



Munuki SDA
Compound
P.O Box 247
Juba, South Sudan

JOB RE-ADVERTIZENT

- Job Title:** Livelihood Officer
- Qualification:** Bachelor degree or Diploma from a reputable university/college in relevant fields inclusive of: Agricultural economics; Crop science, Agribusiness and Farm management; Economics/Statistical Science; Business Management, and Entrepreneurship.
- Experience:** 2-3 years of experience in implementation of Economic and Social Empowerment (EA\$E) projects – Income generation groups, village savings and loan association, and agricultural cooperatives. Knowledge on climate-smart vegetable/crop production shall be an advantage. Knowledge/experience of livestock interventions will be an added advantage.
- Job Location:** Nasir
- Direct Supervisor:** Livelihood Specialist
- Closing date:** 13th Aug, 2022 at 5:00pm South Sudan time

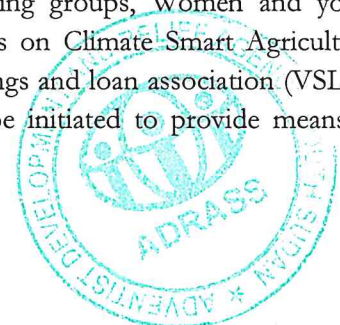
Introduction: The Adventist Development and Relief Agency (ADRA) is a global humanitarian organization of the Seventh Day Adventist Church whose Purpose is “**To serve humanity so all may live as God intended**”. ADRA South Sudan has been actively serving the communities of South Sudan for over 35 years. ADRA South Sudan’s thematic areas are health, education, food security and livelihood and emergency response.

ADRA’s Motto: *Justice. Compassion. Love*

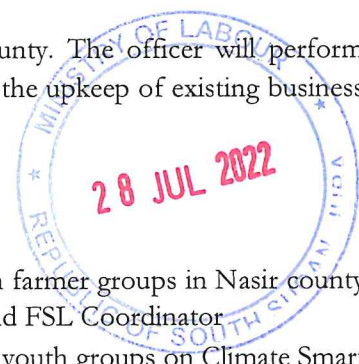
ADRA’s Values: *Courageous. Compassionate. Connected*

Job overview

The Livelihood Officer will be responsible for implementation of livelihood activities in Nasir County to ensure women and youth improve their livelihoods and resilience through the ASSP project. He/she will be responsible for establishment/formation of youth and men fishing groups, Women and youth farming groups as well as capacity building activities of those groups on Climate Smart Agriculture, through Farmer Field Schools. He/she will be in charge of village savings and loan association (VSLAs) and Farmer Market School (FMS) groups programmes that are to be initiated to provide means to



achieve financial sustainability for the target beneficiaries in Nasir County. The officer will perform his/her role to assist in carrying out all Income Generating activities and the upkeep of existing business relationships under the supervision of the Livelihood officer.



Program implementation

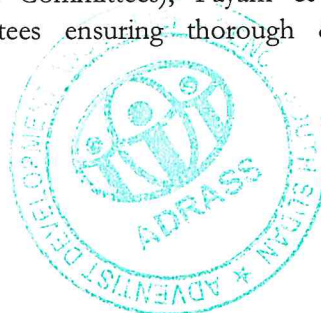
- Establish/form youth and men fishing groups, women and youth farmer groups in Nasir county with guidance and technical support from Livelihood specialist and FSL Coordinator
- Utilizing the approved modules, train the established women and youth groups on Climate Smart Agriculture through Farmer Field Schools and in Farmer Market School approaches.
- Establish, train, mentor and follow-up the Village Saving and Loan Associations (VSLAs) for women and youth
- Facilitate community dialogues where both women and men participate in finding practical solutions to the issue of men's reluctance to let women own money / assets
- Establish, train and mentor community groups / committees (based on existing groups when possible eg. PTAs, Boma health groups, dyke-building initiatives, women groups, youth groups) on Disaster Risk Reduction
- Participate in preparation of POA (Plan of Action) and DIP development for Livelihood activities and village savings and loan associations (VSLAs).
- Prepare procurement plans as well contribute to monthly implementation budget forecasting or planning.

Data management and reporting

- Manages, files and stores data, ensuring the confidentiality of the information collected and the services provided under the ASSP.
- Prepares and submits weekly and monthly work plans in a timely manner to Livelihood specialist for validation
- Supports the implementation of monitoring and evaluation tools and report on problems in the implementation of the program on a timely manner.
- Participates in weekly reporting and planning meetings to ensure adherence to donor standards and regulations

Coordination and representation

- Contribute to the maintenance of an up-to-dated market analysis in the operating area and take proactive steps to remain informed about the market prices for products produced by different project beneficiaries.
- Coordinate with staff of the BMZ CARE project to avoid duplication while complimenting livelihood the activities.
- Refer and link beneficiaries of the project to markets and other service providers to access services not provided by the project and ADRA
- Advocate on behalf of beneficiaries through relevant government entities and HUM actors to support disaster risk reduction plans
- Coordinate with the PMCs (Project Management Committees), Payam & County local authorities, and the group management committees ensuring thorough & transparent implementation



July 2022

Monitoring and evaluation

- Regularly monitor and supervise operation of FMS & VSLAs; Collect feedback and check information received, support and promote programme activities;
- Regularly visit, & monitor the use of loans by VSLA members; ensure that loans are used for the right purpose, and reimbursement regulations are in place for every group;
- Counsel and assist VSLA groups or members making production – business plan, financial management plan when needed
- Record, track, store documents and data related to the FMS, fishing and VSLA activities;
- Participate in evaluating the effectiveness, results of operations, and report to Livelihood Specialist and Project manager on weekly and monthly basis as well contributing to quarterly and annual donor reports;

Desirable Skills

- Entrepreneurial spirit;
- Ability to be articulate, concise, compelling, and diplomatic.
- Ability to work independently and work in a team;
- Ability to work under pressure;
- Good organizing and interpersonal skills;
- Good skill in computer use in: Microsoft Word, Excel, PowerPoint, and Email
- Fluent written and spoken English and Nuer language skills.
- Experience working with IDP and refugee returnee population is preferred.
- Good communication skills, adaptation skills, ability to build relationships with communities



Instructions for applications:

All application should be **submitted at the ADRA Nassirfield office**. Qualified female South Sudanese nationals are highly encouraged to apply.

Note:

1. A CV and a cover letter with Telephone contact details will be required.
2. Relevant **copies (NOT ORIGINALS)** of certificates and testimonials
3. Only Shortlisted candidates will be invited for interviews.
4. Due to the urgent need for this position to be occupied, we shall be reviewing applications coming in from time to time, and interviews will be conducted once we have received suitable candidates before the deadline of the advert.

Safeguarding: ADRA South Sudan has a zero tolerance to Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility, and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

