

Alliance for Community Development **(ACD)**

Position: WASH Officer

Alliance for Community Development (ACD) works in South Sudan providing much needed support to vulnerable communities through humanitarian, recovery and developmental projects. ACD seeks to employ a full time WASH Officer who will be roving in various locations in South Sudan.

Duties and responsibilities

General Responsibilities:

- Ensure adherence with ACD policies, tools, handbooks and guidelines.
- Implement delegated WaSH project portfolio according to plan of action.
- Prepare and develop status reports as required by management
- Ensure proper filing of documents
- Ensure that projects target beneficiaries most in need, and explore and asses new and better ways to assist
- Promote and share ideas for technical improvement.

Specific Responsibilities:

- Coordinate the WaSH activities according to strategy, proposals, budgets and plans.
- Assist the WaSH Project Coordinator in all aspects of WASH programs planning, implementation, monitoring and evaluation.
- Break down the annual operational plans into weekly, monthly and quarterly implementation plans
- Develop technical specifications and bills of quantities (BOQ) for works for all water infrastructure and sanitation facilities



Empowering Communities

- Assess the wash training needs of the community and assists in the development of appropriate training materials and plans
- Conducts water quality testing and sanitary inspection at water points
- Provides technical assistance to the WASH Program Manager and local counterparts on issues of WASH information and communication strategies
- Assists in the establishment, and training of water point committees as well as monitoring their performance
- Assists in the compilation of weekly and monthly wash reports, program documents, project proposals, and budgets
- Ensure that procurement, development and distribution of materials and equipment are timely and according to procedures.
- Performs any other duties as requested by the WaSH Project Manager.

Qualifications

Professional Competency:

- Experience from working as a Project Officer in a humanitarian/recovery context
- Previous experience from working in complex and volatile contexts
- Documented results related to the position's responsibilities
- Higher Diploma in Civil or Water Engineering or Public Health
- Minimum 3 years' experience from working with wash projects in a humanitarian/recovery context.
- Experience from working with social work and/or with distribution of humanitarian assistance is an advantage.
- Previous 2 years work experience in community based Water and Sanitation programs; Work experience with an NGO is desirable.
- Must have knowledge of emergency Water supply, Hygiene, Sanitation requirements and protocols.
- Familiarity with international minimum standards of Water and Sanitation delivery (i.e., SPHERE) is an advantage
- Excellent communication skills – written and spoken – in English required.
- Computer literacy in word processing and spreadsheets is required,
- Familiarity with AutoCAD, GPS, Arc Gis and Google Earth is strongly desirable

Context skills, knowledge and Experience



- Knowledge of the context of South Sudan.
- Experience with start-up activities

Personal qualities

- Must be willing to work as a team member, take direction, and share technical skills with colleagues and counterparts
- Planning and delivering results
- Empowering and building trust
- Communicating with impact and respect
- Handling insecure environment

Work Environment/Travel:

- Work environment: Juba based position with frequent visits to the field.

How to Apply

- Interested and qualified candidates should apply online by 30th May 2023 by submitting CVs and relevant documents to acdhroffice@gmail.com.