



CARE SOUTH SUDAN

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services, and improving governance.

Position:	VSLA (Village saving and Loan associations) and Livelihood Officer (2 Positions)
Department:	Food Security and livelihood Officer
Location:	Torit and Magwi
Reports to:	Field Coordinator
Advert status:	External Advert

JOB SUMMARY

The position holder will work closely and report to **Field coordinator- State**. The purpose of the **Officer-VSLA and Livelihoods position** is to provide a technical lead for the design, implementation, and follow-up of all activities related to VSLA and livelihood. The position holder will coordinate the value chain and market assessment studies, VSLA maturity, and knowledge assessment to identify key opportunities and gaps and provide high-quality guidance, approaches, and tools for project interventions. S/he will serve as the technical lead in establishing a new VSLA and will provide technical support to both existing and new VSLA groups. He/she provides capacity building and technical assistance to project staff, community-based trainers (CBTs), and partners in undertaking livelihood intervention with a focus on the VSLA approach. The Officer will support the effective digitalization of the VSLA and ensure its proper utilization of the database.

Roles & Responsibilities

Project implementation

- Ensure the effective implementation and provision of technical guidance on the project's key approaches, strategies, methods, and guidelines for sustainable livelihood program interventions, considering the vulnerabilities and factors affecting women and girls.
- Develop implementation guidelines, focusing on new VSLA formations, strengthening existing VSLAs, expanding IGA, and providing regular technical support for the groups in the expected quality and quantity.
- Participate in project detailed implementation planning, and periodic reviews, to ensure that proper practices, tools, and guidelines are utilized throughout the project's life.
- Prepare monthly and quarterly work plans based on the detailed project implementation plan and ensure its timely execution.
- Conduct the VSLA maturity and knowledge assessment to guide the implementation process and support the development of the capacity-building plan for the project.
- Closely coordinate with the project team to ensure the timely targeting, mobilization, and VSLA group formation as per the project plan.



- Ensure the livelihood interventions are strongly linked and integrated with other program components and activities.

Capacity building

- Provided training on VSLA and project key livelihood approaches for the project team, partners, and community-based trainers (CBTs)
- Provide technical support and build the capacity of CBTs to effectively deliver the VSLA and livelihood-focused training to the targeted groups with the expected quality and quantity.
- Provide technical support and strengthen the capacities of project teams, CBTs, and partners to ensure project activities are effectively delivered and continually improved.
- Monitors progress and provide ongoing feedback to CBTs to ensure the quality of implementation and enhance their capacity.
- Organizes and facilitates technical support to project staff through continuous on-site intensive support in organizing VSLAs, financial management skill transfer, creating linkage with financial institutions, business plan development, and support VSLAs in income-generating activities.
- Make sure that the community-based trainers (CBTs) and community committee leaders are aware of humanitarian principles, standards, and code of conduct and follow them accordingly.
- Collaborate with the MEAL team to enhance the capacity of the CBTs in effectively using project tools for planning, implementing, monitoring, and reporting.



Monitoring, reporting, Learning, and documentation

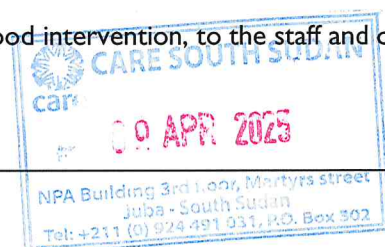
- In close coordination with the project MEAL Officer, maintain the monitoring and evaluation framework of the project and track progress accordingly.
- Ensure the utilization of appropriate monitoring systems and provide technical support to CBTs to compile and share reports timely.
- Prepares required reports on time, and of high quality that convey the livelihood program component's progress towards achieving best practices and impact in the targeted communities.
- With the support of the MEAL technical team and supervisor, identify, record, and share lessons on project processes, practices, and results with internal staff and stakeholders.
- Ensure feedback and accountability platforms are functional and utilized by the project team and community-level structures

Representation, Liaison and coordination)

- Ensure enhanced engagement with the relevant community leaders, community committees, and all other stakeholders at the County, Payam, and Boma level
- Represent CARE in various meetings, and community forums at the County, Payam, and Boma levels within the areas of operation and coordinate with partners and working groups on FSL.
- Promotes and maintain a positive image of the project and CARE South Sudan at County, Payam, and Boma levels.
- Establishes and maintains productive relationships with government offices, non-government organizations, expert institutions, and the private sector in the operational areas.

Information Management

- Contribute to the VSLA digitalization initiative and ensure the proper utilization of the database
- Coordinate with the MEAL and CBTs to ensure proper information and data flow from the community to the project database.
- Streamlines electronic and paper-based reporting systems including formats and systematized information flows.
- Regularly maintains project information on VSLA and livelihood intervention, to the staff and other stakeholders.



Required Qualifications

- BSc. Degree in Livelihood, Business Development, Agricultural Economics, Development Studies, Marketing, Economics, and any related course in Business, FSL, and agriculture
- 4-7 years of work experience in VSLA/IGA and/or livelihood diversification and management, local economic development.
- Good understanding of the community context and sufficient field experience in a similar environment.
- Experience with undertaking capacity-building initiatives and training guide development.
- Experience with facilitating training on VSLA and livelihood.
- Experience working on disability mainstreaming.
- Experience working on the digital MEAL platform
- Communicate in oral & written English, and knowledge of the local languages of the community is an advantage.
- Ability to work under pressure and to be flexible in work tasks.
- Excellent teamwork and interpersonal skills, willing to support and learn.
- Strong analysis and planning skills; ability to identify problems, proactively and creatively develop solutions, and generate information for proposal development/fundraising.

Desirable:

- Masters in livelihoods, business development, marketing or other closely related field with experience in VSLA/IGA diversification, and livelihood promotion added advantage
- Work experience in nongovernmental organizations.
- Flexibility and willingness to change work practices and hours, and capability to work in an insecure environment.

HOW TO APPLY

The position will be based in Torit. This position is **ONLY open to South Sudanese Nationals**. Opening Date **9th April 2025** and Closing date CARE South Sudan receiving application will be **30th April 2025**.

Applications and CVs should be delivered to: jobs.southsudan@care.org or Hand delivery to: **CARE Juba Head Office**, NPA Building 3rd floor, Martyrs Street.

NB:

- Applications once received are not returnable
- **Female Candidates are Highly encouraged to Apply**

Attention!!!

CARE South Sudan has a ZERO TOLERANCE approach to any abuse to, sexual harassment of or exploitation of a vulnerable adult or child by any of our staff, representatives, or partners. CARESS expects all staff to share this commitment through our Safeguarding Policy and our Code of Conduct. They are responsible for ensuring they understand and work within the remit of these policies throughout their time while at CARE.

CARE is an Equal Opportunity Employer, promoting Women and Girls, equity and diversity.

