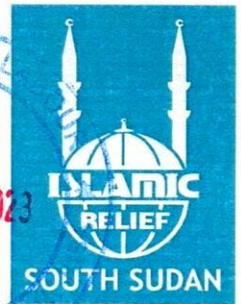


Date: 14th SEPTEMBER 2023

50.H3
14-09-2023



RE: NON-RELOCATABLE JOB ADVERTISEMENT: FOOD SECURITY & LIVELIHOOD OFFICER

Position: Food Security and Livelihood (FSL) Officer Base Location: Warrap-Tonj North
Reporting to: FSL Coordinator Matrix- Project Coordinator
Line Management Responsibilities: FSL Assistant
Islamic Relief Established in 1984 in the UK, Islamic Relief is an international NGO seeking to promote sustainable economic and social development by working with local communities through relief and development activities. We aim to help the needy regardless of race, religion or gender and implement our work in the thematic areas of (i) Food and Livelihood Security (ii) Water, Sanitation and Hygiene, (iii) Health and Nutrition (iv) Protection and Inclusive Resilience for the conflict, drought and flood vulnerable people including the IDPs, Returnees as well as Host Communities. Islamic Relief has been working with communities in South Sudan since 2004 and currently seeks to recruit dynamic and self-motivated individual for the position of Food Security and Livelihoods Officer to be based in Tonj North.
ROLE PURPOSE: Under the supervision and in regular consultation with the IRW- South Sudan FSL Coordinator and Field Coordinator the FSL Officer will be responsible for the technical contribution to the development, planning, implementation, representation, monitoring and evaluation of the food and livelihood security interventions of the IRW implemented projects/programmes through ensuring community mobilization, need assessment and providing technical support for the food insecure people in need at the ground. The role will include the responsibilities of suitable FSL activities at County and state level. The FSL Officer shall represent IRSS at state level FSL cluster Coordination meeting and provide technical guidance to all the FSL assistance under his/her line of management and will also be responsible for establishing linkage of FSL beneficiaries with the extension service providers and market actors.

KEY WORKING RELATIONSHIPS

Has regular contact with all staff in the Field Office. Close contact with the Project Coordinator and programme staff in area of FSL.

SCOPE AND AUTHORITY

Scope of the Role:

- The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect and fair treatment of his/her colleagues and staff
- The job holders have to follow compliance of core humanitarian standards and IRW compliance in the whole project management cycle (PCM) proactively;

Responsibilities:

Key Accountability 1: Implementation of all aspects of FSL

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MAIN OFFICE
IR.SS. Along Unity Road
Plot No.54, Block B-xvt
Hai. Cinema, P.O Box 353
Juba South Sudan
Tel: 0922680304

