



RE-ADVERTISEMENT EXTERNAL JOB OPENING:

Action Against Hunger-USA is part of the Action Against Hunger International network, which provides humanitarian relief in over 40 countries worldwide in the sectors of nutrition, health, water/sanitation, and food security. Action Against Hunger-USA, an independent NGO, currently manages operations in seven countries: Kenya, South Sudan, Tanzania, Uganda, Ethiopia, Haiti, and Somalia. Action Against Hunger-USA has approximately 1,500 staff based in the various country offices, a quarter in New York City, and the Operational Centre in Nairobi. Additional growth is anticipated.

Action Against Hunger USA is currently looking for a qualified **South Sudanese Nationals** to fill the position of **Nutrition Program Manager 01 position**

Position open date: **May 7, 2024**

Position Closing Date: **May 27, 2024**

Contract Duration: **12 Months with the possibility of extension upon Funding**

Position starts: **June 15, 2024**

Location: **Northern Bahr Ghazal**

Directly Reports to the **Field Coordinator**

Technical Supervisor: **Head of Nutrition Department**



I. SUMMARY OF POSITION:

The Nutrition Program Manager will be responsible for providing strategic and technical support to the nutrition team in NBeG (both Aweil East and Aweil Centre counties) for the effective implementation of the nutrition program. Besides the nutrition-specific interventions, s/he will work on nutrition-sensitive programming in collaboration with other sectors such as WASH, Health, FSL, Gender/Protection, and Communications and Advocacy. The Nutrition Program Manager will work in partnership with the nutrition cluster and other partners at the sub-national level. S/he will focus on capacity building for the nutrition teams plus partners and government officials, as well as, provide regular reports to the coordination office, both on training and program implementation at the field level.

PURPOSE:

The position is responsible for providing technical and strategic support through the effective implementation of the integrated nutrition program in NBeG for Aweil East and Aweil Centre counties. This will include both, nutrition-specific and nutrition-sensitive programming in coordination with WASH, FSL, Health, and Gender/Protection sectors within the Mission. S/he will participate in proposal development, implementation of the projects, monitoring and review of the nutrition projects and timely reporting of the nutrition program. The Nutrition Program Manager will work closely with the Head/Deputy Head of Nutrition on the technical aspects of the nutrition program design and implementation. The position will





represent Action Against Hunger in the sub-national nutrition cluster and various technical working groups at the sub-national level. The Program Manager will spend 50% of his/her time in Aweil Centre and 50% in Aweil East to oversee both the counties and ensure effective implementation of the projects.

ENGAGEMENT

Develop collaborative working relationships with program and support teams at the state/county level to ensure effective and integrated nutrition program throughout the project cycle. The position holder will represent Action Against Hunger in key strategic and coordination meetings/forums at sub-national level, which include: Sub-national nutrition cluster meetings; technical meetings with UN and other INGOs and NNGOs etc. He/she will be responsible for developing initial/draft proposals for the Nutrition program and reports submitted to various donors for both the counties.

DELIVERY

The key deliverables will include: a) Manage the implementation of the nutrition program at the field level; b) Ensure the quality of nutrition service delivery; c) Manage the nutrition teams, both for Aweil East and Aweil Centre counties; d) Facilitate the functioning of the nutrition supply chain management through timely requests and alerts to avoid service break; e) Contribute to donor proposals and reports, as well as, developing case studies and success stories regularly; f) Ensure timely reporting for nutrition program every month including Monthly Narrative Report; monthly field level stocks report to WFP/UNICEF and the databases for NIS reporting; g) Represent Action Against Hunger at various sub-national platforms; h) Ensure nutrition team compliance with Action Against Hunger policies and security plans; i) Ensure effective implementation of innovations and pilots at the nutrition sites and j) cascade Action Against Hunger Country Strategy into the nutrition programming at the field level

II. ESSENTIAL JOB FUNCTIONS

- Responsible for the planning and implementation of nutrition programs at field level.
- Management of 35 nutrition sites and 1 Stabilization Centre in Aweil East and 16 (7 static and 9 outreach) nutrition sites in Aweil Centre
- Development of Project Procurement Plan in coordination with the Field Coordinator and the logistics team at the start of every grant; initiate purchase requests that fall into their authorization limit and ensuring they are in line with spending plans
- Forecast spending for the grants for which you are responsible and review spending and forecasting on a monthly basis to ensure that grants are spent in a timely and effective manner
- Review spending and implementation on a monthly basis with Field Coordinator and present updated spending plans and output trackers to the Coordination team during the Program Review Meetings
- Ensure that technical feedback received from Head/Deputy Head of Nutrition is integrated into work-plans and implemented
- Oversee the treatment of Moderate and Severe Acute Malnutrition according to national CMAM guidelines and SPHERE standards
- Monitor the medical follow up at the Stabilization Centre and reinforce timely referral for cases needing urgent attention, as well as coordinate with Health Specialist at country level for technical guidance and support
- Ensure effective implementation of CODA in the selected nutrition sites in coordination with the WFP team in Aweil and keep the Head/Deputy Head of Nutrition updated

