



Vacancy Announcement

Job Title: Research Project Manager
Band / Level / Grade: 7B
Department: HEHS
Location: Juba, South Sudan
Overtime Eligible: (per local law) Exempt



The International Rescue Committee, one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9 July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains unpredictable, and the operational context is challenging. IRC has operated in South Sudan for over 30 years now delivering humanitarian relief, post-conflict assistance, and development programs in both refugees, internally displaced and host community settings. IRC operates in 10 field offices including in Juba with field program portfolio covering health, nutrition, child protection, Economic Recovery and Development (Livelihoods), women's protection and empowerment and general protection. IRC continues to provide life-saving assistance and humanitarian aid to vulnerable South Sudanese and continues to work with the affected to rebuild their lives and restore peace.

DESCRIPTION OF PROJECT

The Self-Injection Contraception Study is designed to understand health system readiness and capacity for scaling up self-injection of DMPA-SC in South Sudan. The study leverages on previous studies that investigated the feasibility, demand, and acceptability of self-injection of contraceptives in South Sudan. This study will support learnings for scale up and provide assessment of gaps that need to be strengthened to expand access and utilization of self-injection among women in the country. Furthermore, the study will aim to understand the system's readiness for implementation of a self-injected DMPA-SC intervention within the scaling-up phase and integration into the family planning program in South Sudan for sustainability.

JOB SUMMARY:

The IRC is looking for a self-motivated person and with good experience in research that will be responsible for the management and day-to-day implementation of the research project. Based in Juba, she/he will be working under the technical guidance of the principal investigator, MCH coordinator and support from research Manager to ensure the project is implemented in accordance with the project requirements. The research project manager, while implementing the self-injection contraception study, will engage closely with the government and Ministry of Health officials, and other relevant stakeholders in policy and advocacy related activities.

Key Responsibilities:

Work closely with the Principal Investigator, Research coordinator and manager to execute the research project including:

- Contribute to development of study tools, and coordinate approval from relevant authorities and support implementation of study protocol.
- Support in conducting a comprehensive analysis and mapping for stakeholders involved in SRHR self-care implementation and advocacy efforts and their role in health system in South Sudan.
- Coordinate and conduct interviews and discussions with SRHR stakeholders
- Conduct desk reviews, evidence synthesis and secondary analysis of qualitative and quantitative data related to family planning programming in South Sudan
- Manage data management and quality control systems with guidance of principal investigator.
- Contribute to donor reporting documents and presentations.
- Manage project documentation, reporting, and other responsibilities.
- Coordinate stakeholder engagement on policy and advocacy for SRHR with guidance with technical team leads.
- Represent IRC in conversations with key stakeholders in-country and provide updates on the research as relevant.
- Plan and coordinate relevant stakeholders' workshops to facilitate discussions that will feed into assessment information on the health system readiness for DMPA-SC scale up.
- In collaboration with the research team, schedule and conduct meetings with MoH Officials and other implementing partners on study protocol, progress, interim and final validation of results.

Communication
February 2022



- Provide daily or weekly updates on progress of the research (depending on stage of the research project) by email and by standing meetings with larger oversight team.
- Report to the Principal Investigator any concerns during the study in a prompt and transparent manner to troubleshoot.
- Represent IRC SS in various SRHR Self-care centric meetings, coordination forum (FP TWG, and SRH Coordination meetings) at national level.
- Any other duties as assigned by the supervisor.

Grant & Budget Management

- Prepare and maintain/update detailed work plan(s) that support and achieve the project's activities and spending within the grant timeline.
- Manage/monitor monthly expenditures and track budgets to ensure that all spending is in line with approved budgets and timelines, including developing procurement plans, monthly program spending plan and cash forecasts.
- Assure appropriate and timely spending of grants to achieve program goals, grant reporting contributions, use and distribution of supplies and resources.
- Participate in the organized Project opening, implementation and closing meeting as the organizational PCM processes.

Required Qualifications:

Education: Educational background related to public health, social science or other relevant field

Work Experience: Minimum three years in the field of sexual and reproductive health or related programs, health research, or health M&E.

Desired Experiences & Competencies

- Supportive attitude and passion toward women and girls' right to access to sexual and reproductive health services.
- Experience in Sexual and Reproductive Health and Rights related research or programs.
- Data collection, entry, and quality management experience in low resource settings
- Good spoken and written communication in English
- Excellent computer literacy.
- Excellent analytical and problem-solving skills.



Additional Experiences & Competencies

- Experience with qualitative and quantitative analysis skills
- Experience with technical report writing, research documentation, and research communication.
- Experience of working in networks and building strong working relationships with a range of stakeholders
- Experience in policy, advocacy and stakeholder engagements related to SRHR
- Fluent in written and spoken English required, local (Juba Arabic) languages preferred.
- Experience with data management and analysis software

Desired Qualities

- Communication and interpersonal skills for collaborative teamwork, effective networking, and stakeholder engagement
- Methodical and efficient approach to work, balancing the research, technical and project management aspects of the role.
- Willingness to learn and gain new skills for efficiency and growth in the role
- Female candidates are encouraged to apply.

Key Working Relationships:

Position Reports to: Principal Investigator (Health Researcher) with dotted line reporting to MCH Coordinator

Internal and/or external contacts:

EQUAL Research Manager, WISH Project Manager, Senior Health Coordinator, DM&E Coordinator, WISH and Research iHub team, Policy, Advocacy and Communications Advisor.

Working Environment: Urban with occasional travel to rural settings

Compliance:

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Ensure any violations of the IRC Sexual Abuse and Exploitation Code of Conduct are reported to the Country Director. The reporting of violations is an obligation on the part of all staff members.

Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by IRC and other humanitarian workers.

Play a key role in planning and rolling out training of and adherence to MRP in coordination with the MRP focal team/person within the country program.

The IRC Core Values and Commitments:

Standards of Professional Conduct: The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Safeguarding policy: The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

Narrowing the Gender Gap: The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols.

Equal Opportunity Employer: IRC is an Equal Opportunity Employer. IRC considers all applicants because of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

How to apply:

Interested applicants should submit a **CV with 3 references** and a copy of their **national ID** to Human Resources Juba IRC Country Head Office-Located in Goshen House 2nd floor or you can e-mail applications to SS-HR@Rescue.org not later than **12th January 2024 @ 4:30pm**.

NOTE: Only shortlisted candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

CLEARLY LABEL YOUR APPLICATION, RESEARCH PROJECT MANAGER - JUBA

“WOMEN, MINORTITIES AND PEOPLE LIVINING WITH DISABILITIES ARE ENCOURAGED TO APPLY”.

