



**NILE SUSTAINABLE
DEVELOPMENT ORGANIZATION**
Helping People to Help themselves

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ADVERT_ NOTICE



ASSIGNMENT	LRFP Partners Capacity Needs Enhancement Assessment and Training.
LOCATION	Juba, South Sudan
REPORTING TO	NSDO/Secretariat LRPF
BACKGROUND/OVERVIEW	<p>Nile Sustainable Development Organization (NSDO) is a national, non-governmental, non-partisan, non-profit making and non-political humanitarian relief and development organization. NSDO was formed and registered as a national NGO in June 2016 to address the needs of the community by alleviating poverty especially among vulnerable women and girls in the country. The organization envisions a peaceful community where men, women and youth live a life of dignity with sustainable livelihoods, reduced dependency on single source of incomes and reduced dependency ratios or syndromes. Throughout all activities, we apply human rights approach, and humanitarian principles. NSDO originated from a group of young development minded South Sudanese with previous vast experience linked to INGOs and thus encouraged themselves to start their own National NGOs to strengthen the national capacities of South Sudanese and practice national and local ownership as one of pre-condition to sustainability.</p> <p>NSDO is the Hosting Agency of the LRPF, as a legally registered entity. It supports the functions of LRPF as a custodian of LRPF in terms of Office space, Human resource management, Liabilities, recruitment and others on behalf of LRPF, and in consultations with the steering committee.</p> <p>The Local Response Pooled Fund South Sudan (LRPF-SS) is a local pooled fund created by National Non-Governmental Organizations (NNGOs) and Civil Society Organizations in South Sudan with support from Save the Children International as the custodian of the funds, Care International, CAFOD & Trocaire, Tearfund, Christian Aid and the South Sudan NGO Forum As locally driven mechanism For faster, wider and effective delivery of humanitarian services to the conflict and disaster affected South Sudanese Communities with the vision to deliver more relevant, effective and mutually accountable humanitarian assistance, by optimizing the strengths and the capabilities of national organizations, in collaboration with international organizations. The Local Response pooled Fund (LRPF) South Sudan’s Goal is to enhance access to funding, and decision making for local humanitarian actors to provide humanitarian and development services in South Sudan</p> <p>objective is to set-up its operational structure for the pooled fund; increase availability of funds for rapid local humanitarian action (emergencies and protracted recovery through different granting cycles and channels to rapidly meet the needs and gaps of the affected communities; document success,</p>

	<p>challenges, opportunities and learning of localization through action by local entities and especially as a channel through which local NGO's can directly reach donors.</p> <p>The Fund Secretariat of the Local Response Pooled Fund – South Sudan is hosted at the Nile Sustainable Development Organization (NSDO) located at Hai Tarawa block 4, After Nana Corner Bridge, Munuki Payam CES Juba South Sudan.</p> <p>LRPF has awarded grants to implementing partners of which NSDO is coordinating the undertaking of the procurement of a competent consultancy firm / Institution under the requirements of LRPF effort to standardize good practices that the successful applicant will be expected to deliver to its partners whose capacities need to be built.</p>
<p>OVERALL PURPOSE OF THE ASSIGNMENT</p>	<p>1. Objective of the Assignment</p> <ol style="list-style-type: none"> a. Conduct a baseline capacity assessment for the 14 LRPF who received the CDP award b. To train the 14 LRPF implementing partners on gaps identified by the organizational assessment. <p>2. Scope of work</p> <p>The consultant (organization elected) is expected to carry out two main tasks as follows:</p> <ol style="list-style-type: none"> c. Structured organizational assessment of the 14 LRPF implementing partners; d. Capacity development of the 14 LRPF implementing partners on the gaps identified <p>The Consultant is expected to work with the NSDO to conduct the Structured Assessment of the 14 LRPF implementing partners, the Secretariat and Steering Committee. The Consultant shall review and produce a report for each of the structures as well as an Overall Summary Report for NSDO. To accomplish this, the Consultant shall provide a clear methodology and work-plan indicating all the steps and duration for the review.</p> <p>The consultant is expected to obtain all the information needed to conduct the assessment of the 14 LRPF partners from the implementing partners and NSDO. The assessment should include but not limited to review of below areas:</p> <ol style="list-style-type: none"> a) The implementing partner legal status b) An understanding of the governance structure including policies c) Risk management of the organization d) Programme management e) Human Resource staffing, policies and organizational structure f) Accounting policies and procedures g) Fixed assets and inventory h) Financial reporting and monitoring i) Procurement and logistics j) Compliance with policies, procedures, regulations and institutional arrangements that are issued both by the Government and the Partner



3. DELIVERABLES

- a) Inception report: This report will be prepared specifying the scope of the assignment, the methodology and tools to be used, the description of the work plan and tentative delivery date.
- b) Draft Structural Assessment report of the 14 LRPF Implementing Partners
- c) Final Structural Assessment report of the 14 LRPF Implementing Partners
- d) Capacity Development report of the 14 LRPF Implementing Partners

4. QUALIFICATIONS AND SKILLS

Proposals from bidders should include the following elements:

- a) Certificate of Corporation
- b) Current business licenses
- c) Valid PIN Certificate
- d) Current valid Tax Compliance Certificate from relevant Revenue Authority
- e) Profile of the consultant outlining the relevant skills and experience
- f) Demonstrated experience having worked with local NGOs in South Sudan
- g) Provide 2 references for organizations where similar work has been undertaken
- h) Strong computer literacy with full knowledge of MS Office applications.
- i) Any document of recognition of their work(optional but added value)



WORK CONDITIONS

Based in Juba. The assessment requires visit or travel to LRPF partners field offices or other LRPF locations in the country

ASSIGNMENT COMMITMENT

OPENING DATE

6 October 2023

DURATION OF COMMITMENT

25 working days

SUBMISSION OF APPLICATION

CLOSING DATE

25 October 2023

HOW TO APPLY

- a) All Proposals should be submitted strictly electronically to procurement@nsdo-southsudan.org, With copies to tabanidavid87@gmail.com and alisonelioba4@gmail.com, Applications can also be dropped off at Nile Sustainable Development Organization (NSDO), Hai Tarawa Block 5, house number 279, after Nana Corner Bridge, Juba South Sudan, before closing date of **26th October 2023 by 5:00 PM**. (Please use reference code "ASSESSMENT AND TRAINING OF FOURTEEN (14) LRPF IMPLEMENTING PARTNERS IN SOUTH SUDAN" in the subject line).
- b) Request for clarifications to be sent to tabanidavid87@gmail.com by COB 11th October 2023.

QUALIFICATIONS AND

Please provide the following when applying for this Assignment:

SKILLS

- a) Certificate of Corporation
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- c) Valid PIN Certificate
- d) Current valid Tax Compliance Certificate from relevant Revenue Authority
- e) Profile of the consultant outlining the relevant skills and experience
- f) Demonstrated experience having worked with local NGOs in South Sudan
- g) Provide 2 references for organizations where similar work has been undertaken
- h) Strong computer literacy with full knowledge of MS Office applications.

NSDO is an equal opportunity employer. NSDO prohibits discrimination and harassment of any type and affords equal opportunities to employees and applicants without regard to race, colour, religion, sex and disability status. Nile Sustainable Development Organization will undertake background checks of the selected Consultant.

Please note that: Female Consultant are encouraged to apply!

Only short-listed candidates will be contacted.

