

USAID Resilience through Agriculture in South Sudan Activity (RASS)

REQUEST FOR QUOTATION (RFQ)

Issue date: April 22, 2022

Deadline: April 29, 2022

Request No: RASS-RFQ-2022-0041

Selection of vendors for the supply and delivery of seeds and
farm tools to the DAI/RASS Activity

NOTICE: Prospective Offerors who have received this document from a source other than the RASS Activity should immediately contact rass_procurement@rassactivity.org and provide their name and mailing address so that any amendments to this RFQ or other solicitation-related communications can be sent directly to them. Any prospective Offeror who fails to register their interest with DAI/RASS assumes complete responsibility if they do not receive communications prior to the closing date of this RFQ. Any amendments to this solicitation will be issued via email.

Issuance of this RFQ in no way obligates DAI to award a subcontract or purchase order and Offerors will not be reimbursed for any costs associated with the preparation of their quote. No discussions or negotiations are permitted with Offerors under this RFQ. Offerors shall submit their best and final price.

Request for Quotations – seeds and farm tools.

Overview: DAI Global LLC, a legally registered company in South Sudan and implementer of the USAID-funded Resilience through Agriculture in South Sudan (RASS) Activity, is seeking quotations from qualified vendors to provide seeds and farm tools for its office in Juba, South Sudan. The RASS Activity will improve food security and community household recovery and resilience in 13 target counties, reducing long term reliance on humanitarian assistance (HA).

1. RFQ No.	RASS-RFQ-2022-0041
2. Issuance Date	22 ND APRIL, 2022
3. Title	Supply and delivery of seeds and farm tools
4. Issuing Office	DAI Global LLC USAID-funded RASS Activity Afex Camp River, Hai Malakal, alongside Nile River Juba, South Sudan
5. Email Address for Submission of Quotations	All quotes must be submitted by email to rass_submissions@rassactivity.org with "RASS-RFQ-2022-0041 in the email subject line. Any other form of submission will not be accepted.
6. Deadline for Receipt of Quotes	17:00 CAT, 29th April, 2022 Late submissions may not be accepted.
7. Submission of Questions / Clarification Requests	Offerors may submit questions and requests for clarifications by email no later than April, 29, 2022 at 15:00 CAT. Please only submit questions to: rass_procurement@rassactivity.org . All questions received will be compiled and answered in writing and distributed to all registered Offerors.
8. Anticipated Award Type	DAI anticipates awarding a Purchase Order (PO) for the supply, delivery and installation of office furniture
9. Basis for Award	An award will be made to the responsible Offeror whose quotation is responsive to the terms and conditions of this RFQ and is most advantageous to DAI, considering price or/and other factors included in this RFQ. To be considered for award, Offerors must follow the instructions provided in this RFQ, submit a complete quotation (see section 11), meet all of the requirements identified in Sections 12 and 13, and produce a SAM number (see section 14) prior to award. DAI may award more than one service agreement under this RFQ if it is in the best interest of DAI.
10. Technical Specifications and Requirements	See Attachment A
11. Complete Quotation Response	A complete submission in response to this RFQ includes: <ol style="list-style-type: none"> 1. Attachment B – Vendor submission form 2. Attachment C – Cover Letter 3. Attachment D – Price Schedule 4. Attachment E – Past Performance References 5. Technical data sheet of the proposed furniture 6. Copy of certification of incorporation/registration

<p>12. General Instructions to Offerors</p>	<ul style="list-style-type: none"> • Each Offeror is responsible for reading very carefully and understanding fully the terms and conditions of this RFQ. Failure to do so will be at the Offeror’s risk. • All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email. • If this RFQ solicitation is amended, then all terms and conditions not modified through the amendment shall remain unchanged • By submitting a quote, Offerors fully understand that their quote must be valid for a period of 30 days, which shall be indicated in the cover letter submission. • Prior to any award the Offeror must meet all determination of responsibility requirements as listed in Box 13. • Offerors shall submit quotes on company letterhead and sign, date and stamp their quotation. • Offerors shall complete Attachment B: Price Schedule template in United States Dollars (USD) only exclusive of Value Added Tax (VAT). DAI will seek VAT exemption in South Sudan for legal services as permitted under the DAI prime contract.
<p>13. Determination of Responsibility</p>	<p>DAI will not enter into any type of agreement with a vendor prior to ensuring the vendor’s responsibility. When assessing a vendor’s responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> 1. Evidence of a SAMS number (explained below and instructions contained in the Annex. (Not applicable for this procurement unless any of the language from section 13 apply)) 2. Confirmation the source, origin and nationality of the services are not from a Prohibited Country (explained below) or include the use of prohibited technology. 3. Ability to comply with required or proposed delivery or performance schedules. 4. Have a satisfactory past performance record as demonstrated by completed past performance information for three current or prior clients. 5. Be qualified and eligible to perform work under applicable laws and regulations. 6. Have an official/company’s bank account for payments. 7. Under the authorized geographic code of 935 for its contract DAI may only procure goods and services from authorized countries. DAI does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions include: Cuba, Iran, North Korea, Sudan, and Syria. DAI is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by DAI. 8. The selected Offeror shall comply with all Representations and Certifications of Compliance listed in Attachment B.
<p>14. SAMS Numbering)</p>	<p>All U.S. and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$30,000 and above are required to obtain SAMS number prior to signing of the agreement. Organizations are exempt from this requirement if the gross income</p>

