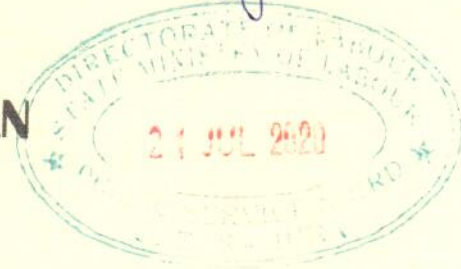




AMALNA (AMSS) SOUTH SUDAN

Approved
Juba



One (1) RADIO DRAMA PRODUCER

Background

AMALNA South Sudan is a non-partisan not-for-profit national organization registered by Relief and Rehabilitation Commission (RRC) since November 2016. The main aim of the organization is to work with local communities at the grassroots level through provision of edutainment, information and communication tools that will empower and strengthen the youth, women, children and the citizenry to build a peaceful South Sudan. AMALNA is experienced in Social Behavioural Change strategy of using radio and outreach programs to bring about change.

We are therefore looking for a talented and experienced South Sudanese to fill a position of a **Radio Drama Producer** to join our production team in Juba. AMALNA provides equal recruitment opportunity to both males and females.

POSITION	Radio Drama Producer
DEPARTMENT	Programme
REPORTS TO	Senior Program Officer.
EXPECTED START DATE	As soon as Possible
PERIOD	6 Months with possibility of renewal depending on funding

I. Purpose of the position

Overall Purpose of Job

The radio drama Producer will liaison with the production team to deliver a range of radio/multimedia content across platforms. This will involve working as a team with the senior program manager and associate producer to prepare, research, produce, monitor and complete the programmes. This role will involve working with radio partner staff, actors, scriptwriters and translators.

II. Tasks and responsibilities

Production

- Plan, organize and mobilize participant for design workshops and report outcomes.
- Lead the production of a range of radio/multimedia contents that meet AMALNA's editorial and technical quality.
- Develop production plan for all radio drama projects and ensuring deadlines are met in line with the donor requirement.

Hai Tongping
Plot 181
Block 3k South 2nd Class

Website: www.amalna-ss.org
Tel: +211924178748

"Inspiring Hope Through Communication for Peace in Diversity"

- Ensure programmes are culturally sensitive and comply with the project objectives.
- Take a leading role in script writing, liaising with other production team to summaries programme content in the required languages.
- Co-operate closely with cross-functional departments (eg. Finance, HR, Senior Management, Outreach) to ensure proper completion of the program.
- Guide program schedule while providing maturity and sensitivity as regards to editorial decisions.
- As direct senior collaborator with project's program team, ensure timely delivery of all project activities.

Administration

- Support the finance team in ensuring that production expenditures are kept within budget and radio partners, actors, translators and script writers are paid as per budget.
- Ensuring that all necessary contracts (MOUs), or agreements under direct control are negotiated and programmes are distributed on time.
- Responsible for designing community engagement outreach activities that meet project objectives that include social media and radio.
- Closely monitors program airing and schedules with radio stations across South Sudan and keeps up to date list of radio stations and collect audience feedback as needed.
- Build relations with broadcast partners, ensuring the widest broadcast network and oversee content distribution to broadcast partners.

III. Competencies

Required skills & Qualifications:

- Talented and experienced South Sudanese with diploma or degree in journalism, music, dance and drama (MDD), and other related courses.
- At least 3 years' previous or current experience in producing radio programmes (mandatory).
- Sound understanding and experience of recording systems, audio systems and recording equipment in the studio.
- Proven leadership and management skills of radio production teams in humanitarian context and have the ability to handle conflicts effectively when necessary.
- Proven good communication and reporting writing skills.
- Experience in radio drama storyline's development, scripting and production.

IV. Application Process

Interested Candidates are requested to submit their Applications, Updated CVs and scan copy of their nationality ID electronically to: info@amalna-ss.org not later than **1st August 2020**; or to Address: Plot 181, Block 3K South, 2nd class, Hai Tongping Residential Area, Juba, Republic of South Sudan.

The position is open only to South Sudanese nationals.

Only shortlisted candidates will be contacted and applications submitted will not be returned.

NOTE: WE DO ACCEPT HARD COPIES BUT WE PREFER YOU SEND ELECTRONICALLY

Note: A detailed job description will be provided to the selected candidates