

WE ARE HIRING

Position: Communication and Gender Focal Point
Project: GIZ Coordination Office
Reports to: Head of Finance and Administration
Contract Duration: 1 year with possibility of extension
Location : Juba

Project Brief Background:

In South Sudan, GIZ works on behalf of the German Federal Ministry for Economic Cooperation and Development in the following three priority areas: Food and nutrition security and rural development, Urban water supply and sanitation, Rural development and good governance. GIZ's coordination office has been in the capital, Juba, since 2010.

The GIZ Coordination Office Juba is urgently seeking 1 qualified South Sudanese candidate to fill the vacant position of Communication and Gender Focal Point

Scope of the Position:

The national Communication and Gender Focal Point will support the International Communication and Gender Adviser to carry out their responsibility to implement the GIZ SSD communication strategy and gender mainstreaming throughout the entire GIZ SSD portfolio.

Your Tasks

Support the implementation of the GIZ SSD communication strategy by collating information and content for all internal and external communications, ensuring GIZ SSD messages are consistent and engaging

Support the planning, content development and production of all outreach materials such as fact sheets and presentations

Support the development of detailed media reports and press releases

Collate information from projects and beneficiaries to develop success stories and other engaging content for GIZ SSD intranet (IDA), website and social media

Support the development and implementation of suitable communication formats, to support seamless cooperation between project location, country office and HQ

Support the preparation, implementation and follow-up of events in South Sudan

Support the Communication and Gender Adviser with strategic orientation of communication in the country, in presenting a consistent corporate image and communicating GIZ corporate policy and strategy to staff in the country.

Provide advice on request around gender perspectives in all aspects of the work of GIZ SSD

Support the development of a short gender policy statement, providing a framework for GIZ gender mainstreaming action plan in SSD

Support the preparation of the gender mainstreaming action plan - i.e. the ways in which gender perspectives are relevant and important to what the GIZ does in South Sudan

Support the development and dissemination of good practice examples of gender mainstreaming in different types of work carried out by GIZ in South Sudan

Advocate for greater attention to gender perspectives, providing the necessary rationales and advice on approaches to support gender mainstreaming throughout all GIZ projects

Visit the projects regularly to gain adequate knowledge of the potentials and constraints of the work environment, in order to be able to provide better support and monitor progress

Support the development of indicators for assessing progress with gender mainstreaming

Collect statistics on the representation of women in all processes, analyses and disseminate reports on a regular basis

Monitor the achievement of the goals set out in the gender policy statement



Report all problems related to communication and gender administration and compliance without delay
Responsible for communicating and conducting gender mainstreaming activities in accordance with GIZ rules

Perform other duties and tasks at the request of management

Your Profile

Bachelor's degree in communication science/journalism

Ability to express oneself well both verbally and in writing; polished, target-group oriented style

Experience with media production

Editorial experience, experience in writing articles and press releases (evidenced e.g. by work samples)

Good understanding of social media management tools and experience working with Twitter and LinkedIn on a professional level

Very good working knowledge of ITC technologies (related software, phone, fax, email, the internet) and computer applications (e.g. MS Office)

Very good command of the English language (verbal and written)

Willingness to learn innovative communication techniques and upskill as required according to the tasks to be performed

Knowledge of South Sudan's Media landscape, previous experience working within the SSD media would be an advantage

Some experience creating targeted content is an advantage

Must be able to multitask and work well under pressure

Minimum of 2-3 years' experience in the field of communication and/or gender mainstreaming

How to Apply

Applicants should submit their 3 samples of work (e.g. written, layout/design), CVs and cover letters declaring interest for the position to the GIZ-Coordination Office along ministries road Juba town next to Juba town main mosque or by email to **HR-Suedsudan@giz.de**.

Please note that all applications must be submitted with **non-returnable** photocopies of all the relevant documents including recommendation(s) from previous employer(s) and a copy of the national certificate. Original documents will only be required for verification during interviews if requested. Ensure that you and your referees are reachable via the stated contact information during daytime.

Only shortlisted candidates will be contacted for interviews. If you didn't hear from GIZ in 3 weeks after closing date, please note that your application wasn't successful.

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH provides equal employment opportunities to all, regardless of gender or disability. Qualified women are highly encouraged to apply.

Opening Date

5/24/2021

Closing Date

06/11/2021