WARRAP OFFICE
Hai Darajat
Tel: 0916287894
0929732333

WARRAP OFFICE
Along the Warrap - Akop Road
Tel: 0920522368

KAPOETA
Narus Compound
Diocese of Torit
Tel:0925609594

Website: www.islamic-relief.org
RRC Reg No.051

- Ensure quality and integrity of implementation, including adherence to relevant Ministry's protocols, technical guidelines, administrative systems, etc.
- Mobilize communities on project implementation, identify beneficiaries using appropriate guideline and approved selection criteria and prepare activity implementation plans.
- Identification of cash for training or unconditional cash grants beneficiaries
- Develop integrated training session plan and module for facilitating training for unconditional cash grants beneficiaries.
- Develop plan and facilitate trainings for unconditional cash grants beneficiaries
- Identification of cash for work beneficiaries following the guideline and selection criteria.
- Take necessary validation of both unconditional and conditional beneficiary list from respective local authority.
- CFW scheme selection and take necessary validation from local authority.
- CFW scheme implementation with pre, during and post work pictures and take post work validation.
- Initiate proper process and documentation of cash transfer activities and support direct cash transfer agent.
- Responsible for proper documentation of each activity.
- Participate in needs assessments, community participation and mobilization for better emergency response, livelihoods development and contribute in coming up with the ideas and suitable on farm and off farm livelihood activities for the crisis affected people in need in Tonj North (Warrap) County.
- Mobilize the beneficiaries to support each other particularly the weak ones (aged and women) in the irrigation project in order to reach the set target.
- Work closely with agriculture department in Warrap and together disseminate an agreed upon messages to the farmers including enhancement of traditional knowledge and practice.
- Advice beneficiaries for vegetable production and use climate adaptive production techniques in consultation with the agriculture department.
- Assist the farmers to get market for their products.
- Monitor projects and identify problems experienced and success gained and continuous advice on how to engage in viable projects that will maximize profit.
- Ensure integration of FSL component with other component of WASH, Health and Nutrition and Protection of IRSS following a model of sustainable livelihoods development.
- Perform other functions requested by relevant IRSS management.

Key Accountability 2: Monitoring, follow-up and reporting

- Monitor and follow-up the implementation of the activities and provide feedback to the primary beneficiaries if any adjustment is needed during implementation and sharing feedback with the line manager and Project Coordinator
- Capture feedback/suggestions/complaint of the primary and secondary stakeholders regularly following the CRM mechanism of IRSS and Core Humanitarian Standard
- Tracking FSL components and ensure process documentation and prepare case studies
- Coordinate with WASH officer, Gender officer and Emergency response Team regularly
- Working as a team member of Rapid Emergency Response Team (RERT).
- Prepare draft report ensuring compliance of donor as well as IRW



MINIMUM REQUIRED KNOWLEDGE AND EXPERIENCE

Qualifications/skills/experience

Educational Qualifications

Degree/Diploma in Agriculture, Soil Science, Agriculture education and Extension or equivalent

Skills/Experience

- Minimum 3 years of field experience in FSL programmes
- Proven expertise in implementing cash programmes.
- Proven planning, report writing, monitoring and management skills.
- Excellent communication skills with fluency in written and spoken English.
- Good IT skills including the use of word excel and database software.
- Ability and willingness to make frequent field visits to the project areas in project locations
- Demonstrable ability to adapt to changing program priorities.
- Commitment to IRW ethics and Policies.

ATTITUDES

- Understanding of country cultural diversity and respect to others.
- Committed to Islamic Relief Worldwide values and code of conduct
- Strong interpersonal skills, a team player coupled with capacity building skills & experience, and experience in managing multicultural teams.
- Proactive and takes initiative.
- Willing and able to travel to field locations for up to 70-80%.
- Frequent travel to project location and supervises all FSL activities in Tonj North County of Warrap State.

- Experience and skills in project planning
- Experience in designing and facilitating training and mentoring of staff.
- Experience working with on farm livelihood like agriculture, livestock (pastoralist communities)

DESIRABLE

- Familiarity with the Millennium Development Goals, Sphere Standards, Do no harm policy, Red-Cross/Red-crescent Code of Conduct, Humanitarian Accountability etc.
- Ability to work in unfriendly, insecure environment under pressure with minimum supervision



How to apply.

Interested candidates should submit their applications letter briefly describing a motivation for the position and highlight relevant experience, updated Curriculum Vitae (CV), National ID and copies of certified certificates to official email address: IRSS.recruitment@islamic-relief.com.ss

Hand delivery to IRSS Wau or Warrap offices Not later than the deadline of Tuesday 4th October 2023 at 4pm local time.

- Only shortlisted candidates will be contacted.
- Due to the urgency of these roles, Islamic Relief reserves the right to shortlist applications prior to the closing date.

Female candidates are strongly encouraged to join our work culture that empowers every employee to share ideas and take responsibility. At IRW, we think outside the box. We encourage ideas and give responsibility to all employees at all levels, to help solve the complex issues that we face. You will have many opportunities to be heard and take the initiative

