

Job Advertisement

Health Manager, Based in Pibor, Administrative Area, South Sudan.

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Approved by
MOLRS7/6/2021
JUN 2021
MINISTRY OF LABOUR
SOUTH SUDAN, JUBA

Job Purpose: Working as a member of a diverse team who are committed to serve the world's most vulnerable with practical and compassionate care, the Health Manager provides supervision to the clinical staff providing services at one or two Primary Health Care Units in Lekuangole and Gumuruk. The Health Manager supervises and trains health staff as they provide screening, testing, diagnosis, and treatment. The Health Manager is also responsible for writing reports and keeping accurate data records, assisting with ensuring adequate stocks, training local staff as needed, and monitoring the overall health situation for potential outbreaks.

Key Responsibilities

Project Setup

- Support the implementation of the launch of initial health activities and the scale-up of health services

Coordination/Representation:

- Coordinate and build relationships with local authorities, humanitarian partners, and beneficiary communities
- Attend MoH, community, partner, or sub-cluster meetings, and other meetings when requested
- Consult with the Pibor Health Project Manager and Project Coordinator before making any commitment on behalf of Medair, whether verbal or written

Quality Management/Technical:

- Continuously monitor progress against set objectives
- Ensure that all reporting and administration is done according to the relevant guidelines and is reported accurately
- Supervise the clinical management of patients according to South Sudan MoH treatment guidelines and international standards
- Conduct on-the-job training and supportive supervision of relocatable and locally recruited health staff and ensure that MoH PHCU guidelines are available and followed
- Give feedback to the Health Project Manager on technical issues related to management, for example, diagnosis, treatment, referral, management of common communicable diseases, etc.
- Responsible for activity data collection and report writing at clinic level (DHIS, IDSR) and contribution to internal and external reporting

Staff management:

- Manage relocatable and locally recruited health staff working in the health facilities
- Maintain a focus on building the capacity of the team, delegating tasks under supervision as appropriate
- Interview potential national staff, make recommendations for final hiring decisions in collaboration with the Health Project Manager and/or Project Coordinator

Logistics:

- Prepare field orders/stock requests for approval by the Health Project Manager
- Ensure accurate documentation for all stock keeping and stock movement in field location
- Ensure good quality stock keeping in field locations, including cold chain management and proper storage of medical supplies
- Ensure timely stock orders and management to prevent any stock outages impacting patient care/service provision

Financial Management:

- Prepare and be accountable for field payments, manage funds in the field, balance receipts
- Provide inputs to the Health Project Manager for the annual project cycle budget

Person Specifications

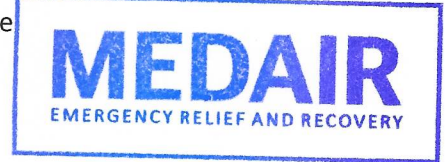
Essential

- Clinical qualifications such as Clinical Officer or Medical Assistant Diploma; Paramedic; medical Doctor; or other clinical degree
- Experience in the humanitarian sector, specifically in delivering essential primary health care and MCH
- Knowledge of Pibor context
- 2 years post-qualification professional experience in a relevant clinical field

- 2+ years experience with a similar humanitarian NGO
- Excellent English (oral and written)
- Arabic language skills

Desirable

- Clinical experience working in remote locations
- Experience in intervention start-ups
- Diploma or training in tropical medicine or international public health
- Bachelor's degree in public health will be an added advantage
- Experience working in Pibor or other comparable locations in Jonglei State
- 2+ years working experiences in health programming managerial role
- Knowledge of humanitarian context.



Applications deadline: 24th June 2021.

Please submit your application comprising (1) a comprehension CV that includes contact details, education and training background, work experience and 3 referees, and (2) a Cover letter detailing how you qualify for this position to: **Recruitment Human Resources Department Medair South Sudan - Theo Road, Hai Tong Ping** or : **Medair office in Pibor inside Plan International Compound** or e-mail: recruitment-sds@medair.org. **Due to the Urgency of this role we will be shortlisting applicants on daily basis and might offer the role before the closing deadline.**