



**NORWEGIAN CHURCH AID**  
**actalliance**

**NCA SOUTH SUDAN PROGRAM**

**VACANCY ANNOUNCEMENT**



**Position      WASH Officer**

**Number of Position: (2)**

**Reporting to: WASH Manager**

**Duty Station: Northern Bahr El Ghazal   Aweil North (1) and Aweil East (1)**

**Duration: Six (6) Months**

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**Organization Profile**

Norwegian Church Aid (NCA) is an ecumenical, diaconal, humanitarian, and non-profit Non-Governmental Organization (NGO) mandated by churches and Christian organizations in Norway to work for global justice, by empowering the poor and challenging the wealthy and powerful. Together with our constituency and our partners, NCA commits to the vision: Together for a Just World. NCA provides assistance to the people of South Sudan and has been present in the country continuously since 1972.

**The Position and Areas of Responsibility**

NCA is looking for a suitably qualified and experienced candidate to fill the position of **WASH Officer**. He/she will provide technical support in planning, implementation, and monitoring of WASH programme activities. The scope of responsibilities will include capacity building of WASH partners, community WASH structures, county WASH staff, networking, and coordination with NCA partners, relevant clusters, and line Ministries at state level. The WASH Officer will also be responsible for advocacy issues related to WASH areas in Northern Bahr El Ghazal . WASH Officers will be responsible for proper planning, and implementation of the project activities according to the agreed work plan and agreement with the donor, ensuring proper project documentation, Ensuring regular communication and interaction between the WASH cluster at sub-national level and government department at county and state level, and other development partners and agencies. They will ensure gender balances in WASH service provision in the areas of implementation. He/she is responsible for monitoring and tracking the project and reporting timely to the WASH Manager. The position holders dedicate 100% of their time to the project in Aweil North and Aweil East.

**Main Tasks**

**1. AREAS OF RESPONSIBILITY**

- Ensure technical implementation of WASH program in Aweil North and Aweil East.
- To assist in supervision and building the capacity of field wash team and partners.
- Ensure accurate and timely Reporting of WASH activities in Aweil North and Aweil East.
- Support in Developing NCA understanding of WASH issues through continuous context analysis and Project Monitoring in Aweil North and Aweil East.

- Collaborate and coordinate with other thematic officers to ensure integration of program.

## **2. MAIN TASKS**

- Organize and develop program plan and ensure its smooth implementation and manage the team performance of project task and activities.
- Support in capacity building of staff and WASH partners and carry out regular training/ to enhance their capacity.
- Consolidate and review WASH project reports(monthly, weekly, partners and direct report) for Aweil North and Aweil East.
- Regularly review the effectiveness, impact, and relevancy of hard and software of WASH approaches in relation to the evolving context and propose amendments.
- Ensure integration of wash activities with Peace Building, GBV and emergency program and among the staff of each department on various areas such training, assessment, resources use data and analysis.

## **3. OTHER DUTIES / FUNCTIONS ASSIGNED TO THE POSTION**

- Participate in wash coordination meetings held at the county and state level.
- Participate in emergency assessment initiated within the UN cluster system in Aweil West and Aweil East. and other States.
- Support the field office in consultation with WASH Coordinator to offer engineering advice and supervision to infrastructure development.

## **Educational Qualifications, Experience and Skills**

- Minimum of a bachelor's degree in engineering (Civil/Environmental/Water resources/Irrigation/Hydrology) with at least 3 years of hands-on working experience in WASH programming or A Diploma with 5years experience in WASH Implementation
- Ability to use engineering drawing software such as AUTOCAD or ArchiCAD or any other computer aided drawing tools.
- Good computers skills in MS word, Excel, and use of Internet
- Familiar with different hygiene promotion methodologies/approaches such as CLTS, SLTS, CHAST, PHAST
- Taking lead, effective communication, emphatic and active listening skills and huge sense of collaboration and problem-solving skills
- Experience in developing tools, manuals, training modules, and plans for the purpose of capacity building and project management
- Proven excellent project management and coordination skills

### **Skills:**

- Fluency in the language of the affected population and the international language used in the humanitarian operation – a MUST such as English and Arabic.
- Assessment, analytical and planning skills.
- Good oral and written reporting skills.
- Good interpersonal and communication skills.
- Training/counterpart development skills.
- Personnel management skills.
- Ability to work well in a team in difficult circumstances.
- Experience in computer application skills set such as MS-Word.





- Experienced in emergency responses.
- Good knowledge and experience of working with local partner agencies.
- Experience and understanding of hygiene promotion and community mobilisation in relation to water and sanitation activities.

**Competencies:**

- Able to observe inclusion and respect of diversity and promotes individual and cultural differences, encourages diversity wherever possible.
- Integrity and transparency: Maintain high ethical standards and act in a manner consistent with the organizational principles/rules and standards of conduct.
- Deliver reliable and quality results with DO NO HARM to beneficiaries or Organization.
- Accountability: takes individual ownership for achieving organizational goals and assume responsibilities for own action and delegated tasks.
- Teamwork: Develops and promotes effective collaboration within and across sectors to achieve shared goals and results.
- Professionalism: demonstrate ability to work in competent, committed way and show careful judgement in meeting daily tasks and challenges.

