



### Job Advert



SO. #. 3  
Approved  
Labour Hqs  
Juba  
26/5/23

Position Title: Gender Coordinator

Location: Juba

Number of post: 01

Duration of Contract: 9 Months with possibility of extension depending on funding availability

Application Start: 26/05/2023

Application End: 14/06/2023

### Organization Background

*HelpEducation South Sudan* (HESS) is a nonprofit humanitarian, developmental organization established to address the most urgent literacy needs of the people of South Sudan. It is implementing a range of interventions in the areas of education. It is registered by the relevant authorities in the country including the Relief and Rehabilitation Commission (**Reg. #696**) with a legal mandate to serve the people of South Sudan. We have had programming in greater Bhar El Ghazal (Awerial, Yirol East, Rumbek Gogrial) Greater Equatoria (Juba, Terekeka, Mundri) and Greater Upper Nile (Bor).

### **Scope of work**

Under the full supervision of the program Director, the Gender Coordinator will support HelpEducation South Sudan programmes to build the capacity of all HESS staff and beneficiaries on increasing gender sensitivity, inclusion, and cultural diversity in all aspects of programming and ensure a strong systematic incorporation of protection considerations. He/she will assist in taking learning needs into account and



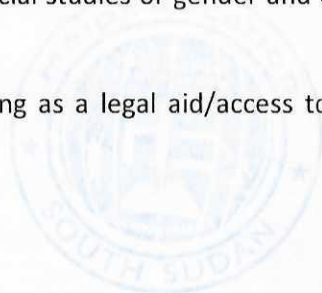
develop and conduct capacity building for all HESS program staff. S/he will work closely with programme team and donors staff to develop high quality contextually appropriate approaches. S/he will contribute to the integration of gender principles and approaches within HESS operation and programmes.

### **Main Duties and Responsibilities**

1. Adherence to HelpEducation South Sudan Gender and Protection policies, guidance and procedures.
2. Ensure that project target beneficiaries most in need of protection, explore and asses new and better ways to assist.
3. Promote the rights of IDPs/returnees in line with the advocacy strategy.
4. Main stream Gender and protection specific technical competence in all programs, strategies, micro log frame, and work plans.
5. Contribute with Gender & protection specific technical competence to programme development, adjustment or review.
6. Conduct Gender and protection specific technical assessment and present recommendations.
7. Conduct Gender and protection specific technical research, present document findings and recommendations.
8. Provide Gender and protection specific technical inputs to coordination mechanism (e.g. cluster coordination) and working groups
9. Develop Gender and protection specific technical indicators and mechanism for M&E.
10. Contribute to organizational learning through provision of specific technical analysis, lesson learned and report.
11. In collaboration with project coordinator, develops simples training modules related to gender and protection issues to address.
12. Conduct training to relevant stakeholders on gender and protection related issues.
13. Perform any other related task as requested by line manager.

### **Qualification Requirements**

1. University degree preferably in law or social studies or gender and development studies from a recognized university.
2. At least 3 years 'experience from working as a legal aid/access to justice gender officer in a humanitarian/recovery context.



3. Previous experience from working in complex and volatile contexts.
4. Documented results related to protection and social inclusion.
5. Strong management Knowledge and skills.
6. Fluent in English, both written and verbal. Juba Arabic is an added advantage.
7. Should be a South Sudanese national

#### **SPECIAL CONDITIONS**

##### ***HESS commitment to Safeguarding***

HESS is committed to the safeguarding and protection of the communities we serve, our partners, our volunteers, and our staff.

As part of this commitment to safeguarding, all offers of employment will be subject to satisfactory references and appropriate background checks. HESS also participates in the Inert-Agency Misconduct Disclosure Scheme; we will request information from job applicant's previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment or incidents under investigation when the applicant left employment.

**Deadline for submission of applications is 14<sup>th</sup> June, 2023 at 5:00 p.m.** Interested Applicants should send hard copies of their CVs academic documents and Cover letters to HESS Office in Juba at Yaro Plaza, 3<sup>rd</sup> Floor, Hai Cinema, while the soft copies to be sent to: [ed.helpeducationssd@gmail.com](mailto:ed.helpeducationssd@gmail.com), and copy [nhial.helpeducationssd@gmail.com](mailto:nhial.helpeducationssd@gmail.com)

Only shortlisted candidates will be contacted by e-mail or by phone,

**NB: The position is open for South Sudanese Nationals only.**

**NB: Women are strongly encouraged to apply!**

