

JOB VACANCY – INTERNAL & EXTERNAL

Vacancy No: SHP-Ulan-2023-05 -23-102 N



ROLE PROFILE

Title: Senior Hygiene Promoter
Location: Ulang South Sudan
Eligibility: Non-Relocatable South Sudanese National only.

* This role is classified as requiring advanced pre-employment checks

1. Accountabilities

Department: WASH
Reporting to: Roving WASH Coordinator
Direct reports: N/A
Budget responsibility: N/A

2. Context

About Relief International

RI is active in 15 countries around the world, including some of the most fragile: Afghanistan, Bangladesh, Iran, Iraq, Jordan, Lebanon, Myanmar, Pakistan, Philippines, South Sudan, Sudan, Syria, Turkey, and Yemen. Often, RI is the only organization providing assistance to highly vulnerable communities.

Globally RI employs about 5,000 staff and auxiliary workers
97% of staff are local nationals and about 90 international (expat) staff

About South Sudan Country Program

Relief International (RI) has been active in South Sudan since 2006 and operating across the Upper Nile State meeting the needs of the most vulnerable communities. In addition to its head office in Juba, RI operates six field offices in the counties of Maban, Ulang, Longechuk, Maiwut, Renk, Melut and Nasir in Upper Nile. We deliver an integrated response to the humanitarian crisis in the Upper Nile State, directly providing life-saving Health and Nutrition, WASH, Economic Opportunity and Protection services through a conflict sensitive approach to refugees, IDPs, returnees and rural host communities, targeting particularly at-risk individuals and households. Given the fluidity of the emergency in South Sudan, Relief International's response has remained highly flexible, responding to people's most pressing needs.



Africa/ Asia Region

RI operates in nine countries in the Africa/Asia region: Afghanistan, Bangladesh, Iran, Myanmar, Pakistan, Philippines, Somalia, South Sudan, and Sudan, with a focus on the four RI sector pillars: Health, WASH, Education and Economic Opportunity. We employ more than 3,000 staff (direct and indirect) in the Africa/Asia region and implements a range of emergency response and development programs valued at approximately \$55 million USD on an annual basis.

3. Purpose of the role

The Senior Hygiene Promoter is based in Ulang, field Office and reports to the Roving WASH coordinator. S/he is responsible for the day-to-day implementation, and monitoring of the Hygiene Promotion activities in the field. S/he will work closely both with Relief International field office Management, Project and Support staff in the above-mentioned County, to ensure the smooth implementation of the program according to approved work plan, budgets and required quality. The senior HP is required also to provide support to all software components of the WASH activities

4. Key responsibilities

- Works closely with the Roving WASH Coordinator and other WASH project staffs to implement all hygiene promotion and community activities assigned to him/her.
- Directly supervises Home Health promoters and mobilizers and hired laborers in consultation with RWASHCo and collaboration with field management during implementation of all related activities.
- Work closely with beneficiaries in the area of operations on daily basis to identify and prioritize needs and closely monitor the implementation of all hygiene Promotion activities.
- Facilitate site assessments and selection of rightful beneficiary communities.
- Participates in needs assessments, baseline surveys, KAP survey to identify a clear water, sanitation and hygiene situation in the selected project areas.
- Conduct hygiene promotion training to community HHPs and communities.
- Support the WASHP officer on WASH project data collection and update the achievement of beneficiaries on daily basis.
- Participate and support to conduct post KAP survey to evaluate the project indicators.
- Organize and lead the weekly planning meeting with community HHPs and update to RWASHCo
- Keep record of beneficiary's achievement for all WASH related activities (water, Sanitation, Solid Waste management and Hygiene Promotion) and update to RWASHCo
- Support for timely distribution of hygiene kits, hygiene manuals and other hygiene related materials to the communities and hygiene Promoters.
- Support the establishment and training of relevant WASH committees for the operation and maintenance of all water and sanitation facilities developed.
- Ensure good coordination and working relationships with Ulang, county Local authority and beneficiaries.
- Mobilize community to fully participate in the project implementation for sustainability.
- Train the Home health Promoters (HHP) and mobilizers to conduct hygiene promotion (HP) activities.
- Conduct him/herself both professionally and personally in such a manner as to bring credit to Relief International and not to jeopardize its humanitarian mission.
- Carry out any other duties or activities assigned to by the supervisor(s) from time to time.