**Languages:**

- English (Thorough knowledge)
- Arabic.
- Local languages are essential.

**Qualified female candidates are strongly encouraged to apply for these positions.**

Apply using the link: [https://ncaco.recman.no/job.php?job\\_id=416480](https://ncaco.recman.no/job.php?job_id=416480)

Hard copies can be submitted to NCA Offices in Kuajok, Aweil Sub-Office, Wau, Torit, Malakal and Juba

Deadline for submitting applications is 4<sup>th</sup> February 2025

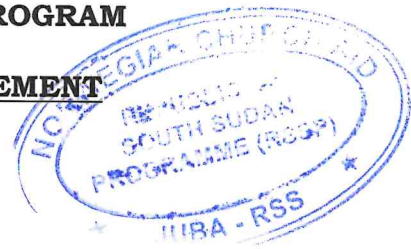




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**Position**     **Hygiene Promotion Officer**

**Number of Position: (1)**

**Reporting to: WASH Manager**

**Duty Station: Northern Bahr El Ghazal Aweil North and Aweil East**

**Duration: Six (6) Months**

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**Organization Profile**

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**The Position and Areas of Responsibility**

Hygiene Promotion Officer will be responsible for proper planning, and implementation of all Hygiene promotion project activities according to the agreed work plan and agreement with the donor, ensuring standard hygiene promotion activities and proper project documentation, Ensuring regular communication and interaction between the WASH cluster at sub-national level Northern Bahr El Ghazal and government department at county and state level, and other development partners and agencies. They will ensure gender balances in Hygiene promotion service provision in the areas of implementation. He/she is responsible for monitoring and tracking the Hygiene promotion and reporting timely to the WASH Manager. The position holders dedicate 100% of their time to the project in Aweil North and Aweil East. As part of WASH intervention to safeguard and improve public health of the affected population, safe WASH practices including appropriate use and maintenance of WASH facilities and services; ensuring appropriate community involvement in design and delivery of essential WASH services and facilities; ensuring effective coordination and integration of hygiene promotion activities with the delivery of sanitation facilities and services as required.

**Key tasks and responsibilities:**

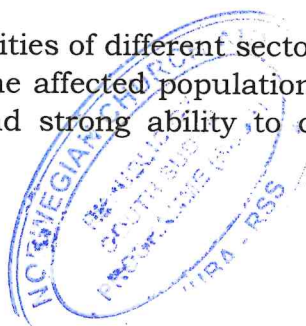
- To lead Hygiene Promotion project activities assessment on targeted area whenever required.
- Supervise daily hygiene promotion messaging at household levels with appropriate key messages for prevention of water related infections.
- To support the participatory approach with the beneficiaries in promoting good sanitation and hygiene practices in targeted area.



- To conduct and promote safe participatory monitoring of sanitation facilities usage and maintenance with community as well as promote hygienic conditions of the people.
- To inform NCA and the local authorities and county health departments if there is an outbreak in community that requires immediate response.
- To compile and plan work schedule of Hygiene Promoters and compile daily field reports and update to WASH Manager in timely manner as required.
- To compile regular reports on activities and WASH conditions for monitoring and submit to NCA WASH Office.
- To supervise the needs assessments, baseline studies and periodic studies and feedback findings to stakeholders while identifying the specific needs of the community or group of people in terms of water, sanitation and hygiene (WASH).
- Train and mentor other hygiene promoters, volunteers, or community health workers on effective hygiene promotion techniques and tools.
- To lead the distribution of hygiene kits and WASH specific items and be able to provide special knowledge for operation and maintenance.
- Coordinates and manages hygiene promotion campaigns with the teams in collaboration with local WASH committees and other stakeholders i.e. local leaders.
- Liaise with community leaders and other sectors and agencies working locally to coordinate within the WASH sector and between sectors such as health and shelter.
- Ensure that prompt action is taken to mitigate priority water and sanitation related health risks.
- Enable effective dialogue with the affected community to allow the agency to be held to account for the quality of the WASH programme.
- Lead the post-distribution monitoring on the WASH NFIs that have been distributed.
- Lead the day-to-day logistics, administration and personnel activities together with the Hygiene Promotion Coordinator/ WASH department.
- Supervise hygiene promotion activities in line with relevant standards, codes of conduct and humanitarian principles.
- Take account of gender, protection, HIV, environment and other important cross-cutting concerns in programme design, implementation and reporting; carry out activities in a way that reflects the needs of specific groups and individuals e.g., the elderly, children, the disabled.

**Required Qualifications and experience:**

- Strong knowledge of one or more of the following: public health/ social environment sciences, health or hygiene promotion, community development, education, community water supply and sanitation.
- University degree/ Diploma or Certificate in the above fields from an accredited institutions with a minimum of at least two years of practical experience in the country concerned in relevant community development, health, WASH or similar programmes.
- Sensitivity to the needs and priorities of different sectors of a community.
- Familiarity with the culture of the affected population, ability to develop respect from a wide range of people and strong ability to communicate effectively on hygiene matters.



- At least 2 years' experience of a Team Leader position or similar
- Experience of working with communities in health, WASH or community services.
- Experience of working in difficult locations in humanitarian context, ability to be flexible and resourceful in the operating environment and able to meet tasks.

**Skills:**

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- Experience in computer application skills set such as MS-Word.
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