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*[Signature]*

## Women Agency for Resilience and Transformation

Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class Next to Turkish Embassy, Juba-South Sudan E: [info.wartssd@gmail.com](mailto:info.wartssd@gmail.com) W: <https://wart-ssd.org>

Tel: +211 921 241 836

### VACANCY ANNOUNCEMENT

**POSITION TITLE:** WASH Manager  
**DUTY STATION:** Juba, Roving to field Areas  
**REPORTING TO:** Programs Manager  
**DURATION:** 9 Months  
**STATUS:** FULL TIME

#### COUNTRY PROGRAMME OVERVIEW

**Women Agency for Resilience and Transformation (WART)** is a women-led NNGO non-political, non-profitable organization established in 2017 to serve the needs of vulnerable women and girls in South Sudan. **WART** is dedicated to building women's resilience to shocks and stressors that impact livelihoods, nutrition, health, and development through empowering and building the capacity of women in South Sudan. **WART** implements humanitarian assistance projects in GBV, Health, Nutrition, Food security and livelihood, Education and **WASH** in various parts of the country in South Sudan.

**WART** is currently seeking qualified candidates for the position of **WASH Manager**.

#### PURPOSE OF THE POSITION

The WASH manager will be responsible for the following;

##### Technical WASH Management

- Responsible for the planning, implementation, management, supervision and support of assigned WASH program in line with the activity plan and time frame of the relevant project proposals and any applicable national and international guidelines and standards.
- Manage the quality construction of all water and sanitation structures, ensuring good maintenance and sustainable processes are put in place.
- Ensure that regular monitoring and evaluation assessments are conducted both against project objectives and to ensure the quality of the program, with reports to relevant field managers.
- Provide input on the integration of beneficiary participation and accountability in all aspects of the project.
- Assess existing water, sanitation, and hygiene promotion activities in the assigned areas and recommend actions to be taken.
- Contribute to future plans for WASH activities and related to proposals and budgets.
- Ensure that community members are empowered to accept handover of infrastructure after project completion.

Approved by  
Executive Director  
*[Signature]*  
25/09/2024







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- Ensure protection, people with disability, and gender are mainstreamed in all WASH activities.
- Travel to all field locations where WART has WASH projects

### Staff Management and Leadership

- Manage and oversee the assigned WASH team including recruitment, day-to-day management, development and training, etc.
- Line manage WASH team members as assigned
- Conduct appraisals, manage holiday schedules, provide development and training opportunities, and support WASH staff
- Daily management and supervision of additional re-locatable staff, locally hired staff, casual laborers and contracted workers when in field sites.
- Communicate additional HR needs to the WASH PM and HR team in Juba
- When requested, act as the overall field site leader (for WASH and other teams), in charge of security and staff health issues, and overall coordination between teams.

### Coordination and Reporting

- Take part in all WASH Coordination meetings in the field (or delegate other team members to attend) as appropriate.
- Provide a week-end report to the PM in Juba each week - detailing activity updates, work plan updates, materials needed and other key information.
- Regularly liaise with the PM regarding major issues and changing plans.
- Track accurate and timely beneficiary numbers and activities completed each month to aid in donor reporting
- Coordinate with relevant WASH implementing NGOs, UN agencies and government WASH offices (Rural and Urban Water) or other government agencies involved in WASH planning
- Liaise with local authorities at the beginning of assessments and activities, and throughout WASH activities as appropriate.
- Feedback to the Programs Manager regularly and work in line with received guidance, parameters and direction from Programs Manager.

### Financial Management

- Work with the relevant managers to plan, construct and manage WASH budgets for the assigned WASH projects.
- Ensure cash requests are submitted in a timely manner, and support the PM during cash needs forecasts preparation.
- Ensure that receipts and field expense reports are returned to Juba consistently are in good order.

### MINIMUM QUALIFICATION/EXPERIENCE

- University degree in a field relevant to WASH-related field (e.g., civil engineering, environmental engineering, hydraulic engineering, mechanical engineering, water resources engineering, hydrogeology/hydrology)
- Additional studies (Masters' degree, or professional short-courses) in water engineering, environmental/public health, international development/humanitarian context is desirable.







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- At least 4 years' experience working in a WASH program covering the three subsectors- Water supply, Sanitation and Hygiene promotion, emergency WASH experience in complex context strong report writing experience
- Ability to work both in an advisory and a hands-on implementation capacity
- Ability to write clear and well-argued assessment and project reports
- Politically and culturally sensitive with qualities of patience, tact and diplomacy
- Excellent communication skills; Excellent written and spoken English
- The capacity and willingness to be flexible and accommodating in difficult and sometimes insecure working circumstances.
- Proficient in computer programs such as Word & Excel, Outlook and PowerPoint.
- Commitment to the aims and principles of WART.

### SKILLS AND ATTRIBUTES

- Excellent analytical and logic skills
- Self-starter and independent thinker and willing to follow instructions.
- Team player with friendly personality; able to build strong interpersonal relationship communities.
- Able to work under pressure and with people from diverse cultures and backgrounds.
- Flexible work style and with an interest in being part of a dynamic and evolving team
- Excellent oral and written communication skills (English and spoken Arabic)

### PSEA

WART has a **ZERO TOLERANCE** to Sexual Exploitation and Abuse of Employees and Beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

### HOW TO APPLY

Qualified and interested candidates should send an application letter, CV with at least three referees, and copies of academic documents to [recruitment.wart@gmail.com](mailto:recruitment.wart@gmail.com), hand delivered applications should be brought to our office in <sup>JUBA</sup> ~~NBE~~ no later than 16<sup>th</sup> October 2024 at 5.00 pm local time. Subject title "**Application for WASH Manager position**"

This position is based in <sup>JUBA</sup> ~~NBE~~ and non-Relocatable, the position is open for both nationals and internationals. The Staff will work under the terms and conditions for this job as discussed and agreed with the selected candidate.

NB: WART retains copies of application papers at the end of the recruitment process and therefore only copies of your academic documents and other testimonials should be submitted. Due to the urgency of the position, applications will be reviewed regularly and the position may be filled before the end of the expiry date of the advert.





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Only shortlisted candidates will be contacted

Female candidates are encouraged to apply.

