



P.O BOX 144,

JUBA, SOUTH SUDAN

[qualityam@solidarityssudan.org](mailto:qualityam@solidarityssudan.org)

## JOB ADVERTISEMENT

**Position Title:** Quality Assurance Manager (QAM)  
**Position Type:** National (Open to South Sudanese only)  
**Role Location:** Juba (with occasional field visits)  
**Work station:** Solidarity with South Sudan (SWSS), Juba  
**Reporting to:** Executive Director

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### Background:

Solidarity with South Sudan (SwSS) was founded in 2008 in response to the needs in conflict-affected South Sudan and at the invitation of the Sudan Catholic Bishops Conference (SCBC). Solidarity is a collaborative commitment of religious institutes of men and women. Solidarity comprises a head office in Juba and four field offices / sites in South Sudan. The four field offices are: Wau (Health); Yambio (Education); Riimenze (Agriculture) and Kit (Pastoral).

### Role Description

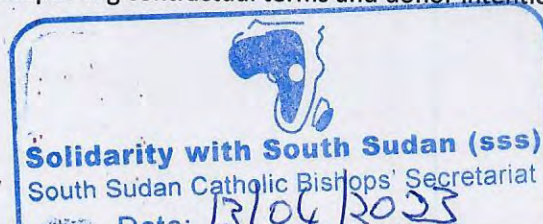
This position will provide increased capacity, leadership and technical oversight in the monitoring and evaluation of SwSS programs. This in summary will be done through:

1. Strengthening the capacity of SwSS in quality Design, Monitoring & Evaluation of projects, ensuring the establishment of agreed project indicators and overseeing their implementation.
2. Strategic engagement with internal and external stakeholders on program quality,
3. Development of National Office strategy & aligning reports, proposals, annual plans & budgets to the approved country program strategy in line with donor requirements.
4. Coordinating the HR policy of the organization in collaboration with the Executive Director, the Finance Department and the Principals of the various project offices.
5. Assisting in the implementation of SwSS Safeguarding policies.

### Key Responsibilities:

To strengthen programmatic oversight and to support the Executive Director in overseeing the various projects, ensuring that they are giving demonstrable quality in fulfillment of the SwSS Mission Statement.

- In dialogue with Project Principals and the Executive Director, to network with the different stakeholders at National and State levels, especially stakeholders related to education, health and agriculture.
- The QAM will ensure, in collaboration with the Fundraising Director and the projects' teams that all the ongoing programs are carried out respecting contractual terms and donor intentions.







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A key objective in all this is to be able to measure the effectiveness of each project in meeting its stated objectives. It will be the responsibility of the QAM to set up a system in dialogue with the Principals and the Executive Director where these can be measured and where regular evaluations can be undertaken.

**Other Responsibilities include:**

**HR Management:** The QAM will be directly responsible for the implementation of HR policy throughout the organization. He/she will work closely with colleagues based in each project. The person will be responsible for supporting and advising on various HR processes and systems.

**Safeguarding:** To work in a team with the Solidarity Safeguarding Officer to ensure that Solidarity Safeguarding policies are known, understood and practiced by all Solidarity Staff, employees and students throughout all Solidarity projects in South Sudan.

**Minimum requirements**

- Degree in International Development or any relevant field
- Minimum 3 years' professional experience in relevant field (senior management level preferred).
- A person who has managed international development projects before, has monitoring and reporting experience and is familiar with donor requirements.
- A high level of competency in Microsoft Word, Excel and PowerPoint is expected
- Good communication skills with ability to present findings to various groups including Principals and the various Boards of Governors/consultors.
- Ability to work in a team
- Ability to work within a Catholic Church Organization
- Available to visit field projects on a regular basis
- Available to start work in May 2023

**How to apply**

Send detailed CV, supporting documents and cover letter plus details of references to [qualityam@solidarityssudan.org](mailto:qualityam@solidarityssudan.org)

Only Successful candidates will be acknowledged and shortlisted. (Copies of all relevant professional certificates shared will not be returnable).

**NB: Female candidates are strongly encouraged to apply**

The closing date is **28<sup>th</sup> April 2023**

