Yambio</b> |
| <b>LOCATION</b>             | <b>Nzara Western Equatoria State</b>  |
| <b>Closing Date:</b>        | <b>10<sup>th</sup> August 2021</b>  |
| <b>Duration of contract</b> | <b>12 Months (Renewable)</b>  |
| <b>Job type</b>             | <b>National ( South Sudanese) /Contract</b>                                     |

### About St. Theresa Hospital

We believe in a world in which every human life is valued, and health and human dignity are shared by all. We believe that access to quality healthcare is a basic human right. For more than 60 years, we have worked with global partners to deliver locally sustainable, quality healthcare solutions to women, children, and their communities. We believe change starts with her. We work tirelessly for women's and children's health because they are disproportionately affected by illness.

Located in Nzara town, St Teresa Hospital is a State Hospital under the management of Catholic Dioceses of Tambura Yambio (CDTY). St. Theresa Hospital aims at contributing to the reduction of maternal and infant mortality and improving the overall health status and quality of life of the South Sudanese population in Western Equatoria State. To achieve this, the hospital partners with the State Ministry of Health, Catholic Medical Mission Board in South Sudan and ICAP, to mention a few. The hospital capacity recently increased to a bed capacity of 110, and has a diagnostic center, Blood bank, In-patient / Out-Patient, pharmaceutical department and HIV-ART Clinic. The hospital is committed to providing high quality medical and surgical services and quality patient care.

St Teresa Hospital therefore seeks to hire a highly qualified, detail oriented and motivated Hospital Matron to oversee and lead teams of nurses in the hospital as well as interact with physicians to ensure that patients receive the best possible care. Reporting to the Hospital Administrator, the Matron will also be responsible for infection control and cleanness in the hospital wards, recruitment, capacity building and supervision of nurses in the hospital in accordance with the standard and protocols of nursing care in South Sudan.

### Job Duties and Responsibilities:





- Manage and supervise all department head nurses and nursing activities in the hospital in line with prescribed national and international guidelines and standards.
- In consultation with the Hospital Administrator, supervise nurses including the recruiting planning, organizing, directing and coordinating the duty roster, leave plans, special assignments in various departments/ wards, outreach programs and staff rotation.
- Provide support to Doctors through observing the patient, ensuring nurses strictly follow doctor's instruction/prescriptions for respective patients, and providing the correct diagnostic tools.
- In collaboration with the Hospital Administrator, responsible for upholding the discipline of hospital nurses, organizing regular refresher courses and in-training to improve the level of patient care services, ensuring continuous medical education (CME)
- Provide professional advisory to the hospital management team on the best approach to streamline its operations, including policy review, recruitment and training of nurses, budget planning for the nursing department and patient security and safety.
- Responsible for efficient and economical use of all the hospital materials and supplies in the best interest of the patient.
- Maintain infection control practices within the hospital, ensuring supplies, tools and the relevant SOPs are made available and strictly adhered to effectively.
- To work with the Administrator in instituting patient visiting hours, ensuring all hygiene protocols, including Covid-19 prevention related measures are observed at all times.
- Perform other duties as may be assigned by the Hospital Administrator.

#### **Qualifications and Experience**

- Bachelor's degree in Nursing or the equivalent with at least 5 years experience in hospital management. A Nursing diploma with more than 7 years experience will also suffice.
- Must be a registered Nurse licensed to practice in South Sudan
- Proven leadership qualities with strong teamwork, attention to details and excellent communications.
- Proven Administrative skills.
- Microsoft application skills especially a must.

#### **Desirables:**

- Other managerial courses acquired shall be an added advantage
- To be flexible with working hours as may be required.
- Ability to make sound and timely judgments
- Strong intellectual, analytical and decision-making abilities
- Must be computer literate, conversant with operations software's
- Fluent written and spoken English language with excellent written communication skills, knowledge of Zande an advantage.

#### **How To Apply:**

Interested applicants should submit their application together with resume/CV to [CMMBSouthSudanJobs@cmmbs.org](mailto:CMMBSouthSudanJobs@cmmbs.org) indicating position applied for on the subject line. Include telephone and email contacts of 3 references and your daytime telephone/cell phone contact. This position is required urgently, and interviews will be conducted as CVs are received, therefore please apply immediately if interested. Female candidates are highly encouraged to apply. Only shortlisted candidates will be contacted.

