



Médicos del Mundo

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Approved by
Joban H. Aspetor

Position needed:

Health Technician/Manager

Location: Bor town, Bor South County, Jonglei State, South Sudan

11 MAY 2021

JOB SUMMARY

Working as an important member of a diverse team who are committed to serve the world's most vulnerable with practical and compassionate care, the Health Manager leads the implementation of activities of the health program in Bor South County.

GEOGRAPHICAL SCOPE OF INTERVENTION

The successful candidate will be based in Bor town (Jonglei State - South Sudan).

ORGANIZATION CHART

The successful candidate will be part of the team in the assigned project site and will report to the Health Coordinator.

FUNCTIONS

The Health Manager will have the responsibility to manage the health projects for which he/she is responsible, integrating the following main tasks:

Health program management

- The Health Manager will consistently monitor the healthcare situation in assigned project site jointly with the MDM health team and the medical referent(s) at partner's level.
- Contribute to the project proposals development in terms of implementation of activities by providing medical input based on health needs assessment and the analysis of the medical data collected of the supported health facility in assigned MDM project sites and/or where the base is located.
- Collect data, indicators, surveys and assessments according to the mission's needs, as requested by the Health Coordinator, provide input and contribute to analysis.
- Monitor and report to the Health Coordinator the epidemiological data in assigned county and provide an analysis of the morbidity and mortality in the areas of intervention for better programmatic management.
- With the support of the Health Coordinator, he/she will perform health need assessments, as requested and with the support of the medical staff at health facility level and implementing partners, contribute to the development/review/upgrade of the medical activities according to the needs.
- Be responsible to ensure, at the field level, that medical/clinical services are implemented in good quality; and according to MDM, national and international standards and protocols.
- Together with the medical referent at partner's level, closely follow and monitor the needs and the cooperation of the partners and identify relevance/gap of support provided by MDM.
- Along with the Health Coordinator, propose any revision or update of medical protocols, service provision and partnerships.
- Provide continuous input to Coordination team to ensure that the different components of the program are consistent and in line with the health needs of the population.

Team management

- He/she is delegated from the Health Coordinator for managing, monitoring and supervising the MDM county health team if any; and delegate tasks when needed.



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- Support and directly manage the MdM county health team (if any) in the management of the project activities/pharmacy/partners.
- Evaluate the competency of the staff under his direct supervision; build their capacity accordingly with the support and guidance of the Health Coordinator and the Field Coordinator.
- Organize the team annual holidays and plan for replacements.
- With the support of his team and the medical referent at implementing partner's level, identify the training needs of the medical and paramedical team, conduct or organize trainings, follow up and evaluations.
- Jointly with the team and the medical referent at partner's level; train the medical staff directly in the supported health facilities.
- Implement staff meetings and report to Health and Field coordination.
- Organize and conduct technical monthly meeting with the implementing partner and the MdM supported Health Facility to guarantee continuous follow up and support.
- Participate in the recruitment process of the team under his direct supervision and with partners
- Report any HR issues to the line manager. Resolving team conflicts by actively involving HR and field coordination.

Reporting

- Instant information sharing with the line and technical manager about influx of IDP's; new camps; outbreaks or any relevant context updates.
- Receive morbidity data of implemented services from the Southern Governorates on weekly/monthly basis; review; analyze and submit to Medical coordination team
- In charge of developing and follow up the medical data and project medical indicators
- Receive monthly reports from the monitoring and Evaluation (M/E) department.
- Provide a monthly report to the Health Coordination, detailing activities done, supervision, training given, assessments undertaken etc.
- Submit minutes of the staff meetings done with the teams.
- Report health facility visits' feedbacks to the Health Coordinator and Field Coordinator.
- Report any security related issues to the Logistic/Field Coordinator.

Quality Management

- Promote and use the MdM guidelines, protocols and operating procedures.
- Implement relevant policies and standards relating to health service delivery including WHO standards, Ministry of Health and donor guidelines and other good practice.
- Participate as requested in MdM internal workshops and training sessions to keep up with changing trends, new guidelines and best practices.

Communication & Coordination

- As relevant, He/she attends on behalf of the Health Coordinator and represent MdM in medical technical meetings and workshops within project site (such as, Health cluster, relevant Sector groups, and technical bilateral meetings).
- Maintain regular contacts with other medical/health NGOs and organizations, through meetings, training, workshops, etc.
- Attend technical team meetings and county coordination team meetings.

Logistics

- Manage the correct and timely ordering of all necessary medicines, supplies and equipment for the assigned health activities, ensuring minimum stocks are maintained and items are distributed correctly.

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- Work closely with the Mission Pharmacist and the Medical Team to monitor rational prescription of drugs, monthly consumption correlated to morbidity data, to ensure that Pharmacy management (MDM and supported health facilities) is done according to international standards.

Other

- Participation in assessments/service mapping, where and when necessary.
- Keep Mdm team informed on any issues related to logistics needs for the medical teams in supported health facilities.
- Supporting operational organization of PHC trips and Mdm programs/activities.
- Translate verbally and by written when necessary.
- Participate in internal meetings.
- Any other related MDM tasks as assigned by supervisor/line manager.

REQUIRED QUALIFICATIONS

Academic background: Mandatory – University Degree (Qualified Doctor, Registered Nurse, Associate Clinician)

Desirable: Public Health Training with considerable clinical experience and background.

REQUIREMENTS

Language requirements: High level of spoken and written English. Arabic and Dinka is desirable.

Computer requirements: Office pack user level. Good command of Excel is mandatory.

EXPERIENCE

The successful candidate must have at least two years professional experience in health program management with an international NGO.

Previous work in emergency responses in similar contexts and experience with humanitarian donors such as UN agencies, SSHF, DFID, USAID, and ECHO will be considered an asset.

COMPETENCE PROFILE

- Ability to classify and manage priorities; meet deadlines
- Ability to have a global overview of a program (not only on medical plan)
- High level of autonomy and stress management
- Organizational skills and rigor
- Excellent knowledge of project cycle management and programming
- Excellent reporting skills (progress report / donor / report / authorities...)
- Excellent communication skills with sense of diplomacy
- Proven capacity for personnel leadership and management
- Understanding and adherence to humanitarian principle
- Strong commitment to the organization and its values
- Strong ability to work well within a team and excellent leadership skills
- Ability to work in a challenging and rapidly changing environment
- Cultural awareness and adaptability
- Good team work and networking skills.
- Experience in hard negotiations with local authorities, partners and staff

AVAILABILITY

Incorporation date: **per 1 June 2021.**

Availability for 3 months (extension dependent on funding).



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HOW TO APPLY

All qualified candidates are invited to send their application consisting of **CV and cover letter** latest by **03 JUN 2021** to hr.ss@medicosdelmundo.org.

Please note:

Médicos del Mundo promotes equal opportunities for all people. We establish positive action measures for those who, due to functional diversity or social and / or cultural exclusion, belong to under-represented groups in the positions offered.

As a result, no candidate with a valid profile will be rejected because of a functional diversity or for being culturally or socially excluded for reasons of birth, ethnicity, race, sex, gender or any other personal, social or cultural condition.

Recruitment processes are open to all qualified candidates and MdM does not charge fees to applicants at any stage.

