



CAFOD & Trocaire in Partnership (CTP): REQUEST FOR QUOTATIONS (RFQ)

RFQ ref. #:	717-25-IPPASJ - Provision of Agricultural Inputs (Vegetable Seeds & Tools) for Peace Farms	Project Code:	SSD371 -THRIVE	Date:	04/02/2025
From:	CAFOD and Trocaire in Partnership (CTP)		To:		
Contact:	Samson Yiey Puol		Contact:		
Mobile:			Mobile:		
E-mail:	sviey-puol@cafod.org.uk (Use this email for Inquiry or Clarification only)		E-mail:		
Address:	Hai Malakal, Plot 19, BlockXIII, P.O.Box 7		Address:		

CTP is the local representative of international development agencies CAFOD and Trocaire. CTP works through local partners to implement a variety of projects including food security, health, water and sanitation. All items procured by CTP must adhere to strict donor and agency criteria to ensure transparency and accountability.

Instructions: Quotations must be delivered by HARD Copy to address below. All quotation responses must be type and printed using Company (Supplier) Letterhead, and duly stamps before submission to Tender Box Located in Security's Office. Please ensure that you drop your tender into the Tender Box by yourself and register yourself into the register sheets in the Guard's room and ensure all details in the register sheet are fill. All submissions must conform to the requirement and provide relevant information to us.	Date Required*:	13-Feb-25	*Note: Quotations MUST be received by this date. Quotes received after this date will be disallowed.
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Please supply a quotation for the goods as per details below:

DETAILS OF GOODS						
Item	Details	Units	Quantity	Unit Price (USD)	Total Price (USD)	Notes
	Purchase of Provision of Agricultural Inputs (Vegetable Seeds and Tools) for Peace Farms under THRIVE Project					
1	Amaranth; Variety: White Elma (Dodo), 20 grams per Sachet.	20Gramm per Sachet	150			
2	Collard (Kale); Variety: thousand head, packaged in 20 grams per Sachet.	20Gramm per Sachet	150			
3	Kudra; Local variety OPV, 20 grams per Sachet	20Gramm per Sachet	150			
4	Egg Plant; Variety: Black Beauty, 20 grams per Sachet.	20Gramm per Sachet	150			
5	Onion; Variety: Red Creole, packaged in 20 grams per Sachet.	20Gramm per Sachet	150			
6	Tomato; Variety: Money Maker, packaged in 20 grams per Sachet.	20Gramm per Sachet	150			
7	Watermelon; Sukari (Elongated green with white and black strips), packaged in 30 grams per Sachet.	30Gramm per Sachet	150			
8	Pumpkin; Variety: Sugar Baby, packaged in 30 grams per Sachet	30Gramm per Sachet	150			
9	Okra; Clemison Spineless, packaged in 50 grams per Sachet.	50Gramm per Sachet	150			
10	Hoe; SS18-2Y; With Wooden Handle	pcs	30			
11	Maloda; With Wooden Handle	pcs	30			
12	Spade - F105; With wooden handle	pcs	30			
13	Tape measure; 100 metre long, plastic	pcs	10			

14	Planting ropes; Small sizes (assorted colours)	pcs	10			
15	Forked hoe; SS18-2Y; With wooden handle	pcs	30			
16	Rake; With Wooden Handle	pcs	30			
17	Wheelbarrow; Steel - with non-inflatable tube	pcs	20			
18	Watering can; 10 Litres capacity, Green in Colour	pcs	20			
19	Gumboots; Assorted Sizes (42, 43,44 and 45) black in colour.	Pairs	150			
20	Hand gloves;Plastic black in colour	Pairs	150			
21	Transportation (Air Lifting), Loading and Unloading Cost to Caritas Diocese of Malakal (CDoM) Office, in Malakal, Upper Nile State.	pcs	11			
				TOTAL:		

#	Please supply the following information:	Provide your response below correctly
1	Quote Validity	
2	Delivery Lead Time	
3	Payment Mode	
4	Payment Period	
5	Delivery location	Caritas Diocese of Malakal Office, in Malakal, Upper Nile State

Physical Address to drop your Tender Dossiers to "Tender Box" for Suppliers based in Juba, and the one based in Upper Nile State, Malakal Town.		
1	CAFOD and Trocaire in Partnership (CTP) Office Located in Hai Malakal, Plot 19, Block XIII, P.O.Box 7, Next to Save the Children Office, Juba - South Sudan	Caritas Diocese of Malakal (CDoM) Office located Adjacent to St. Joseph Parish Church, in Muduria, Malakal Town, Upper Nile State

#	Eligibility Criteria	Document Required	Remarks/Comment (Tick if it is valid)
Note: Requirements from number 1-5 is Applicable to purchase of Agricultural Inputs and require the interested Suppliers to supply us with Valid Registration Certificates, and relevant sample contracts as part of RFQ response.			
1	Valid Certificate of Incorporation	Certificate of Incorporation from the Ministry of Justice including the renewal stamps at the back page of the certificate	
2	Valid Operation Licence	Operation Licence from the State Ministry of Finance & Economic Development	
3	Valid tax clearance certificate	Tax Clearance Certificate from the Ministry of Finance and Taxation	
4	Sample of Contracts/LPO for Agricultural Inputs (Vegetable Seeds and Tools)	Provide atleast 3 contract samples for similar procurement for Agricultural Inputs (attached sample of contracts as an evidences) from INGOs or UN Agencies.	
5	Sample of Seeds Germination Certificate from Ministry of Agriculture from South Sudan.	Provide atleast 3 latest sample of Germination Certificates for Vegetable Seeds for 2024, only.	

#	Annexed: CAFOD Policies and CAFOD Terms & Conditions for supply goods or services (Supplier requires to sign and stamps all the policies as part of their response).	
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1	Appendix A_ CAFOD Terms & Conditions for supply of goods or services		
2	Appendix B _ CAFOD Ethical Code of Conduct for Suppliers		
3	Appendix C _ CAFOD Safeguarding Policy		
4	Appendix D _ CAFOD Antibribery Policy		
Supplier name (print):		Supplier Signature:	
Procurement Officer name (print):	Samson Yiey Puol	Procurement Officer signature:	ID
		Date Signed:	
		Date Received:	04-Feb-25