



Defending dignity.
Fighting poverty.



Vacancy Announcement

CARE is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance and addressing social injustices.

Position:	2X County Health Manger
Department:	Program
Location:	Bor & Panyagor
Reports to:	Lot Manager.
Provides supervision to:	Medical Officers-Head of departments, Anesthetist Officer and Clinical staffs

Purpose of the position:

JOB OVERVIEW: The County Health Coordinator will work directly with the State Ministry of Health and the County Health Department (CHD) on a daily basis to ensure the CERHSP project design is understood and implemented with close partnership between the CHD and CARE, while consistently building and strengthening the capacity of the CHD to manage the health system in the County. S/he will be the focal point for supporting the primary healthcare services in the County through the government health facilities covered by the CERHSP project, ensuring the implementation of a quality health program for the population in accordance with the accepted national and international standards. S/he will play additional roles in managing emergency health activities within the county in liaison with the CHD.

S/he will provide technical oversight to the field-based health staff in the area of primary health care, reproductive health, child health and nutrition, with an emphasis on coaching the national staff to build their technical and professional capacities. S/he will provide technical and cover-up support to the Twic East Hospital and Bor facility to ensure smooth operations. This will include providing clinical services as well as surgery to patients at CARE supported health facilities in Twic East County.





Responsibilities and Tasks

Program Management & Development

- Oversee the implementation of the CERHSP health program within Twic East County and ensure that program goals, objectives, targets and activities are met, as stated in the donor agreed project work plans and log frames.
- Prepare program work plans jointly with the CHD and in coordination with the SMOH and the Area Manager.
- Ensure that the projects are properly monitored and evaluated. Conduct regular monitoring visits with the CHD to the various health facilities as well as to the CHWs.
- Ensure that the health program is implemented in line with the CARE and UNICEF Program Framework principles: promoting and protecting rights, participation, capacity building, partnership and holistic programming.
- Promote the culture of learning and documentation so that lessons learned and good practices are documented and shared for institutional memory and learning. Ensure that field experiences are documented and used to advocate on behalf of the communities.
- Assess unmet needs in the health sector with a special focus on Primary and Reproductive Health and suggest new IRC health projects to address identified unmet needs.
- Strictly following up the medical and operational supply chain system, stock recording, timely ordering for the supplies and accountabilities in relation to the warehousing and using of the supplies including medicines and medical items.
- Work closely with other CARE programs present in the same location, and integrate program components to the extent possible.
- Participate in the development of proposals, budgets and concept notes for future health interventions.

Grants Management & Reporting

- Manage and oversee all the health grants, and work with the Lot Manager and Area Manager to develop work, spending and procurement plans for all projects and maintain these plans updated.
- Participate in Project Opening, Mid-Term and Closing meetings.
- Prepare internal and external reports (such as narrative reports, DHIS data reports) within agreed deadlines using CARE and donor formats, as required.
- Review Budget vs. Actual reports with the health/support staff (and the CHD for CERHSP budget) on a monthly basis, recommend actions to correct identified problems.
- Assure appropriate and timely spending of grants to achieve program goals, grant reporting contributions, use and distribution of supplies and resources in coordination with the CHD, SMOH and Area Manager.





- Work with the finance and HR teams to produce CHD payrolls and spending forecasts for submission in due time.
- Be proactive in tracking project spending to ensure adherence to donor demands

Staff Management

- Supervise health staff directly, providing ongoing leadership to the project team and overseeing implementation and coordination.
- Set performance objectives for the supervised staff, routinely monitor their performance and evaluate them at the end of the performance period.
- Strengthen and build up the programmatic, managerial and operational skills of the CHD and CARE health staff through on-job mentoring and coaching and feedback mechanisms.
- Develop ongoing education programs for health staff (including other field staff where appropriate) in consultation with the CHD and the Lot Manager.
- Address and mitigate staff complains and conflicts in coordination with the CHD, Lot Manager and Area Manager.

Health Program Quality

- Oversee the development of good quality health programs in all the health facilities supported by the CERHSP Project within Twic East County.
- Conduct joint supportive supervision at least twice a week to the health facilities in Twic East South together with the CHD
- Conduct monthly program data analysis with the health staff to discuss progress on indicators and come up with action points for improvement
- Conduct quarterly indicator performance review analysis with the CHD and health facility staff and make follow up on implementation of action points
- Take lead in ensuring participation of the community in health activities, creating demand for services and encouraging utilization of health services
- Monthly conduct gap analysis of the health program and suggest actions for improvement in a timely manner
- Work with the Lot Manager and CHD/SMOH to ensure timely availability of all essential commodities including drugs and supplies used in the health facilities
- Ensure that protocols are in place and utilized in all CARE CERHSP Supported health facilities and that all services delivered conform to high quality standards
- Work with the CHD, Lot Manager and the M&E manager to scrutinize all weekly, monthly, or quarterly reports and ensure timely submission of all such reports including IDSR and drug consumption reports.

Coordination & Representation

- Develop and maintain effective working relationships with all stakeholders - including community leaders, NGOs, UN agencies, community based organisations and other IRC sectors to enhance cooperation and coordination.
- Represent CARE to the donor agencies, the State Ministry of Health (SMoH), UN Agencies, partners and other stakeholders as advised by the Lot Manager and the Area Manager.
- Support county coordination mechanisms and attend state level health coordination meetings and other meetings/workshops related to the health program.
- Ensure that information from coordination meetings is shared internally and with other sectors, as appropriate





JOB REQUIREMENTS:

- Health professional (MD with an MPH is preferred) with strong public health/primary health care background
- At least 5 years of experience in implementing and managing health programs, preferably in complex humanitarian and/or emergency settings
- Background in situation analysis and health assessments
- Strong ability to support and build the capacity of the health national team and strengthening of health systems (building the capacity of and working with local government counterparts)
- Experience supervising a multi-national staff in a complex, insecure emergency setting
- Excellent oral and written communication skills
- Excellent experience in grant management and proposal writing
- Ability to live and work under pressure in an unstable security environment
- Additional qualities: ability to multitask, ability to handle pressure well, ability to improvise, flexibility, cultural and environmental sensitivity
- Competent in DHIS is an asset
- Excellent computer skills: MS Word, Excel, Power-point, Outlook and Internet

Key Relationship:

- State MOH
- County Health Department
- PHCCs Clinical staff
- Internal Departments such as Procurement, HR, Admin, IT, ETC
- State Ministry of Health

HOW TO APPLY

The position will be based in Bor and Panyagor. This position is ONLY open to South Sudanese Nationals.

Opening Date **24th November, 2021** and Closing date CARE South Sudan receiving application will be **14th December, 2021**.

Applications and CVs should be delivered to: jobs.southsudan@care.org Or Hand delivery to: Bor and Panyagor Field Offices, Or CARE Office NPA Building 3rd floor, Martyrs Street Juba South Sudan.

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

