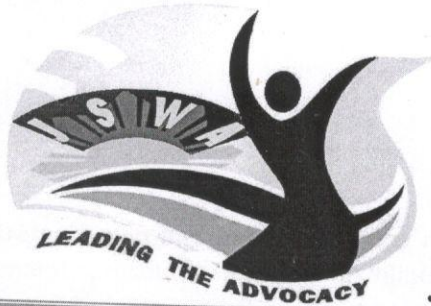


JONGLEI STATE

EMAIL ADDRESS



WOMEN ASSOCIATION

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CONSULTANCY – Call for Expression of Interest (EOI) to Conduct Capacity building training on Policy Guidelines and procedural manual, Resource Mobilization plan and strategic plan Training, Coaching and Mentoring for THREE CSOs in Bor, Jonglei State, in the month of April 2021

Introduction

Jonglei State Women Association (JSWA) is a non-governmental organization, registered under South Sudan non-governmental act, 2016. It was formed as a result of human rights violation by men at home, offices and all other social interactive levels where women are discriminated, neglected and violently deprived of their fundamental rights in both of the political and socio-economical areas of social life. The organization was formed mainly to focus on urban-rural community development in various aspects for self-reliance and peaceful coexistence of communities by advocating on behalf of and for the protection of women and child rights in Jonglei state.

Since its formation in 2008, JSWA has been involved in combating violations of women's rights and institutional discrimination fuel by biased customs and traditions. This is done mainly by advocating for and promoting women participation and rights, land rights, women economic empowerment, media democratization, Emergency response, peace building and conflict mitigation in Jonglei state. The JSWA partnered with NPA between 2010 and 2013, including the construction of the current office building in Bor, which was renovated by the USAID-funded VISTAS program in 2017, after it was badly vandalized during the December 2013 conflict.

With support from UN WOMEN, JSWA is currently implementing a Twelve-month project of WPHF-COVID-19 EMERGENCY RESPONSE Enhancing Inclusive and Gender responsive humanitarian/crisis planning, framework and programming in South Sudan and believes in comprehensive capacity strengthening that ensures women-led organizations have both internal and external accountability and have the capacity to effect and influence positive change. Thus, the focus is three-fold and ensures women-led organizations' have the following: (1) strong internal systems for accountability and operational capacity, (2) are able to effectively mobilize, engage and represent their communities, and (3) effective and functional organizational governance systems. Once strengthened, the actors will be in a better position to influence decision-makers in their communities, by achieving the following: (1) engaging in advocacy on issues that their communities feel are critical, (2) working together in joint actions on common issues, and (3) raising their profile as women consortia with the authorities, business community and other stakeholders.

Therefore, JSWA currently seeks the technical support of a consultant to design and conduct a capacity building training, coaching and mentoring on strategic training on policy guidelines and procedural manual for women-led organizations in Bor, Jonglei state, in the month of April 2021. The training is aimed at addressing capacity gaps in (a) Poor strategic planning and policy guidelines and manual practices (b) Resource mobilization plan (c) Lack of resilience and sustainability plan.



"NO WOMAN LEFT BEHIND"-JSWA

1. Objectives and Scope of Work

- To Develop SOPs, RMP, strategic plan and prepare training materials related to strategic review and policy guidelines and procedural manual, resource mobilization inline with the subject matter
- To conduct a capacity building training workshop on strategic review and policy guidelines and procedural manual for a group of 15 (11F, 4M) from identified women-led organizations in Jonglei state. This includes provision and delivery of training materials and supply of learning aids during the training activity.
- To provide CSOs (women-led organization) with (a) the knowledge and skill necessary to develop good strategic plan, (b) policy guidelines and procedural manual (c) documented tools and methodologies for the training
- To provide a thorough review of and recommendation for CSOs' resilience and sustainability plan, including specified plans to provide clear potential output in the long run.
- Upon completion of this workshop, the CSOs will be equipped with the fundamental tools, strategies and information needed to: (a) Conduct relevant research (e.g. Opportunities cost, background information, donor priorities), and (b) Organize and prepare the various components of and strategies for standard operation procedures.

2. Methodology

The training should consist of a balance of lectures, group activities, case-studies, and working sessions to accommodate a variety of learning styles. Specifically, the training is expected to focuss on providing women-led organizations with the documented tools and strategies, skill and knowledge needed to design, develop, prepare and review strategic plans and SOPs for a variety of sources, including but not limited to: international NGOs, national NGOs, national governments, bilateral development institutions, multilateral development organizations, academic institutions and foundations.

3. Expected Outputs:

- Training material for strategic review policy guidelines and procedural manuals.
- A detailed guiding recommendation to resilience and sustainability plan, including designed SOPs, RMP and strategic plan.
- A trained CSOs human resource who can apply the information gathered during and after the training to effectively standardize strategic plans and policy guidelines and procedural, upon returning to duty and who can train others, especially their own members among the women consortia.
- Training workshop report, including the mentoring and coaching, detailing all aspect of the strategic review and policy guidelines and procedural manual training.
- Photos and all other deliverables as specified in the TOR.

4. Required Qualifications and Experience

The lead consultant shall meet as a minimum the following requirements:

- A Masters degree in relevant studies from a recognized educational institution or a relevant training and experience, and a good knowledge of Jonglei state and South Sudan
- Excellent written and verbal skills for the design, development and provision of reviewed strategic plan and policy guidelines and procedural and Resource mobilization.
- At least five (5) years' experience delivering training courses in capacity building areas (especially a proof of experience in strategic planning, RMP and SOPs).
- Experience of working with civil society/social movements in Jonglei State and South Sudan
- Experience and an in-depth understanding of consortium and capacity strengthening approaches.



- Conflict- and gender sensitive programming and results-based frameworks, systems and indicator development
- Presence or availability in Bor for the duration of the project

5. Payment Schedule

The budget covers the cost of the training, mentoring and coaching aspects of the capacity building training and development of internal and external control systems. Only those lead consultants with prepared, ready-made training materials will be considered for this position. Payment will be on the basis of outputs as follows: -

- 60% upon the delivery of training material and program; and
- 40% upon delivery of the Final Reports and all deliverables.

6. Work plan, Reporting Formats and Timeframes for Deliverables

- Expected Output No. 1 (Training materials and program) – to be submitted before signing contract
- Expected Output No. 2 (Delivery of training workshop) – within determined working days of the training workshop
- Expected Output No. 3 (Final activity report) – to be submitted 2 days after the training workshop, and with no extra cost.

The capacity building days of the training workshop will be done consecutively and, in accordance with the time schedule as presented in the work plan and program submitted by the consultant.

7. HOW TO APPLY:

All applications should be submitted in non-editable format (PDF) to email address: jongleiwomen@gmail.com (or hand delivered to JSWA Bor office at Pakwau estate (north of Jonglei state RRC office after Ajah Diing PHCC), Bor, Jonglei state) indicating the following reference “Expression of Interest (EOI) to Conduct policy guidelines and procedural manual strategic review Training for three women-led organisations in Bor, Jonglei State” by the end of **14th of April 2021**, and should include the following documents:

- A detailed expression of interest that includes a brief summary of previous capacity building training experiences.
- A work/activity plan, and program of capacity building training
- A Curriculum Vitae, copy of national ID and academic documents
- Two referees for capacity building training completed in the last five years.

Incomplete applications will be excluded from further consideration.

Applications that arrive after **14th April, 2021 at 5:00 PM South Sudan time** will not be considered.

We thank all applicants for their interest, but only short-listed candidates will be contacted. With solidarity!

Approved
[Signature]