	<p>received from all sources in the previous tax year was under \$300,000. DAI requires that Bidders sign the self-certification statement if the Bidder claims exemption for this reason.</p> <p>For those required to obtain a SAMS number, you may request Attachment C: Instructions for Obtaining a SAMS Number.</p> <p>For those not required to obtain a SAMS number, you may request Attachment D: Self-Certification for Exemption from SAMS Requirement</p>
<p>15. Prohibited Technology</p>	<p>Offerors MUST NOT provide any goods and/or services that utilize telecommunications and video surveillance products from the following companies: Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company, or any subsidiary or affiliate thereof, in compliance with FAR 52.204-25.</p>
<p>16. Procurement Ethics</p>	<p>By submitting a bid, Bidders certify that they have not/will not attempt to bribe or make any payments to DAI employees in return for preference, nor have any payments with Terrorists, or groups supporting Terrorists, been attempted. Any such practice constitutes an unethical, illegal, and corrupt practice and either the Bidders or the DAI staff may report violations to the Toll-Free Ethics and Compliance Anonymous Hotline at +1 855-603-6987, via the DAI website, or via email to FPI_hotline@dai.com.</p>

Attachment A: Technical Specifications and Requirements

Description	Quantity
Farm tools (malodas with handles) for farmers' groups	650 Pcs
Tomato seeds for producers' groups	4 Kilograms
Onion seeds for producers' groups	20 Kilograms
Okra seeds for producers' groups	12 Kilograms
Kale seeds for producers' groups	18 Kilograms
Purslane seeds for producers' groups	24 Kilograms
Jute melon (Kudra) seeds for producers' groups	3 Kilograms
Amaranthus seeds for producers' groups	100 Kilograms
Cabbage seeds for producers' groups	10 Kilograms
Egg-plant seeds for producers' groups	2 Kilograms
Sorghum seeds for producers' groups	4,500 Kilograms
Maize (Long5) seeds for producers' groups	8,000 Kilograms
Sesame (Sesame 2) seeds for producers' groups	1,500 Kilograms
Groundnuts (Red Beauty) seeds for producers' groups	10,000 Kilograms
Cowpea (Secow 2WT) for producers' groups	6,000 Kilograms
Farm tools (Rakes) for demo activities	25 Pcs
Tape measure (100 meters) for demo activities	5 Pcs

ATTACHMENT B: Vendor submission form

#	Description	Yes	No	Comments
1	The offeror will be paid in full by wire transfer after delivery completion within 30 days upon receipt of an invoice and proof delivery			
2	Does the price include the delivery fees? <i>*Note that DAI will not pay an extra fee for delivery and offeror should take this into consideration.</i>			

Name and Title of Signatory:

Authorized Signature

Company Seal/Stamp

ATTACHMENT C: COVER LETTER

Instruction: submit on company letterhead

Dear DAI/RASS:

We, the undersigned, provide the attached quotation in accordance with RASS-RFQ-2022-0041 dated 22/April/2022. Our attached quote complies with the price schedule template provided as Attachment D in the subject RFQ. Our quote shall be binding upon us subject to the modifications.



I certify a validity period of 30 days for the rates provided in the attached quotation. I have read and understood fully the instructions provided in the subject RFQ and its Attachment F, which I intend to fully comply.

We understand that DAI is not bound to accept any quotation it receives, and that DAI will not reimburse any costs associated with the preparation of this quotation.

