



International Committee of the Red Cross (ICRC), South Sudan



The International Committee of the Red Cross (ICRC) is an impartial, neutral, and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of war and internal violence and to provide them with assistance. It also endeavours to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles.

External/Internal Vacancy Announcement

FUNCTION: Communication Officer 2
PLACE OF EMPLOYMENT: ICRC YEI SUB-DELEGATION, CENTRAL EQUATORIA

Purpose

Under the supervision of the Advisor to the Head of Sub-Delegation (AHOsD), the Communication Officer supports the design, implements and manages the sub-delegation's communication strategy in the Yei AoR. The Communication Field Officer carries out activities in relation to public communication, National Society communication, operational communication, and community engagement in coordination with the other Departments in the Yei Sub-delegation and in collaboration with both the Juba Communication Department, as well as the Juba Accountability to Affected Populations (AAP) team.

Functional Responsibilities

- Under the supervision of his/her line manager, the employee contributes to the design, planning and implementation and monitoring of Communication strategies and activities of the Yei Sub-Delegation;
- With minimum supervision, implements relevant activities and develop tools for operational communication; community engagement; IHL promotion; building NS communication capacity; public communication, digital communication; information analysis/ environment scanning and stakeholder mapping.
- Supports the management of the Yei Sub-Delegation and/or the line manager in networking with relevant stakeholders and represents ICRC with various audiences.
- Follows and contribute to analysis of political, security and humanitarian developments, as well as other issues related to the ICRC's reputation/perception and capacity to operate in the geographic area covered by the sub-delegation.
- Provides technical and administrative support to the communication team (e.g. archiving, stock management, event organisation) when required.
- Supports communication-related training and coaching for staff of the Sub-Delegation when needed.
- Contributes to defining communication objectives, strategies and plans of action in the sub-delegation's area of responsibility.
- Assist the line manager and the field delegates in the running of communication activities with minimum supervision;
- Contributes to the written reports on the communication events and to the production of minutes of meetings;
- Maintains an established network of contacts with interlocutors on technical aspects;
- Keeps informed and reports on the political, social and humanitarian environment in Central Equatoria State to the Yei Sub-Delegation;
- Contributes to the organization of presentations, trainings and other events to various stakeholders;
- Ensures proper distribution of ICRC publications to the target audience through different means, including radio announcements;
- Interprets and translates from and into local languages to support of Communication activities when required.
- May be requested to support activities of the ICRC Flying Team South, operational in other parts of the Equatoria Region.

Main Responsibilities



Working under the supervision of the line manager, the Communication Officer 2 designs, plans, implements and monitors communication strategies in the following duties categories:

1. Operational Communication Support

- In coordination with the Head of Sub-delegation, the line manager and the relevant field teams, identifies, assesses and defines operational communication needs at the field level. Supports the development of strategies and plans to meet operational communication needs for the Sub-Delegation;
- Conducts presentation and information sessions on ICRC and IHL, to a variety of audiences, including weapon bearers, authorities, community leaders, youth and the affected population, in support of the field teams or independently;
- Conduct a mapping of key interlocutors/stakeholder in the sub-delegation for Communication activities;
- Provide translations during communication sessions and/or meetings with interlocutors whenever necessary.

2. Community Engagement and AAP focal point

- As the Accountability to Affected Populations (AAP) focal point for Yei AoR, with support from the AAP Juba team, work with all departments at the Sub-Delegation level, to meaningfully and systematically integrate the views of people affected by armed conflict and other violence into programmes and regular monitoring activities.
- In collaboration with the line manager, supports the development and implementation of community engagement strategies and plans of action.
- In coordination with the line manager, manages and monitors COM community engagement feedback processes.
- Conduct a mapping of community engagement key representatives from community members and the affected population in the sub-delegation for community engagement activities;

3. Public communication support

- In coordination with the public communication team in Juba and the HoSD, the Communication Officer 2 identifies public communication opportunities and content to promote ICRC activities and to highlight the humanitarian situation in the sub-delegation.
- In coordination with the public communication team in Juba and the HoSD, the communication officer collects testimonies, stories, photos and videos highlighting relevant humanitarian context of the sub-delegation.
- The Communication officer supports media visit jointly organized by the public communication team in Juba and the sub-delegation.
- Contribute to the weekly delegation's environment scanning and analysis of the socio-political and economic situation and report on security and operational issues relevant for the ICRC to the management of the sub-delegation, Public COM team and OPCOM officer.

