



## INTERNATIONAL MEDICAL CORPS

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### JOB VACANCY -ADVERTISEMENT

*International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document*

Job Title:	Project Manager 1# Position
Country Program:	South Sudan
Location of Position:	Malakal & Pigi County
Job status:	Non -Relocatable
Position Opened for:	South Sudanese
Desired Start Date:	15 <sup>th</sup> August'2022
Advertised date	21 <sup>st</sup> July' 2022
Closing Date for Applications:	7 <sup>th</sup> August' 2022

#### Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

#### Job Purpose:

- As Project Manager is to work closely with the Program manager and field teams to determine the operational needs of the program activities within the scope of the grants.

#### Essential duties/Job requirement:

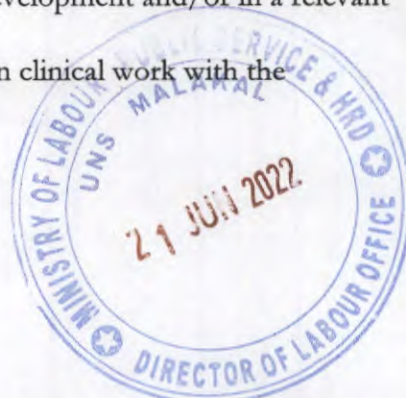
- Work closely with the Program Manager on achieving the key strategic and program intended goal and outcome
- Assist to the Program Manager on the effort to develop of concept notes, proposals, assessments, and grant coordination.



- Ensure efficiency and results-oriented performance in the component of the program.
- Work and maintain positive relationship with community leaders and stakeholders in the project supported sites.
- Support and Provide sound Primary health care technical support to Health workers.
- Work closely with the Program manager and field teams to determine the operational needs of the program activities within the scope of the grants
- Work closely with Malakal and Kurwai logistics, finance and program team to ensure timely procurement and distribution of project supplies.
- Work with the program team and health teams to support and implement the reporting system to monitor and evaluate the objectives, indicators, and outcomes of the project as well as trends in mortality and morbidity
- Review prepare and provide input for daily, weekly, and monthly field reports in order to analyses trends and adjust the programs as needed and meet internal and donor requirements.
- Work closely with the technical leads (health, nutrition and GBV) and MEAL team for seeking technical support and improving the program quality and integration.
- Conduct regular field visits to assess the project (s) progress and quality and develop improvement plans jointly with Program coordinator and Managers for further improving the timeliness and quality of interventions.
- Work with SMOH and health partners, WHO to ensure the effective implementation of standardized national health information systems that are efficient to make a better decision.
- Liaise closely with local authorities (if needed) and partner organizations/agencies to ensure program compliance with donor policies and regulations and complementary with other agencies' efforts
- Support the process of Documenting all processes and outputs of capacity building, coordination, and management of activities to ensure experiences and lessons are well documented for future reference.
- Compile and Work with M&E unit in ensuring that weekly, monthly reports and Quarter reports are submitted timely to Program Manager and relevant Program members.
- Attend health coordination meetings as well as other coordination meetings which are relevant to the health programs.
- Maintain open lines of communications with all field staff when required.
- Maintain flexibility to take on added responsibility as and when needed
- Perform other duties as assigned by supervisors. The duties and responsibilities listed above are representative of the nature and level of work assigned and are not necessarily all inclusive.
- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps.

**Personnel Qualifications (Special training/experience required) provide 6-7 requirements:**

- Master's degree in Public Health, International Development and/or in a relevant field of study
- four or more years' experience post qualification in clinical work with the government or private or hospital practice.



- 5+ years of relevant and progressive NGO project and personnel management experience in humanitarian or development contexts, including a minimum of 2 years of work experience in an operations management role or similar post.
- Profound cross-cultural awareness and insight into health care issues
- Ability to exercise sound judgment and make decisions independently
- Extremely flexible, and have the ability to cope with stressful situations and frustrations
- Ability to relate to and motivate staff effectively
- Ability to read, write, analyze, and interpret, technical and non-technical reports in the English language.
- Ability to effectively present information and respond appropriately to questions from senior managers in the field and Country office, counterparts, senior government leaders.

**Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps**

#### **HOW TO APPLY:**

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to [nmonykuich@internationalmedicalcorps.org](mailto:nmonykuich@internationalmedicalcorps.org). Hand delivered applications should be submitted to IMC Office HUB.

**Note:** Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

**Closing date for receiving application: 7<sup>th</sup> August' 2022**

**We appreciate your applications; however, Only Shortlisted Candidates will be contacted for interviews.**

Website for reporting misconduct: [www.InternationalMedicalCorps.ethicspoint.com](http://www.InternationalMedicalCorps.ethicspoint.com). **Please do not submit your CV or application to this website, it will not be considered for review**

