

Approved




World Vision



SOUTH SUDAN

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Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so

Building Brighter Futures for Vulnerable Children

JOB OPPORTUNITY AT WORLD VISION INTERNATIONAL - SOUTH SUDAN

World Vision is a Christian Relief, Development, and Advocacy Organization dedicated to working with Children, Families, and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity, or gender. All employment in World Vision is conditioned upon the successful completion of all applicable background checks, including criminal record checks where possible.

World Vision International - South Sudan is now seeking qualified and dynamic Individuals (Man or Woman) who are willing to share in our vision and promise to Children, to join us in the role below:

Job title: Monitoring and Evaluation Officer
Reporting to: Project Manager
Location: Juba
Availability: As soon as possible

Purpose of the position:

World Vision International - South Sudan is a member of the World Vision International Partnership, which is a child-focused Christian humanitarian organization. It aims to improve the well-being of the poor especially children through sustainable development and advocacy. It has 1000+ full-time staff, most of whom are South Sudanese. The M&E Officer will be responsible for developing and implementing the WV monitoring and evaluation framework under the EPIC project or any other assigned projects, focusing on its income-generating, nutrition, and health components and other allied interventions. He/she will work with the Project Team to ensure that project goals and objectives are met by facilitating effective planning and monitoring processes, data collection, analysis, and reporting, and creating a robust feedback mechanism to inform project implementation



ROLES AND RESPONSIBILITIES:

Data Collection and Management

- Design/plan and implement data collection methodologies and tools to gather relevant information from income-saving groups, health, and nutrition sector
- Contribute to the creation or adaptation of easy-to-use tools and procedures for an effective M&E system measuring the impact of activities, and directly support teams to implement them.
- Develop/maintain databases and other data storage systems, ensuring data integrity and security - will include Project KPIs.
- Ensure all project documents are uploaded to the server and ensure proper filing systems
- Ensure project databases are kept up to date and ensure there is proper tracking of project activities in alignment with project strategic objectives.

Monitoring and reporting

- Work with the project officer to ensure all reports are compiled and submitted
- Compile and review weekly, monthly, and quarterly reports and submit them to the Project Manager/Designated Supervisor after ensuring the reports have met World Vision internal and donor reporting standards.
- Support the creation and maintenance of the M&E framework for the project
- Conduct capacity building to field extension workers on M&E activities to ensure smooth implementation
- Report to the Project Manager/designated Supervisor on any anticipated project issues, risks/threads, and any emerging opportunities
- Analyse quantitative and qualitative data to identify trends, challenges, and opportunities in community resilience and local governance.
- Prepare regular progress reports that outline key findings, challenges, and recommendations based on data analysis.
- Prepare and present data insights at meetings, workshops, and community engagement activities to inform decision-making and policy development.

Documentation and learning

- In collaboration with the communication department, document and share good-quality success stories and relevant learnings from the project
- Ensure knowledge transfer and dissemination of good practices and lessons learned to teams.
- Support teams in extracting critical lessons learned, documenting good practices, as well as identifying and highlighting achievements of objectives and outcomes.
- Propose ways to disseminate M&E learnings internally and externally.
- Ensure external accountability to donors through the implementation of timely and high-quality M&E activities, leading to accurate reporting.



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- Ensure the M&E system is implemented as planned and adapted as needed following lessons learned or changes in context.
- Engage with community members to understand their perspectives and incorporate their feedback into data collection and analysis processes.

Assessment, evaluation, and accountability to affected populations:

- Ensure the M&E system is implemented as planned and adapted as needed following lessons learned or changes in the project
- In coordination with the Project Manager, assess the needs and capacity of different working groups to deliver on M&E objectives project level, and build their capacity to deliver, through coaching and mentoring on methodologies, tools, and procedures.
- Ensure proper completion and safe return of all tally documents and beneficiary lists to the head office for safe storage.
- Work closely with teams to ensure that M&E becomes an integral element of planning and implementation, leading to improved quality, accountability, management, and impact.
- Provide technical and methodological support to Program teams for implementing M&E activities (surveys, data collection and management, data interpretation, etc.) and data analyses to identify areas of progress and improvement.
- Conduct field visits to ensure data validation and consistency across structures

Qualifications/Education/Knowledge/Technical Skills and Experience.

- At least, 3 years of proven experience in data management, analysis, and reporting, preferably in development projects or community-based initiatives.
- Strong skills in statistical software (e.g., DHIS2, SPSS, KOBO, ODK, and SMAP) and data visualization tools (e.g., Tableau, Power BI).
- Familiarity with participatory research methods and community engagement strategies.
- Excellent communication skills, both written and verbal, with the ability to present complex data understandably.
- Strong organizational skills and attention to detail, with the ability to manage multiple tasks and meet deadlines.
- Commitment to ethical data practices and community empowerment.

HOW TO APPLY

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter, and updated CV with at least three references with their telephone as per the instructions below:



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Interested applicants should apply through the link:

Advert Duration	19 th February 2025 to 10 th March 2025
Click this link/copy this to the browser & apply	https://worldvision.wd1.myworkdayjobs.com/WorldVisionInternational/job/Juba-South-Sudan/M---E-Officer_JR40353

The online open vacancy will automatically close on the indicated date and time. Attempts to apply after the deadline will not be accepted.

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

World Vision is a child-focused organization that is committed to safeguarding all children as well as adult project participants and has zero tolerance for incidents of violence or abuse against children or adults, including sexual exploitation or abuse, committed either by employees or others affiliated with our work. Therefore, World Vision does not hire staff whose background is not suitable for working with children or vulnerable adults, even if their role does not interact directly with them.

Disclaimer: World Vision in South Sudan is a reputable organization that values transparency and fairness in its recruitment process and does not solicit any money for any job application. We encourage all job seekers to be cautious of any job ads that require payment or personal information upfront. If you have any questions or concerns about our job ads or recruitment process, please do not hesitate to contact us directly.



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