4. South Sudan Red Cross

- Collaborates and supports the SSRC COM in building communication capacities through planning and organizing dissemination trainings on basic IHL, the Emblem, Origins and Fundamental Principles of the Red Cross to SSRC staff and volunteers.
- Supports SSRC COM in organizing SSRC courses such as training of trainers and coordination meetings.
- In collaboration with SSRC COM, contributes to identifying, developing and maintaining contacts with all the stakeholders related to the SSRC COM dissemination activities. Maintains regular contacts with SSRC dissemination officers.
- Helps ensure that SSRC has sufficient stocks of publications and other materials to conduct its activities.
- Support and assists in the organization of public communication events at the SSRC branch level;
- Advises on public communication activities in support of SSRC operations;
- Liaise closely with the ICRC Cooperation department on issues concerning SSRC branch in the sub-delegation.

5. Networking

- In collaboration with the line manager and the generalist field officers, act as a liaison between the ICRC and the stakeholder and interlocutors in the sub-delegation. Develops, sustains and leverages a network of contacts with them with a view to promoting ICRC's knowledge, perception, access, security and implementation of IHL.
- With the support of sub-delegation management and the line manager, organizes participation of key stakeholders at external events.

Reporting and Analysis

- Contributes with relevant analysis necessary for the preparation of the MfR and for other related topics;
- Contributes to the preparation of timely reports as required on the target groups (Com Report, Field Reports, Weekly Operational Reports, Monthly Reports etc);



- Consolidates data and compiles frequent statistical reports for transmission to the COM Department in Juba according to the requirements;
- Provides written reports on training sessions, monitoring trips and other activities as required.
- Performs any other tasks according to the needs of the Sub-Delegation whenever requested by the management, line manager and OPCOM officer.

Certification/education required

- University degree or equivalent.
- Knowledge of BI, SQL, statistical packages, Tableau.
- Computer proficiency.
- Excellent command of English. Fluency in Juba Arabic and in Bari/Kakwa/Pojulu is required.

Professional experience required

- Minimum 3 years' work experience in a field relevant to communication and/or prevention
- Experience providing trainings/sessions to different interlocutors on humanitarian activities is desirable.
- Knowledge on International Humanitarian Law, the humanitarian principles, as well as basic protection understanding is an asset.
- Solid knowledge of the political, social, conflict dynamics and media environment in the Equatoria region, with a particular focus on Central Equatoria State.

Application Instructions

- Applicants should create an account in the e-recruitment system via [Job Ad | Southsudanjob.com](https://southsudanjob.com) before applying. All applications must be submitted online or via email to jub_sshrrecruitment_services@icrc.org, addressed to the HR Manager.
- The deadline for application submission is on **Monday 4th November 2024 at 5:00 P.M.**

A one-page Cover Letter and CV of no more than 2 pages, in English should be provided to support your application.

Commitment to Diversity

The ICRC values diversity and is committed to creating an inclusive working environment. We welcome applications from all qualified applicants, especially women and persons with disabilities.

We encourage persons with impairments to clearly indicate in their application how we can assist them during the recruitment process.

Code of Conduct and Confidentiality

The ICRC does not tolerate fraud, sexual exploitation and abuse, any kind of harassment, including sexual harassment and discrimination. Therefore, selected candidates will be subject to rigorous reference and background checks. All staff hired by ICRC are also expected to follow the ICRC's Code of Conduct.

All applications will be treated with the strictest confidentiality.