Other:

- Perform other duties appropriate to the position as assigned by the Supervisor
- **PERSON SPECIFICATION**

Culture and conduct

- Demonstrate and uphold RI's values, ethics and compliance, and diversity, equity and inclusion
- Uphold and promote RI's commitment to ensuring the safeguarding and safety of the vulnerable communities we serve
- Support systems that prevent sexual exploitation and abuse and promotes the implementation of the Code of Conduct and safeguarding policies
- Support other compliance related activities as directed by supervisor

5. About you.**Skills, knowledge and experience required for the role.****Essential criteria**

- Qualifications in a discipline related to WASH, Civil Engineering and/or Environmental Health
- At least 3 years' experience in related role, with INGO sector.
- Practical experience in construction of water and sanitation facilities (borehole drilling, hand dug wells, low cost sanitation etc.) sustainability of water points, training of Water user committee, local pump mechanics and Home Health promoters.
- Proven success in implementing community based and led hygiene and sanitation behavior change including PHAST training, Community Led Total Sanitation, C2C, etc.
- A proven record of effective project and people management.
- Experience in leading WASH assessments
- Good capacity in community mobilization and knowledge of participatory approaches.
- Experience with water testing and analysis.
- Excellent teamwork skills and the ability to build good relations both internally and externally.
- Experience in report and proposal writing.
- Proven financial management skills.
 - Familiarity with logistics, HR, Finance, and administrative processes.
- Ability to work under pressure, handle a varied workload and multi task.
- Flexible, adaptable and patient.
- Sound IT skills, including MS-Word and MS-Excel.



SUPERVISOR RESPONSIBILITY



The Senior Hygiene Promoter is responsible for supervising Home Health promoters, beneficiary communities on hygiene related activities.

5. Reporting

Reporting: Daily reporting of all HP related activities and beneficiaries' achievement.

Systems Compliance and Improvement:

- RI South Sudan specific finance, logistics, IT, security, communications and human resource/administration policies and procedures.
- Any new procedures and guidelines designated in circulars from the program manager or Country office.

Policy compliance – Mandatory Reporting Policy (MRP):

- Ensure any violations of the RI Sexual Abuse and Exploitation Code of Conduct are reported to the Program Manager/coordinators. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by RI and other humanitarian workers

Confidentiality:

Ensuring the non-disclosure of any information whatsoever relating to the practices and business of RI acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.

Note: The role of the Hygiene Promoter cannot be limited to the specific duties and tasks detailed herein. The success of the RI humanitarian mission is the highest priority and all issues which arise must be addressed accordingly. Therefore, the HP will be required to manage all unforeseen issues and circumstances and remain flexible to perform other duties, as and when required.

Qualifications, Skills and Experience:

Education: Completed Degree/Diploma in public health/relevant education

Experience:

- Completed Degree/Diploma and previous experience with Hygiene Promotion projects.
- At least 1-2 years' experience in WASH and Hygiene promotion project implementation.
- Proven capacity to work well as part of a team
- Excellent communication skills and a willingness to be respectful, kind, sensitive and empathise with all beneficiaries and their carers
- Willingness and capacity to be flexible and accommodating when faced with difficult and frustrating working conditions
- Prepared to live and work in an uncertain security environment

Desirable:

- Experience of WASH program implementation.
- Experience in conducting WASH Assessment (KAP/Base line Survey) and Monitoring



- Fluency in written and spoken English

Functional skills and knowledge:

- Remains productive when under pressure.
- Works collaboratively with team members to achieve results.
- Relates and works well with people of different cultures, gender and backgrounds.

Other skills (e.g. I.T.): Computer knowledge such MS. Word and excel

Languages: Fluency in English and Arabic, with an excellent working knowledge of the local language.

6. RI Values

Guided by the humanitarian principles of humanity, neutrality, impartiality, and independence, as well as "Do No Harm," Relief International Values:

We value:

- Integrity
- Adaptability
- Collaboration
- Inclusivity
- Sustainability

Note

The role of the **Senior Hygiene Promoter cannot** be limited to the specific duties and tasks detailed herein. The success of the RI humanitarian mission is the highest priority and all issues, which arise, must be addressed accordingly. Therefore, the Senior Hygiene Promoter will be required to manage all unforeseen issues and circumstances and remain flexible to perform other duties, as and when required

7. How to apply

Aspiring applicant should submit their motivational letter and copies of academic documents in seal envelop clearly marked Senior Hygiene Promoter **NO. SHP-Ulan-2023-05 - 24-102 -N** at Relief International office in **Ulang**,

Or by Email to; recruitments@ri.org

Because this position is urgently needed to be fill, short listing shall be conducted before the deadline/as applications are being received

Deadline: June 12, 2023, 5 pm SSD local time.

•Females are highly encouraged to apply

Only shortlisted applicants will be contacted.

Relief International has a zero-tolerance policy for unlawful harassment, sexual exploitation and abuse. Relief International is committed to protecting our staff and the communities we work with from abuse and harm including sexual exploitation, sexual abuse and sexual harassment.

All staff are expected to abide by our Code of Conduct.

Recruitment to all roles in Relief International include a criminal records self-declaration, references and other pre-employment checks, which may include police and qualifications checks



Approved by
RRC-coordinator
Thor Tork