

**CATHOLIC RELIEF SERVICES SOUTH SUDAN PROGRAM
(RFSP)**

CRS JOB ADVERTISEMENT

Job Title: Project Officer-Senior Literacy and Numeracy-Bor (1)
Department: Program
Band: 8
Reports To: Program Manager for Community capacity Strengthening
Country/Location: Jonglei State-Bor

Catholic Relief Services is a global non-governmental Christian humanitarian and development organization with a special focus serving the needs of disadvantaged populations to ensure that the dignity of the human person is maintained regardless of race, religion, gender or colour.

Catholic Relief Service (CRS) South Sudan program is implementing the **Resilience and Food Security Program (RFSP)** Bor, Uror (Yuai), Pibor, Duk and Twic East-Jonglei State

Job Summary:

To plan, organize and implement an appropriate program in a learning environment that guides and encourages RFSP learning circles using REFLECT methodology to develop and fulfill their desired change/development.

Job Responsibilities:

- plan, prepare and deliver learning activities that facilitate active learning experiences across all RFSP learning circles and provide a variety of learning materials and resources for use in educational activities.
- oversee implementation of RFSP learning circles' plan including establishment of learning circles, scheme of work and unit development to meet RFSP literacy and numeracy objectives.
- Conduct literacy and numeracy need assessment survey in RFSP operational areas to inform adult learning establishment
- Prepare monthly, quarterly, and annual result report for literacy and numeracy program including sharing of best practices and success stories
- Oversee integration of literacy and numeracy program into RFSP programing to maximize RFSP impact
- keep updated with developments in subject area, learning resources and methods and make relevant changes to program plans and activities
- In collaboration with M & E Officer, monitor field locations activities & collect data on RFSP indicators to update Indicator Performance Tracking Table (ITT) for literacy and numeracy activities.

Scope:

Not Applicable.

Typical Background, Experience & Requirements:

Education and Experience

- Bachelor's degree from accredited university



- At least three years of work experience with REFLECT methodology.
- Fluency in spoken and written English
- Ability to read and write local languages in the area is a requirement.
- Understanding of monitoring and evaluation techniques, participatory planning, and implementation.
- Experience in managing project activities.
- Motivated self-starter, able to carry out work independently but also coordinate effectively as part of a team.
- Strong interpersonal skills demonstrated in cross-cultural setting.
- Ability to work closely with partners.
- Demonstrated planning and organizational skills.
- Computer literacy (MS Office and email/internet).
- Prior experience in conflict-affected area preferred.
- Must be a South Sudan National.

Personal Skills.

- Ability to work effectively and efficiently as part of program team.
- A good knowledge of the program areas within the region.
- Proven basic knowledge of livelihoods and resilience
- Ability to work under pressure and minimum supervision.
- To demonstrate appropriate communication skills.

Required/Desired Foreign Language.

- Ability to communicate effectively in English and others local languages.

Agency-wide Competencies (for all CRS Staff):

These are rooted in the mission, values, and guiding principles of CRS and used by each staff member to fulfill his or her responsibilities and achieve the desired results.

- Trusting Relationships
- Professional Growth
- Partnership
- Accountability

Gender Competency (for all CRS staff)

Values Gender Diversity – Recognizes the importance of having a gender diverse team and promotes a safe and inclusive environment for all staff.

Disclaimer: This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.



Application submission:

Interested candidates should submit a **Non-refundable** application letters and CVs, to the undersigned not later than **February 24, 2021, 5:00PM**. Only short-listed candidates will be contacted.

Human Resources Manager

Catholic Relief Services

South Sudan program, Bor or (drop at any CRS Office)

Or by E-mail: southsudanvacancies@crs.org

CRS South Sudan Program is an equal-opportunity employer. In making employment decisions, it does not discriminate based on gender, ethnicity, religion or political affiliation.

By applying to this job, I understand and acknowledge that CRS requires its staff to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation and human trafficking. Further I understand that if I am a successful candidate, I will be subject to a comprehensive background check and my personal/professional references will be asked to evaluate my behavior related to the above safeguarding-related topics.

Approved by Labour office

Bor, Jonglei State