[Handwritten signature]





- Timely implementation of the malnutrition prevention projects supported by KfW and FCDO through UNICEF in Aweil Centre and Aweil East, as well as, BSFP supplementation under WFP KfW project in selected sites in Aweil East
- Develop Detailed Implementation Plan (DIP) with the key Nutrition Staff for all projects and execute them effectively at all levels
- Effectively track and monitor food calculation data with the nutrition team to ensure timely request of supplies and avoid any pipeline break-in
- Effectively implement nutrition supplies audit at nutrition sites following our internal Nutrition Supply Chain Monitoring Guidelines to avoid any kind of food aid diversion
- Execute technical feedback received from technical coordinators ensuring it is integrated into work plans and implemented

III. SUPERVISORY RESPONSIBILITIES

This position will report to the Field Coordinator in NBEG.

This position will supervise the entire nutrition staff as per the organogram, including the Stabilization Centre staff.

IV. FISCAL RESPONSIBILITY

Budgeting of nutrition-related activities/ interventions and ensuring implementation of these activities within budget, scope and time.

V. PHYSICAL DEMANDS

- To travel to the field, the employee must attest to a level of physical fitness capable of enduring physically difficult, highly stressful situations, which may include the necessity to walk long distances, to eat a limited diet and/or to reside in potentially uncomfortable housing or tents.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

VI. WORKING CONDITIONS, TRAVEL AND ENVIRONMENT

- The duties of the job require regular job attendance at least five days per week. Must be available to work outside normal office hours or on the weekends as required.
- Must be able to travel as required for standard domestic and international business purposes. While performing the duties of this job in the field, the employee may be exposed to precarious settings under high-security risks and/or very basic living conditions and outside weather conditions, as well as infectious diseases.

VII. GENDER EQUALITY COMMITMENTS & ZERO TOLERANCE TO ABUSE

- Foster an environment that supports values of women and men, and equal access to information.
- Provide a work environment where women and men must be evaluated and promoted based on their skills and performance
- Respect beneficiaries' women, men, boys and girls regardless of gender, sex orientation, disability, religion, race, color, ancestry, national origin, age or marital status,
- Value and respect all cultures.
- Promote and uphold the PSEA policy and procedures.

[Handwritten signature]





VIII. REQUIRED QUALIFICATIONS

- Minimum of a Bachelor's Degree in Nutrition and related discipline.
- Minimum 5 years work experience on similar position with similar setting and responsibility
- Experience in Nutrition Programing, Project Design, and Budget management.
- Knowledge of main donor requirements in terms of nutrition programming including GAC, USAID, SIDA, ECHO including UN agencies, among others.

IX. REQUIRED SKILLS AND EXPERIENCE ESSENTIAL

- Superior communication and writing skills
- Demonstrated analytical skills both qualitative and quantitative approaches
- Possess good knowledge in advocacy
- Experience in mainstreaming nutrition-sensitive programming (Health and nutrition, WASH, food security, and Livelihoods);
- Fluency in written and spoken English language.
- To apply, please!

Send your **cover letter, 4-page CV, & ID card, and your Highest academic and Professional Certification Document as only an attachment** with three professional references to recruitment@ssd-actionagainsthunger.org. Specifying **Nutrition Program Manager-NBEG** as the title of your email before **5:00 pm May 27, 2024**, or Hand delivered to Action Hunger Officer, Hai Cinema Near St James Bari Parish Church. **(We strongly recommend online Applications and do not submit a hard copy if you have applied online, let us save our environment).**

Those who already applied, kindly do not apply, your CVs are with us already.

We do appreciate your interest in working with us; However, Only shortlisted Candidates will be invited for an interview.

Due urgency of the need, we will be reviewing received applications, and Interviews may be done before the Deadline date.

- *"This Position is Open to South Sudanese Nationals Only*
- *"Qualified Female Candidates are STRONGLY encouraged to apply"*

