

Terms of Reference (TOR) for Training of Forty (40) Women and Youth on Tailoring in Magwi County, Eastern Equatoria State, Republic of South Sudan.

Project Title: Integration, Stabilization, and Capacity Building of Internally Displaced Persons, Returnees, and Host Communities to Improve their Living Conditions & Peaceful Co-existence.

Activity: Consultancy on Tailoring: Empowering Women & Youth via Tailoring in South Sudan

Client: Catholic Organization for Relief and Development Aid (CORDAID)

Background:

Cordaid South Sudan is registered as an International non-governmental organization (NGO) in South Sudan under the Ministry of Justice and the Relief and Rehabilitation Commission with a Registration number 097. Cordaid South Sudan has 20 years of experience in South Sudan, providing humanitarian assistance and development programs aimed at building community resilience and it has been operational in Magwi County and Eastern Equatoria State for the last 7 years providing healthcare services, improving the livelihood of the communities and people's access to safe drinking water.

This project aims to empower vulnerable women and youth in Magwi County of Eastern Equatoria State in South Sudan by providing them with the knowledge, skills, and resources to do tailoring and learn marketing strategies. This will empower the women and youth with skills and equipment for doing tailoring business, and potentially create employment opportunities for them.

Consultant Responsibilities:

- Conduct a training needs assessment to identify the specific needs, challenges, and opportunities for doing tailoring business in Magwi County by women and young people.
- Develop a comprehensive training curriculum on tailoring, which is:
 - Market-oriented
 - Delivered in a clear and understandable manner.
 - Easy to follow and practical for participants with limited skills.
- Facilitate interactive training workshops on making tailoring, covering topics such as:
 - How to set up and run a successful tailoring business
 - How to operate sewing machines
 - How to conduct hand and machine stitching
 - How to sew seams and hems and how to attach fasteners and garment-making.
 - (Optional) Basic business skills for income generation (if applicable).
- Provide ongoing support and mentorship to the participants after the training to address challenges and answer questions.
- Develop a monitoring and evaluation plan to assess the effectiveness of the training program in terms of knowledge gain, and number of tailoring businesses operational.
- Submit a final report outlining the training methodology, key findings,
- recommendations for sustainability, and monitoring and evaluation results.

Deliverables:

- Training needs assessment report
- Detailed training curriculum on tailoring business
- Training materials (handouts, presentations, visual aids)
- Monitoring and evaluation plan
- Final report

Consultant Qualifications:

- Proven experience in conducting training needs assessments and developing training curricula on tailoring.
- Expertise in setting small-scale tailoring business among the women
- Experience working with vulnerable women and girls in similar contexts, with a sensitivity to cultural norms.
- Strong communication, facilitation, and adult learning skills.
- Fluency in the local language (if applicable) is a plus.

Timeline:

- The consultancy is expected to be completed within 3 or 4 weeks/ or a month.
- A detailed timeline with specific deliverables and deadlines will be finalized upon contract agreement.

Payment Terms:

- The consultant's fees will be a lump sum and shall be paid in installments.
- Payment will be made upon successful completion of deliverables as outlined in the contract.

Selection Process:

- A shortlist of qualified consultants will be developed based on proposals received.
- Shortlisted consultants may be invited for an interview.
- The final selection of the consultant will be made based on qualifications, experience, and proposal content.

Client Responsibilities:

- Provide all relevant information and materials to the consultant.
- Facilitate communication between the consultant and the target group of women and girls.
- Assist with logistical arrangements for the training workshops (e.g., venue, materials).
- Collaborate with the consultant on the monitoring and evaluation plan.

Proposals shall be submitted through: tendercordaidsouthsudan@cordaid.org

The **closing date** for submission of the EOI and financial proposal is Friday, 28th June 2024, at 4:00pm (South Sudan Local Time).

Note: These Terms of Reference are subject to negotiation and revision before a final contract is signed.