

OXFAM SOUTH SUDAN

JOB DESCRIPTION



OXFAM

PROTECTION ASSISTANT

Reporting to	Protection Officer
Internal Job Grade	E1 National
Contract type	Fixed Term
Location	Rumbek, South Sudan
Staff reporting to this post	None Protection Officer
Total Workforce	
Annual Budget	
Length of Contract	6 Months



Job Purpose

To assist the Protection Officer in the implementation of Protection project activities as well as ensuring safe programming and gender mainstreaming across the whole programme

South Sudan Context

Oxfam has been working in South Sudan since 1983. Our Programmatic Strategy concentrates on saving lives, Resilient Livelihoods, Advancing Gender Justice and Good Governance and Active Citizenship through a full spectrum platform that includes humanitarian response, recovery and resilience, long term development and policy and advocacy. Oxfam currently operates via seven area field offices in South Sudan. (It also works in partnership with several national organisations and community groups.

Budget responsibility: None

Key Responsibilities

Assist the Protection Officer in the following:

1. Implementation of Protection and Gender project activities in accordance with project workplans as planned
2. Providing support for the delivery of safe programming and integration of basic protection and gender activities into humanitarian response as appropriate.
3. Strengthen the Project Team's capacity on protection and gender to meet protection and gender minimum standards.
4. Provide ongoing practical protection and gender analysis (including conflict analysis and risk management) and use findings to inform program implementation and advocacy
5. Represent Oxfam externally at County and Payam level and develop alliances with agencies working in protection and gender to enhance coordination
6. Actively participate in Oxfam's internal Protection Group and contribute to Oxfam's protection strategy and gender strategy.

Other tasks

- Provide support to implementing partners and local stakeholders to effectively mainstream protection and gender in the program.
- Support partners to prevent, respond to, and resolve the abuse, neglect and violence experienced especially by women and children in the communities
- Develop detailed protection and gender implementation plans for all projects in the location.
- Prepare written protection updates for Oxfam situation reports
- Participate in protection and GBV working group meetings in the location.
- Support the monitoring teams for baseline survey and other monitoring activities
- Build relationships and work with the advocacy and rights groups, NGOs, and relevant government sector offices at the settlement, district and regional levels

Skills and competencies

1. Should have relevant degree or diploma and or professional qualifications in social work, development studies, community development or related field.
2. At least 3 years of experience in a similar position in protection or other related thematic with INGO/NGO
3. Relevant experience in community- based protection, GBV, and gender.
4. Progressive experience in mainstreaming protection and gender in all sectors.
5. Sound technical understanding of the relevant minimum standards in protection and Gender
6. Good command of spoken and written English, Arabic and local language
7. Listening capacities
8. Good team spirit
9. Excellent human and communication skills
10. Adaptability, flexibility, patience and diplomacy
11. Ability to work independently and under pressure in the field
12. Respect differences and other opinions