Name and Title of Signatory:

Name of Firm:

Address:

Telephone:

Email:

Authorized Signature

Company Seal/Stamp

Attachment D: Price Schedule

Instruction: Please Date, Sign, and Stamp Price Schedule on Company Letterhead

Vendor must fill up all the column of this price schedule

1.1 Attachment A: Price Schedule

Item Number	Item Name	Specifications	Quantity	Unit Price	Total Price
	Farm tools	(Malodas with handles) for farmers: samples of 3 different sizes of Molados to be provided.	640 Pcs		
	Tomato seeds	Money Maker variety packed in 50 grams sachet.	4kgs		
	Onion seeds	Red Creole variety packed in 20 grams sachet.	20kgs		
	Okra seeds	Clemson Spineless variety packed in 50 grams sachet.	12kgs		

	Kale seeds	Thousand heads variety packed in 20 grams sachet.	18kgs		
	Purslane seeds	Goldverg golden purslane variety, packed in 50 grams sachet.	24kgs		
	Jute melon seeds	Kudra seeds (jute variety), packed in 50 grams sachet.	3kgs		
	Amaranthus seeds	White Alma variety packed in 50 grams sachet.	50kgs		
	Cabbage seeds	Copenhagen variety packed in 20 grams sachet.	10kgs		

	Egg-plant seeds	Black Beauty variety packed in 50 grams sachet.	2kgs		
	Sorghum seeds	Sesso 3 variety, packed in 3kg bag.	4,500kg		
	Maize seeds	Longe 5 variety, packed in 8kg bag.	8,000kg		
	Sesame seeds	Sesame 2 variety packed in 3kg bag.	1,500kg		
	Groundnuts seeds	Red Beauty variety packed in 20kg bag.	10,000kg		
	Cowpea seeds	Sescow 2 WT variety, packed in 4kg bag	6,000kg		

	Farm tools for demo activities	Rakes with handles	25 Pcs		
	Tape measure for demo activities	100 meters scale	5 Pcs		
	Rolls of sisal ropes	500 meters rolls	5 Pcs		
	Sorghum seeds for seed multiplication farmers	Foundation seeds packed in 5kg bag.	277.5kg		
	Maize seeds for seed multiplication farmers	Foundation seeds packed in 10kg bag.	290kg		
	G/nuts seeds for seed multiplication farmers	Foundation seeds packed in 35kg bag.	2,467.5kg		

	Sesame seeds for seed multiplication farmers	Foundation seeds, packed in 2.5kg bag	62.5kg		
	Cowpeas seeds	Foundation seeds packed in 4kg bag.	65.5kg		
	Sickles for seed multiplication farmers	Standard – sample to be provided	125 Pcs		
	Hermetic bags for seed multiplication farmers	Bags of 50KG – sample to be provided	100 Pcs		
	Rolls of plastic sheets -	Dimension (6x4) meters	25 Rolls		
	Tomato seeds for demo activities	Money Maker variety packed in 50 grams sachet.	8kg		

	Onion seeds for demo activities	Red Creole variety packed in 20 grams sachet.	4kg		
	Cabbage seeds for demo activities	Copenhagen variety packed in 20 grams sachet.	8kg		
	Egg-plant seeds for demo activities	Black Beauty variety packed in 50 grams sachet.	8kg		
	Farm tools (hand hoes with handles)	Hand-hoes (cock type)	750 Pcs		
	Sorghum seeds for demo activities	Sesso 3 variety packed in 1.5kg bag.	9kg		
	Maize seeds for demo activities	Longe 5 variety, packed in 2kg bag.	20kg		

	Cowpeas seeds for demo activities	Secow 2 WT variety packed in 1kg bag.	8kg		
	G/nuts seeds for demo activities	Red Beauty variety packed in 2.5kg bag.	25kg		
	Sesame seeds for demo activities	Sesame 2 variety, packed in 1kg bag.	6kg		
2	VAT				
GRAND TOTAL IN Click here to enter text.					
GRAND TOTAL IN UNITED STATES DOLLARS					\$

Delivery Date: 13th May/2022

Name and Title of Signatory:

Authorized Signature

Company Seal/Stamp

Attachment E: Past Performance Reference

Client # 1

Name of Project:	
Location of Project:	
Contract Amount:	
Period of Performance:	
Description of Services Provided:	
Reference Contact Name:	
Reference Contact Number:	
Reference Contact Address:	

Client # 2

Name of Project:	
Location of Project:	
Contract Amount:	
Period of Performance:	
Description of Services Provided:	
Reference Contact Name:	
Reference Contact Number:	
Reference Contact Address:	

Client # 3

Name of Project:	
Location of Project:	
Contract Amount:	
Period of Performance:	
Description of Services Provided:	
Reference Contact Name:	
Reference Contact Number:	
Reference Contact Address:	

Vendor may attach past performance reference letters linked to this purchase that he may have from its client. Past performance reference letters not linked to this office furniture purchase will not be considered.

Attachment F: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at www.SAM.gov) or the United Nations Security Designation List (online at: http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
8. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
9. Labor Laws – The Bidder certifies that it is in compliance with all labor laws.
10. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
11. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of an DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a quote, bidders agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein and will be asked to sign these Representations and Certifications upon award.