



**NORWEGIAN PEOPLE'S AID
SOUTH SUDAN PROGRAM**

NTB NO: NPA 2025 – 117 /2025/001 SSD

TENDER FOR PROVISION OF STAFF MEDICAL INSURANCE COVER

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan. NPA has been working in South Sudan since 1986 and currently runs two programs: Civil Society Development & Humanitarian Resilience Programmes.

NPA is hereby inviting reputable bidders for the Provision of Staff Medical Insurance Cover for a period of twelve (12) Months from 1st June 2025 – 31st May 2026 with an option of renewal, based on performance.

ESSENTIAL CRITERIA FOR BIDDERS:

- Valid certificate of incorporation.
- Valid operation license for medical insurance provider.
- Tax identification certificate.
- Proof of previous medical insurance services to INGOs in the past 3 years
- Bank statement for the last three years.
- NRA Tax Clearance Certificate.
- Letter of no Objection from the CID office

SUBMISSION

Bids can be submitted in hard copies in a sealed envelope addressed to;

**The Bid Committee
Norwegian People's Aid
Juba, South Sudan**

Bids can also be submitted electronically via email to rss-tenders@npaid.org

*Document sent by email must be in a non-editable format such as PDF or similar with subject line – **Bid for Staff Medical Insurance Cover 2025-2026.***

Submission Date/Time:

The Bid should be submitted on or before **4.00pm – 21st March 2025.**

Applications submitted after 4:00pm on 21st March 2025, will not be considered.

NPA Office in Juba:

Norwegian People's Aid
Martyrs Street, Plot 41B, Opposite: UNICEF Office,
Juba, South Sudan.

NOTE:

Bids document can be collected from NPA Office in Juba during working hours (8.00am - 4.00pm).