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Approved by
MLPS & HRD
05/8/2020



Vacancy notice

Advert opens 5th August 2020

Introduction

Cordaid is a Dutch, international non-governmental organization which combines 100 years of experience and expertise in emergency aid and structural poverty eradication. Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion tear up societies, we connect people and communities. We also stand for professionalism, expertise and solidarity across borders, to make a difference where it is most needed. Together with more than 600 partner organizations in Africa, Asia, the Middle East and Latin America we structurally improve the living conditions of the poorest and most excluded populations - the bottom billion.

Cordaid has been active in South Sudan for more than 20 years, with a strong focus on civil society capacity-building. Currently it has programs in the area of Emergency Response, DRR, Health, Food Security, Security & Justice, Women Leadership and Investments.

Presently, Cordaid is expanding its program in different parts of the country. For that purpose, additional capacity is required. Therefore, Cordaid South Sudan would like to recruit for the position of **Health Project Coordinator** as detailed below.

Position: Health Project Coordinator

Based Locations: Torit

Number of positions: One

Reporting Lines

The Health Project Coordinator will carry out his / her duties under the direct supervision of the CORDAID Area coordinator based in Torit and will work closely with the Hospital coordinator, Primary health care coordinator, Reproductive health specialist and the Nutritionist manager. In relation to the content of the work, the Project Coordinator will also work closely with the government officials at the CHD.



Purpose of the position:

Under the overall guidance of the Country Health Program Manager and direct supervision of the Area Coordinator, the Project coordinator's primary duty is to facilitate results based Financing Pilot Project implementation in Torit county within the general framework of the national health policy. The main objective of the position is to ensure the proper functioning and technical coordination of a Results Based Financing Project in Torit County.

Scope of the Assignment

1. In close collaboration and coordination with the CHD, community leaders and other local stakeholders plan and organize the implementation of a results based pilot project to improve the quantity and quality of health services in Torit county as guided by the Basic Package of Health and Nutrition Services (BPHNS) including health promotion and awareness activities in the county
2. Conduct a situational assessment of the current structure, systems, and skills available to be part of a results-based health programming in Torit County
3. In collaboration with the area coordinator supports setting targets and developing the indicators and the plan of buying results from the selected health facilities in Torit County.
4. In collaboration with the CHD supports the development of the necessary tools for successful implementation of the Project in Torit county.
5. The Project coordinator will develop and support the process of fully engaging stakeholders to have a common understanding of the goals of the program and device the collaboration strategies with other projects and partners to improve efficiency and quality.
6. The Project coordinator will analyze the performance of the health system and suggests and pursues changes/initiatives required to deliver services and interventions at high enough coverage to achieve the specific health goals linking the initiatives with program impacts
7. Supports the CHD and the selected health facilities to develop innovative strategies and implement activities that will improve the volume and quality of services and achieve the agreed-upon health targets or goals efficiently.



8. Jointly works with CHD teams to conduct regular skill training needs assessment and plan training and capacity building activities accordingly to implement PBF
9. In close collaboration with the M&E officer supports the CHD in collecting, processing, analyzing and reporting of routine health information (HMIS) including IDSR & EWARs by rendering technical assistance relevant to the implementation of the PBF program
10. Ensures Data reporting, validation, and verification is done transparently at all levels, and information flows in both directions among all levels.
11. In close collaboration with the County coordinator, supports the CHD in identifying the relevant human resource needs and in recruitment of key health cadres for the successful implementation of the PBF program and support the incentive system
12. Work with an external technical advisor to support the development of the pilot project and coordinate the training of staff and SMOH officials
13. Represent CORDAID and its results-based approach to improve access to health care to the various administrative and health authorities in the county and the state
14. Submit to the program manager monthly, quarterly and semi-annual reports of activities and propose orientations and / or changes of strategy to achieve the objectives of the project
15. Supervise and guide staff team members and assess their capabilities and performance
16. Actively participate in coaching and training staff on PBF using standard tools
17. Actively participate in the formulation of the national and state strategy for PBF programs in close collaboration with the Area coordinator and the government authorities
18. Regularly and timely inform the Area coordinator of progress and obstacles in the implementation of the program
19. The Project Coordinator will train and supervise the verifiers and the CHD staff and define their roles in implementing the project
20. The Project coordinator will also regularly conduct meetings with all health facility staff teams on the operations and implementation of RBF activities
21. Formulate the needs for technical support, studies or research to be carried out in the program for its improvement.
22. Provide coverage for other county positions when needed and carry out other responsibilities as requested by the Program Manager.



Qualifications and skills

Degree in health-related course e.g. Public Health, Health Management or Epidemiology from a recognised institution. Prior qualification in Medicine, clinical medicine, Nursing or Midwifery is a plus.

1. Minimum of three years working experience in implementing a Result Based Financing Project at a similar position preferable with an International NGO or relevant government departments
2. Strong communication skills with excellent written and spoken English
3. Excellent organizational skills
4. Advanced computer skills including Word, Excel, Power point, Access, Outlook as well the use of the internet. Preferable also basic knowledge of epidemiological data base program e.g. Epiinfo, and **MUST** have knowledge of District Health Information System software (DHIS)
5. Ability to work under remote field conditions

Job specific Competencies

- Attention to details
- Computer literacy Skills
- Teamwork Ability
- Ability to effectively present information
- Ability to define problems, collect data, establish facts, and draw valid conclusions.

By signing this job description, the post holder agrees to have understood the terms and conditions spelled out in the job description and thereby commit him/herself to the responsibilities spelled out above as integral part of the contract

Further information and how to apply

Interested and qualifying applicants can submit their application letter including CV in English, copies of birth certificate, National ID and qualification documents, both phone and email contact details of at least 4 professional references, including most recent/current employer/supervisor to the following email hr.southsudan@cordaid.org

Mention the vacancy reference number position in the subject line on the envelopes.
e.g.CSS01/08/20 Health Project Coordinator -Torit



or

Applications can also be hand dropped at Cordaid Juba Office located behind the Equatoria/UAP Tower. Just a few meters after the Strome Foundation to the attention of the **Human Resource and Administration Manager - Cordaid**.

Deadline for submission is by the **24th August 2020**

Cordaid is an equal opportunities employer and women are strongly encouraged to apply

Only shortlisted candidates will be contacted. An integrity check will be part of the recruitment procedure.

All applications submitted cannot be returned.

